

UNIVERSITY PREPARATORY SCHOOL BOARD OF TRUSTEES

OCTOBER 9, 2024 MEETING MINUTES

5:30 PM

SLC BOARDROOM

2200 EUREKA WAY

REDDING, CA 96001

1. Board President Sue Brix called the Regular Meeting of the University Preparatory School Board to order at 5:30 PM. Board Members Mike Stuart, Susan Saephanh, Damaris Stevens and Mike Littau were present. Assistant Principal Monica Cabral and School Business/HR manager Molly Schlange were also in attendance.
2. OPENING BUSINESS
Board President Sue Brix led the Pledge of Allegiance.
3. STAFF HIGHLIGHTS
 - 3.1 The UPrep Core Department gave a presentation to the Board about a book project that 8th grade students had just completed the book, *Freak the Mighty*. Led by teachers Kathy Trueblood and Shannon Bright, students Enaya Khan, Wyatt Nelson, Declan Shorthill and Cora Hawkins were commended by the Board for a great presentation.
4. PUBLIC COMMENT
There was no public comment.
5. APPROVAL OF AGENDA ITEMS/ORDER
Motion - Saephanh
Second – Stuart
Ayes – Brix, Littau, Stevens
Carried – 5-0
6. APPROVAL OF CONSENT AGENDA
 - 6.1 CONSENT ITEMS
 - 6.1.1 Request Approval of September 11, 2024 Regular Meeting Minutes
 - 6.1.2 Request Approval of August 9, 2024 Special Board Meeting Minutes
 - 6.1.3 Request Approval of Amended Minutes from June 12, 2024
 - 6.1.4 Request Approval of Overnight/Out of State Field Trip: Senior Class to Anaheim, CA May 20-22, 2025
 - 6.1.5 Request Approval of Overnight/Out of State Field Trip: Dance Team to Anaheim, CA December 3-5, 2024
Motion - Saephanh
Second – Stuart
Ayes – Brix, Littau, Stevens
Carried – 5-0

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7. REPORTS

7.1 SUPERINTENDENT/PRINCIPAL REPORT

Assistant Principal Monica Cabral updated the Board on the many events on Campus in September including wrap-up of our Homecoming Week activities including Powder Puff, Buff Puff, rallies, dress up days and a great Homecoming Dance. She stated that it was great to have the Founders participate in the Floats at our football game.

7.2 BUSINESS REPORT

School Business/HR Manager reported that there have been no major changes or indication of potential mid-year changes to the California State Budget for 2024-2025. State revenues as of now are aligned with projections which is good news for the current budget year. Mrs. Schlange will update the Board with additional information regarding 2025-2026 as we enter into January. In the meantime, Mrs. Schlange has begun work on the 1st Interim Budget which will be submitted to the Board in December.

8. ACTION/DISCUSSION ITEMS

8.1 ADMINISTRATION - ACTION/DISCUSSION

8.1.1 CAASPP Test Scores Update (INFORMATION)

UPrep Assistant Principal Monical Cabral presented the Board with the 2023-2024 CAASPP test scores. The Board discussed the results and requested more information as to the school's performance.

8.1.2 Request Approval of changes to the College and Career Access Pathways (CCAP) Agreement (ACTION)

Motion - Stuart
Second – Saephanh
Ayes – Brix, Littau, Stevens,
Carried – 5-0

8.2 BUSINESS – ACTION/DISCUSSION

8.2.1 Request Approval of Additional Extra Duty Stipends (DISCUSSION/ACTION)

Motion - Saephanh
Second – Stuart
Ayes – Brix, Littau, Stevens
Carried – 5-0

8.2.2 Request Approval of Additional Athletic Stipends (DISCUSSION/ACTION)

Motion - Stuart
Second – Saephanh
Ayes – Brix, Littau, Stevens,
Carried – 5-0

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8.2.3 Compensation Proposal (DISCUSSION/ACTION)

The Board motioned to approve a 2% on-going increase applied to all salary schedules (Certificated Teachers 181 Days, Certificated Counselors 201 Days, Classified, Classified Management, Certificated Management, Hourly, Junior

High

and High School Athletics, Extra Duty) and administrative employment contracts effective 7-1-2024

Motion - Stuart

Second – Littau

Ayes – Brix, Saephanh, Stevens,

Carried – 5-0

8.3 HUMAN RESOURCES – ACTION/DISCUSSION

8.3.1 Request Approval of 2024-2025 Winter Coaching Staff (ACTION)

Motion - Stevens

Second – Littau

Ayes – Brix, Saephanh, Stuart

Carried – 5-0

9. SUGGESTED FUTURE AGENDA ITEMS

Trustee Littau asked that we look into the possibility of adding a benefit to staff of a Prestige Medical membership. Trustee Saephanh asked that we look into the fiscal impact of matching our medical cap to that of other SUHSD sites.

12. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

There were no closing comments.

13. ADJOURNMENT

Board Member Susan Saephanh made a motion to adjourn the meeting at 6:56PM. Motion seconded by Mike Stuart. Motion approved.