

**UNIVERSITY PREPARATORY SCHOOL BOARD OF TRUSTEES**

**MAY 8, 2024 REGULAR MEETING MINUTES**

**5:30 PM**

**SLC BOARDROOM**

**2200 EUREKA WAY**

**REDDING, CA 96001**

1. Board President Daren Fisher called the Regular Meeting of the University Preparatory School Board to order at 5:30 PM. Board Members Mike Stuart, Susan Saepanh and Mike Littau were present. Superintendent/Principal Rochelle Angley, Associate Principal Monica Cabral and School Business/HR manager Molly Schlange were also in attendance.
2. OPENING BUSINESS  
Board President Daren Fisher led the Pledge of Allegiance.
3. STUDENT/STAFF HIGHLIGHTS  
Science teacher Gina Johnson introduced students that run the Pre-Med Club at UPrep. Arianna Tucker, Frankie Nigro and Sean Kim talked about their club and how they create presentations, games and interactive activities for members.
4. PUBLIC COMMENT  
There was no public comment.
5. APPROVAL OF AGENDA ITEMS/ORDER  
Motion - Stuart  
Second – Littau  
Ayes – Fisher, Saepanh  
Carried – 4-0
6. APPROVAL OF CONSENT AGENDA
  - 6.1 CONSENT ITEMS
    - 6.1.1 Request Approval of April 10, 2024 Regular Meeting Minutes
    - 6.1.2 Request Approval of Overnight/Out of Country Field Trip: Volleyball Team to Eugene, OR, July 19-21, 2024
    - 6.1.3 Request Approval of Overnight/Out of Country Field Trip: Volleyball Team to Santa Barbara, August 8-10, 2024

Motion - Littau  
Second – Stuart  
Ayes – Fisher, Saepanh  
Carried – 4-0
7. REPORTS
  - 7.1 SUPERINTENDENT/PRINCIPAL REPORT  
Superintendent/Principal, Ms. Angley was proud to share with the board the rankings from Newsweek, where UPrep was named the #1 High School in Redding, #111 in CA High Schools, #152 in Charter Schools and #816 Nationwide. She also gave an update on enrollment and the waitlist for the 24/25 school year.

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**7.2 BUSINESS REPORT**

School Business/HR Manager Molly Schlange provided a budget update to the Board. Mrs. Schlange shared that while the May Revision is expected to be released soon, there will likely be significant changes when the State Budget is adopted in June. There continues to be a variety of opinions on how the governor will address the budget deficit in California and what the impact on education will be. We continue to monitor developments and plan to budget conservatively for 2024-2025 as we wait for additional information.

**8. ACTION/DISCUSSION ITEMS**

**8.1 ADMINISTRATIVE – ACTION/DISCUSSION**

8.1.1 PUBLIC HEARING: The Board may receive comments from the Public regarding the Proposed LCAP (Local Control Accountability Plan) (DISCUSSION)

8.1.2 Designation of CIF Representatives (ACTION)

Motion - Stuart

Second – Littau

Ayes – Fisher, Saepanh

Carried – 4-0

**8.2 BUSINESS - ACTION/DISCUSSION**

8.2.1 Request Approval of Post-Employment Benefit Policy Addendum (ACTION)

Motion - Littau

Second – Stuart

Ayes – Fisher, Saepanh

Carried – 4-0

8.2.2 Request Approval of Vacation Accrual Disbursement (ACTION)

Motion - Stuart

Second – Littau

Ayes – Fisher, Saepanh

Carried – 4-0

**8.3 HUMAN RESOURCES - ACTION/DISCUSSION**

8.3.1 Request Approval of Declaration of Need (ACTION)

Motion - Littau

Second – Stuart

Ayes – Fisher, Saepanh

Carried – 4-0

8.3.2 Request Approval of 2024-2025 Employee Handbook (ACTION)

Motion - Stuart

Second – Littau

Ayes – Fisher, Saepanh

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Carried – 4-0

- 8.3.3 Request Approval of English II Teaching Assignment (Ed. Code: 44263) (ACTION)

Motion - Littau

Second – Stuart

Ayes – Fisher, Saepanh

Carried – 4-0

- 8.3.4 Request Approval of Video Production Teaching Assignment (Ed. Code: 44263) (ACTION)

Motion - Littau

Second – Stuart

Ayes – Fisher, Saepanh

Carried – 4-0

- 8.3.5 Request Approval of Junior High (Grades 6-8) Math Teaching Assignments (Ed. Code: 44256(b)) (ACTION)

Motion - Saepanh

Second – Littau

Ayes – Fisher, Stuart

Carried – 4-0

- 8.3.6 Request Approval of Junior High (Grades 6-8) Science Teaching Assignment (Ed. Code: 44256(b)) (ACTION)

Motion - Stuart

Second – Littau

Ayes – Fisher, Saepanh

Carried – 4-0

- 8.3.7 Accept Resignation of Classified Employee (ACTION)

Motion - Saepanh

Second – Littau

Ayes – Fisher, Stuart

Carried – 4-0

- 8.3.8 Accept Resignation of Certificated Employee (ACTION)

Motion - Littau

Second – Stuart

Ayes – Fisher, Saepanh

Carried – 4-0

- 8.3.9 Accept Resignation and Reassignment of Assistant Principal (ACTION)

Motion - Littau

Second – Stuart

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Ayes – Fisher, Saepanh

Carried – 4-0

8.3.10 Request Approval of ASB Finance Assistant Job Description and Salary Schedule  
(Title Only) (ACTION)

Motion - Stuart

Second – Littau

Ayes – Fisher, Saepanh

Carried – 4-0

9. SUGGESTED FUTURE AGENDA ITEMS

There were no future agenda items suggested.

12. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

There were no closing comments.

13. ADJOURNMENT

Board Member Mike Littau made a motion to adjourn the meeting at 6:50PM. Motion seconded by Mike Stuart. Motion approved.