

**UNIVERSITY PREPARATORY SCHOOL BOARD OF TRUSTEES
SEPTEMBER 13, 2023 REGULAR MEETING MINUTES
5:30 PM
SLC BOARDROOM
2200 EUREKA WAY
REDDING, CA 96001**

1. Board Vice President Daren Fisher called the Regular Meeting of the University Preparatory School Board to order at 5:30 PM. Board Members Susan Saephanh and Mike Littau were present. Superintendent/Principal Rochelle Angley, Associate Principal Monica Cabral and school business/HR manager Molly Schlange were also in attendance.
2. OPENING BUSINESS
Board Vice President Daren Fisher led the Pledge of Allegiance.
3. STAFF HIGHLIGHTS
 - 3.1 MATH DEPARTMENT
UPrep Math teachers Jeanne Crawford, Rochelle Deter, Michelle Oberlander, Taylor Angley and Christi Isheim presented their school-wide activity that they implemented from their YouCubed training over the Summer. Students Isaac Palko, Madelyn Crawford and Kayla Crawford shared their experience on the activity and all voiced how much they enjoyed the process and being able to see the different approaches that students in all grades took to solve the shared math problem. Board Vice President Daren Fisher loved the collaborative approach of this activity.
 - 3.2 NEW STAFF
Superintendent Rochelle Angley introduced Stacy Schwerdt as the new Administrative Assistant, Mark McAbee as our new 6th Grade Science teacher as well as Morgan Mora as our 6th Grade Core Intern.
4. PUBLIC COMMENT
There was no public comment.
5. APPROVAL OF AGENDA ITEMS/ORDER
Motion - Littau
Second – Saephanh
Ayes – Fisher, Saephanh, Littau
Carried – 3-0
6. APPROVAL OF CONSENT AGENDA
 - 6.1 CONSENT ITEMS
 - 6.1.1 Request Approval of August 2, 2023 Regular Meeting Minutes
 - 6.1.2 Request Approval of Overnight Field Trip: Freshman trip to Whitmore , September 27-29, 2023
 - 6.1.3 Request Approval of Overnight Field Trip:Volleyball to Medford, OR, September 29-30, 2023
 - 6.1.4 Request Approval of Overnight Field Trip: Seniors to Disneyland, May 21-23, 2024

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- 6.1.5 Request Approval of Overnight Field Trip: High School Cross Country to, Boise ID, September 21-24, 2023
- 6.1.6 Request Approval of Overnight Field Trip: Uprep Band/Choir to Disneyland, March 26-28, 2024
Motion - Littau
Second – Saephanh
Ayes – Fisher, Saephanh, Littau
Carried – 3-0

7. REPORTS

7.1 SUPERINTENDENT/PRINCIPAL REPORT

Superintendent/Principal Rochelle Angley shared our monthly newsletter with the board highlighting our back to school activities, our upcoming musical and her excitement for the return of Athletic and VAPA activities. Ms. Angley also congratulated 3 of our students that were included in the 2023 College Board Recognition of Students, as well as UPrep’s inclusion on US News’ National Rankings. She also expressed excitement of celebrating our 20th year and the many activities that are planned to celebrate this momentous occasion.

7.2 BUSINESS REPORT

School Business Manager, Molly Schlange reported that tax revenues are trending with the 2023-2024 State Enacted Budget projections. Mrs. Schlange reported that the tax revenue receipts for 2022-2023 that were delayed until October of 2023 will be a key piece of data to determine the health of the overall state budget and the impact on K-12 education. Mrs. Schlange also reported that an appeal has been filed with the

State

Controller’s Office on the 2021-2022 audit finding related to Short-Term Independent Study (STIS).

8. ACTION/DISCUSSION ITEMS

8.1 ADMINISTRATIVE – ACTION/DISCUSSION

8.1.1 2022-2023 School Metrics Report

Associate Principal Monica Cabral related to the Board that the Metrics Report is a useful tool of reflection and comparison to share with school faculty, as well as the importance of compiling multiple sources of data to provide a more complete picture of student performance. Mrs. Cabral reviewed data outcomes with the Board, highlighting areas of celebration for junior high and high school which included CAASPP and CAST state test performance, GPA/academic achievement awards, Advanced Placement exam results, Dual Enrollment results, and PSAT performance (and U-Prep’s unique system of PSAT administration).

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8.2 BUSINESS – ACTION/DISCUSSION

- 8.2.1 Request Approval of the 2022-2023 Unaudited Actuals (ACTION)
Motion - Littau
Second – Saephanh
Ayes – Fisher, Saephanh, Littau
Carried – 3-0

8.2.2 Compensation Study (DISCUSSION)

School Business Manager, Molly Schlange shared with the Board a detailed fiscal analysis and comparative data related to compensation for 2023-2024. Administration will continue to analyze fiscal data and will bring a recommendation for compensation to the Board in October or November.

8.3 HUMAN RESOURCES – ACTION/DISCUSSION

- 8.3.1 Request Approval of Fall Coaching Staff (ACTION)
Motion - Littau
Second – Saephanh
Ayes – Fisher, Saephanh, Littau
Carried – 3-0

- 8.3.2 Request Approval of Employee Assignments for 2023-2024 (ACTION)
Motion - Saephanh
Second – Littau
Ayes – Fisher, Saephanh, Littau
Carried – 3-0

- 8.3.3 Request Approval of Employee Appointment - Classified (Action)
Motion - Saephanh
Second – Littau
Ayes – Fisher, Saephanh, Littau
Carried – 3-0

- 8.3.4 Request Approval of Middle School Science Teaching Assignment (Ed.Code 44256(b)) (ACTION)
Motion - Saephanh
Second – Littau
Ayes – Fisher, Saephanh, Littau
Carried – 3-0

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8.3.5 Request Approval of Intern Teacher for 2023-2024 School Year (Action)
Motion - Saephanh
Second – Littau
Ayes – Fisher, Saephanh, Littau
Carried – 3-0

8.3.6 Request Approval of Committee on Assignments Plan (Action)
Motion - Saephanh
Second – Littau
Ayes – Fisher, Saephanh, Littau
Carried – 3-0

9. ADJOURNMENT TO CLOSED SESSION

Adjournment to Closed Session during this meeting to consider and/or take action upon the following item:

9.1 Conference with Legal Counsel - Anticipated Litigation pursuant to paragraph (2) or (3) of subdivision (d) of section 54956.9: One case.

The Board entered into Closed Session at 7:00PM.

10. RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 7:48PM

9.1 During closed session, the Board took action by a vote of 3 to 0 to ratify the acceptance of Brad Baker's resignation and the execution of a General Release of Claims and Settlement Agreement with him.

11. SUGGESTED FUTURE AGENDA ITEMS

There were no suggestions.

12. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

There were no closing comments.

13. ADJOURNMENT

Board Member Susan Saephanh made a motion to adjourn the meeting at 7:49 PM. Motion seconded by Mike Littau. Unanimously approved.