

UNIVERSITY PREPARATORY SCHOOL BOARD OF TRUSTEES

AUGUST 1, 2024 SPECIAL MEETING MINUTES

5:30 PM

SLC BOARDROOM

2200 EUREKA WAY

REDDING, CA 96001

1. Board President Sue Brix called the Regular Meeting of the University Preparatory School Board to order at 5:30 PM. Board Members Mike Stuart, Susan Saephanh and Mike Littau were present. Superintendent/Principal Rochelle Angley, Assistant Principal Monica Cabral and School Business/HR manager Molly Schlange were also in attendance.
2. OPENING BUSINESS
Board President Sue Brix led the Pledge of Allegiance.
3. PUBLIC COMMENT
There was no public comment.
4. APPROVAL OF AGENDA ITEMS/ORDER
Motion - Stuart
Second – Littau
Ayes – Fisher, Littau, Saephanh, Stuart
Carried – 4-0
5. APPROVAL OF CONSENT AGENDA
 - 5.1 CONSENT ITEMS
 - 5.1.1 Request Approval of 2024-2025 Course Guide (ACTION)
Motion - Stuart
Second – Littau
Ayes – Fisher, Littau, Saephanh, Stuart
Carried – 4-0
 - 5.1.2 Request Approval of 2024-2025 Student-Parent Handbook (ACTION)
Motion - Saephanh
Second – Stuart
Ayes – Fisher, Littau, Saephanh, Stuart
Carried – 4-0
 - 5.1.3 Request Approval of 2024-2025 Short-Term Independent Study (STIS) Policy (ACTION)
Motion - Littau
Second – Stuart
Ayes – Fisher, Littau, Saephanh, Stuart
Carried – 4-0
 - 5.1.4 Request Approval of contract with Chrysalis Counseling (ACTION)

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Motion - Stuart
Second – Littau
Ayes – Fisher, Littau, Saepanh, Stuart
Carried – 4-0

5.1.5 Request Approval of Title IX Temporary/Interim Coordinator (ACTION)

Motion- Littau
Second – Stuart
Ayes – Fisher, Littau, Saepanh, Stuart
Carried – 4-0

5.1.6 Select date for Board Member interviews (ACTION)

Decided on 8/9 or 8/19 for possible interviews

5.2 BUSINESS - ACTION/DISCUSSION

5.2.1 Request Approval of 2024-2025 Textbook Adoption (Action)

Motion - Stuart
Second – Saepanh
Ayes – Fisher, Littau, Saepanh, Stuart
Carried – 4-0

5.2.2 Request Approval of bank signatories (ACTION)

Motion - Littau
Second – Saepanh
Ayes – Fisher, Littau, Saepanh, Stuart
Carried – 4-0

5.2.3 Biennial review of Conflict of Interest Code (ACTION)

Motion - Saepanh
Second – Stuart
Ayes – Fisher, Littau, Saepanh, Stuart
Carried – 4-0

5.2.4 Request Approval of Prop 28 Annual Plan (ACTION)

Motion - Littau
Second – Stuart
Ayes – Fisher, Littau, Saepanh, Stuart
Carried – 4-0

5.2.5 Budget Study Session (DISCUSSION)

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5.3 HUMAN RESOURCES - ACTION/DISCUSSION

5.3.1 Request Approval of Employee Assignments for 2024-2025 (ACTION)

Motion - Saepanh

Second – Littau

Ayes – Fisher, Littau, Saepanh, Stuart

Carried – 4-0

5.3.2 Request Approval of Classified Salary Schedule- Add Master degree stipend (ACTION)

Motion - Saepanh

Second – Littau

Ayes – Fisher, Littau, Saepanh, Stuart

Carried – 4-0

5.3.3 Request Approval of Classified Management Schedule- Aligned to CALPERS requirements (ACTION)

Motion - Saepanh

Second – Littau

Ayes – Fisher, Littau, Saepanh, Stuart

Carried – 4-0

9. SUGGESTED FUTURE AGENDA ITEMS

There were no future agenda items suggested.

12. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

There were no closing comments.

13. ADJOURNMENT

Board Member Susan Saepanh made a motion to adjourn the meeting at 7:27PM. Motion seconded by Mike Stuart. Motion approved.