

**UNIVERSITY PREPARATORY SCHOOL BOARD OF TRUSTEES**

**DECEMBER 11, 2024 MEETING MINUTES**

**4:30 PM**

**SLC BOARDROOM**

**2200 EUREKA WAY**

**REDDING, CA 96001**

1. Board President Sue Brix called the Regular Meeting of the University Preparatory School Board to order at 4:33 PM. Board Members Mike Stuart, Susan Saephanh, Damaris Stevens and Mike Littau were present. Superintendent/Principal Rochelle Angley, Associate Principal Monica Cabral and School Business/HR manager Molly Schlange were also in attendance.
2. PUBLIC COMMENT – CLOSED SESSION  
There were no public comments.
3. ADJOURNMENT TO CLOSED SESSION  
Adjournment to Closed Session during this meeting to consider and/or take action upon the following item:
  - 3.1 Public Employee: Performance Evaluation (G.C. 54957)  
Title: Superintendent/Principal

The Board entered closed session at 4:33 PM.
4. RECONVENE IN OPEN SESSION
  - 4.1 The Board will report on action taken in closed session

The Board reconvened to open session at 5:29 PM. Board President Sue Brix reported that no action was taken.
5. OPENING BUSINESS  
Board President Sue Brix led the Pledge of Allegiance.
6. STAFF HIGHLIGHTS
  - 6.1 9th Grade Human Geography teacher Brian Nichols introduced a project on Pop vs Folk Culture and shared how the project helps students prepare for the Final and AP test. Mr. Nichols was accompanied by students from his class who shared their presentations with the Board.
7. PUBLIC COMMENT  
There was no public comment.
8. APPROVAL OF AGENDA ITEMS/ORDER  
Trustee Susan Saephanh made a motion to correct item numbering on the posted Agenda. Trustee Mike Littau seconded the motion and it was approved unanimously. Trustee Susan Saephanh made a motion to add item 9.1.2, which was seconded by Trustee Damaris Stevens and unanimously approved.

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9. APPROVAL OF CONSENT AGENDA

9.1 CONSENT ITEMS

- 9.1.1 Request Approval of November 13, 2024 Regular Meeting Minutes
- 9.1.2 Request Approval of Overnight/Out of State Field Trip: Wrestling Team to Reno, NV, December 26-28, 2024

Motion - Saephanh  
Second – Stevens  
Ayes – Brix, Littau, Stuart  
Carried – 5-0

10. REPORTS

10.1 SUPERINTENDENT/PRINCIPAL REPORT

Ms. Angley updated the Board on the application numbers. Applications for the 2025-2026 school year became available on December 1, 2024. Ms. Angley commended the band and choir students on their wonderful winter concert and she looks forward to attending the Strings concert tomorrow. Ms. Angley also praised our ASB for implementing our first annual Underground Spirit Week, which was loved by students and staff.

10.2 BUSINESS REPORT

School Business/HR Manager Molly Schlange reported that the Legislative Analyst Office (LAO) have released their annual fiscal outlook. Projections at this time show moderate economic growth and an estimated COLA for 2025-2026 of 2.46%. Tax revenues continue to trend higher than estimates included in the Enacted State Budget.

11. ACTION/DISCUSSION ITEMS

11.1 ADMINISTRATION - ACTION/DISCUSSION

- 11.1.1 Request Approval of Textbook Adoption Policy (DISCUSSION/ACTION)

Motion - Saephanh  
Second – Stevens  
Ayes – Brix, Littau  
Absent- Stuart  
Carried – 4-0, with Trustee Stuart Absent

- 11.1.2 Presentation of the California Dashboard Local Indicators (DISCUSSION)

Associate Principal Monica Cabral presented the information from the California Dashboard.

11.2 BUSINESS – ACTION/DISCUSSION

- 11.2.1 Request Approval of 2024-2025 1st Interim Budget (ACTION)

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Motion - Stevens  
Second – Stuart  
Ayes – Brix, Littau, Saepanh  
Carried – 5-0

11.2.2 Request Approval of Winter Coaching Staff (ACTION)

Motion - Littau  
Second – Stevens  
Ayes – Brix, Saepanh, Stuart  
Carried – 5-0

12. SUGGESTED FUTURE AGENDA ITEMS

There were no future agenda items.

13. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

Trustee Littau praised the UPrep band and choir for their wonderful Winter Concert and encouraged other Board members to attend the Strings Concert tomorrow evening.

14. ADJOURNMENT

Board Member Susan Saepanh made a motion to adjourn the meeting at 7:17PM. Motion seconded by Mike Littau. Motion approved unanimously.