

UNIVERSITY PREPARATORY SCHOOL BOARD OF TRUSTEES

JUNE 12, 2024 REGULAR MEETING MINUTES

5:30 PM

SLC BOARDROOM

2200 EUREKA WAY

REDDING, CA 96001

1. Board President Daren Fisher called the Regular Meeting of the University Preparatory School Board to order at 5:30 PM. Board Members Sue Brix, Mike Stuart, Susan Saepanh and Mike Littau were present. Superintendent/Principal Rochelle Angley and School Business/HR manager Molly Schlange were also in attendance.
2. OPENING BUSINESS
Board President Daren Fisher led the Pledge of Allegiance.
3. PUBLIC COMMENT
There was no public comment.
4. APPROVAL OF AGENDA ITEMS/ORDER
Motion - Brix
Second – Stuart
Ayes – Fisher, Littau, Saepanh
Carried – 5-0
5. APPROVAL OF CONSENT AGENDA
 - 5.1 CONSENT ITEMS
 - 5.1.1 Request Approval of May 8, 2024 Regular Meeting Minutes
 - 5.1.2 Request Approval of Out of State/Overnight Field Trip: Dance Team to St. Mary’s College in Moraga, CA: July 18-21, 2024
 - 5.1.3 Request Approval of Out of State/Overnight Field Trip: Cross Country to Mammoth Lake, CA: July 26-31, 2024
 - 5.1.4 Request Approval of Out of State/Overnight Field Trip: Cross Country to Woodbridge Invite in Irvine, CA: September 19-22, 2024
 - 5.1.5 Request Approval of Out of State/Overnight Field Trip: Cross Country to Grizzly Invite in Ashland, OR: September 27, 2024
 - 5.1.6 Request Approval of Out of State/Overnight Field Trip: Cross Country to State Championships in Fresno, CA: November 29-30, 2024
 - 5.1.7 Request Approval of Out of State/Overnight Field Trip: Volleyball to University of Oregon, Eugene, OR : July 19-21, 2024
 - 5.1.8 Request Approval of Out of State/Overnight Field Trip: Volleyball to Santa Barbara, CA : August 7-9, 2024
 - 5.1.9 Request Approval of Out of State/Overnight Field Trip: Girls Basketball to Brookings, OR : June 27-29, 2024

Motion - Brix
Second – Littau
Ayes – Fisher, Saepanh, Stuart

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Carried – 5-0

7. REPORTS

7.1 SUPERINTENDENT/PRINCIPAL REPORT

Superintendent/Principal, Ms. Angley introduced Athletic Director Steven Schuster who gave an in-depth overview of the athletic programs and our student-athletes. She shared with the board that Science teacher Cory Poole has been selected as Shasta County's Teacher of the Year. Ms. Angley also shared with the board the many end of year activities that happened on campus such as Day on the Green, Staff Corn Hole Tournament, grade level celebrations and our Graduation ceremonies.

7.2 BUSINESS REPORT

School Business/HR Manager Molly Schlange provided a budget update to the Board. Mrs. Schlange shared that while the May Revision is expected to be released soon, there will likely be significant changes when the State Budget is adopted in June. There continues to be a variety of opinions on how the governor will address the budget deficit in California and what the impact on education will be. We continue to monitor developments and plan to budget conservatively for 2024-2025 as we wait for additional information.

8. ACTION/DISCUSSION ITEMS

8.1 ADMINISTRATIVE – ACTION/DISCUSSION

8.1.1 **PUBLIC HEARING:** The Board may receive comments from the Public regarding the Proposed LCAP (Local Control Accountability Plan) (DISCUSSION)

8.1.2 **Designation of CIF Representatives (ACTION)**

Motion - Stuart

Second – Littau

Ayes – Fisher, Saepanh

Carried – 4-0

8.2 BUSINESS - ACTION/DISCUSSION

8.2.1 **Request Approval of Post-Employment Benefit Policy Addendum (ACTION)**

Motion - Littau

Second – Stuart

Ayes – Fisher, Saepanh

Carried – 4-0

8.2.2 **Request Approval of Vacation Accrual Disbursement (ACTION)**

Motion - Stuart

Second – Littau

Ayes – Fisher, Saepanh

Carried – 4-0

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- 8.3 HUMAN RESOURCES - ACTION/DISCUSSION
 - 8.3.1 Request Approval of Declaration of Need (ACTION)
Motion - Littau
Second – Stuart
Ayes – Fisher, Saepanh
Carried – 4-0
 - 8.3.2 Request Approval of 2024-2025 Employee Handbook (ACTION)
Motion - Stuart
Second – Littau
Ayes – Fisher, Saepanh
Carried – 4-0
 - 8.3.3 Request Approval of English II Teaching Assignment (Ed. Code: 44263) (ACTION)
Motion - Littau
Second – Stuart
Ayes – Fisher, Saepanh
Carried – 4-0
 - 8.3.4 Request Approval of Video Production Teaching Assignment (Ed. Code: 44263) (ACTION)
Motion - Littau
Second – Stuart
Ayes – Fisher, Saepanh
Carried – 4-0
 - 8.3.5 Request Approval of Junior High (Grades 6-8) Math Teaching Assignments (Ed. Code: 44256(b)) (ACTION)
Motion - Saepanh
Second – Littau
Ayes – Fisher, Stuart
Carried – 4-0
 - 8.3.6 Request Approval of Junior High (Grades 6-8) Science Teaching Assignment (Ed. Code: 44256(b)) (ACTION)
Motion - Stuart
Second – Littau
Ayes – Fisher, Saepanh
Carried – 4-0
 - 8.3.7 Accept Resignation of Classified Employee (ACTION)
Motion - Saepanh
Second – Littau
Ayes – Fisher, Stuart

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Carried – 4-0

8.3.8 Accept Resignation of Certificated Employee (ACTION)

Motion - Littau

Second – Stuart

Ayes – Fisher, Saepanh

Carried – 4-0

8.3.9 Accept Resignation and Reassignment of Assistant Principal (ACTION)

Motion - Littau

Second – Stuart

Ayes – Fisher, Saepanh

Carried – 4-0

8.3.10 Request Approval of ASB Finance Assistant Job Description and Salary Schedule (Title Only) (ACTION)

Motion - Stuart

Second – Littau

Ayes – Fisher, Saepanh

Carried – 4-0

9. SUGGESTED FUTURE AGENDA ITEMS

There were no future agenda items suggested.

12. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

There were no closing comments.

13. ADJOURNMENT

Board Member Mike Littau made a motion to adjourn the meeting at 6:50PM. Motion seconded by Mike Stuart. Motion approved.