

UNIVERSITY PREPARATORY SCHOOL BOARD OF TRUSTEES

JUNE 14, 2023 REGULAR MEETING MINUTES

5:30 PM

SLC BOARDROOM

2200 EUREKA WAY

REDDING, CA 96001

1. Board President Mike Stuart called the Regular Meeting of the University Preparatory School Board to order at 5:31 PM. Board Members Sue Brix, Daren Fisher, Susan Saephanh, and Mike Littau were present. Superintendent/Principal Rochelle Angley, Associate Principal Monica Cabral, Assistant Principal Barb Reuss, and school business/HR manager Molly Schlange were also in attendance.
2. OPENING BUSINESS
Board President Mike Stuart led the Pledge of Allegiance.
3. ADJOURNMENT TO CLOSED SESSION
Adjournment to Closed Session during this meeting to consider and/or take action upon the following item:
 - a. Public Employee: Performance Evaluation (G.C. 54957)
Title: Superintendent/Principal
The Board entered into Closed Session at 5:32 PM.
4. RECONVENE TO OPEN SESSION
The Board reconvened to Open Session at 6:39 PM; No action taken in Closed Session.
5. PUBLIC COMMENT
Public Comment by Diane Fisher. Mrs. Fisher shared concerns regarding student behavior at the post high school graduation Sober Grad event. Mrs. Fisher suggested that the Sober Grad committee check bags prior to student entry.
6. APPROVAL OF AGENDA ITEMS/ORDER
Motion –Brix
Second – Fisher
Ayes – Brix, Stuart, Fisher, Saephanh, Littau
Carried – 5-0
7. APPROVAL OF CONSENT AGENDA
 - 7.1 CONSENT ITEMS
 - 7.1.1 Request Approval of May 3, 2023 Regular Meeting Minutes
 - 7.1.2 Request Approval of Overnight Field Trip: Dance Team to St. Mary’s College, Moraga, CA; July 19-22, 2023
 - 7.1.3 Request Approval of Overnight Field Trip: Yearbook Students to Santa Cruz, CA; August 10-13, 2023
Motion -Brix
Second - Saephanh
Ayes - Brix, Stuart, Fisher, Saephanh, Littau
Carried - 5-0

**UNIVERSITY PREPARATORY SCHOOL BOARD OF TRUSTEES
JUNE 14, 2023 REGULAR MEETING MINUTES
5:30 PM
SLC BOARDROOM
2200 EUREKA WAY
REDDING, CA 96001**

8. REPORTS

8.1 SUPERINTENDENT/PRINCIPAL REPORT

Associate Principal Monica Cabral provided updates on end of the year events, including the staff cornhole tournament, seniors to Disneyland and the 8th grade to Six Flags. Mrs. Cabral followed with a report on athletics, visual and performing arts as well as ASB. Superintendent/Principal Rochelle Angley summarized the 8th grade and high school graduation ceremonies; reporting that 8th grade had 159 students graduate and high school had 122 students. Both ceremonies received complimentary remarks from graduate's families. Concluding remarks were regarding the 2023-2024 Master Schedule and the upcoming admin and leadership team retreats.

8.2 BUSINESS REPORT

School Business Manager, Molly Schlange stated that we expect to see the 2023-2024 State Budget Enactment sometime during the next couple of weeks. There are a lot of questions around what the final budget will look like given the economic uncertainty and the projected budget deficit in the State of California. University Preparatory School continues to be conservative in the expending of one-time dollars given the proposed reductions to those allocations in 2023-2024.

9. ACTION/DISCUSSION ITEMS

9.1 ADMINISTRATIVE – ACTION/DISCUSSION

9.1.1 Request Approval of 2023-2024 Course Guide (ACTION)

Motion-Brix

Second-Littau

Ayes-Brix, Littau, Fisher, Saepanh, Stuart

Carried-5-0

9.1.2 Request Approval of 2023-2024 Student-Parent Handbook (ACTION)

Motion-Brix

Second-Saepanh

Ayes-Brix, Stuart, Saepanh, Fisher, Littau

Carried-5-0

9.1.3 Request Approval of 2023-2024 Short-Term Independent Study (STIS) Policy (ACTION)

Motion-Brix

Second-Fisher

Ayes-Brix, Stuart, Saepanh, Fisher, Littau

Carried-5-0

UNIVERSITY PREPARATORY SCHOOL BOARD OF TRUSTEES

JUNE 14, 2023 REGULAR MEETING MINUTES

5:30 PM

SLC BOARDROOM

2200 EUREKA WAY

REDDING, CA 96001

9.1.4 Request Approval of Adjusted Cohort Graduation Rate (ACGR) Policy and Procedure (ACTION)

Motion-Brix

Second-Fisher

Ayes-Brix, Littau, Fisher, Saephanh, Stuart

Carried-5-0

9.1.5 Request Approval of 2023-2024 Board Meeting Calendar (ACTION)

Motion-Brix

Second-Saephanh

Ayes-Brix, Littau, Fisher, Saephanh, Stuart

Carried-5-0

9.2 BUSINESS - ACTION/DISCUSSION

9.2.1 Request Approval of 2022-2025 Local Control Accountability Plan (LCAP) Annual Update and LCAP Local Measures (ACTION)

Rochelle Angley, Superintendent/Principal reported on the 2023-2024 Local Performance Indicators and provided to the Board the 2023-2024 Local Performance indicator Self-Reflection Report addressing each Local Indicator; (1 - Priority 1) Appropriately Assigned Teachers, Access to Curriculum-Aligned Instructional Materials, and Safe, Clean and Functional School Facilities; (2- Priority 2) Implementation of State Academic Standards; (3 - Priority 3) Parent Engagement; (4 - Priority 6) School Climate; and (5 - Priority 7) Access to a Broad Course of Study. Ms. Angley stated that U-Prep has met the standard in each of the five areas.

Motion - Brix

Second - Fisher

Ayes – Brix, Fisher, Saephanh, Stuart, Littau

Carried-5-0

9.2.2 Request Approval of 2023-2024 Proposed Budget (ACTION)

Motion - Brix

Second - Littau

Ayes – Brix, Fisher, Saephanh, Stuart, Littau

Carried-5-0

9.2.3 Recommend Adoption of Resolution for 2023-2024 Budget Transfers (ACTION)

Motion - Brix

Second - Fisher

Ayes - Brix, Fisher, Saephanh, Stuart, Littau

Carried- 5-0

UNIVERSITY PREPARATORY SCHOOL BOARD OF TRUSTEES

JUNE 14, 2023 REGULAR MEETING MINUTES

5:30 PM

SLC BOARDROOM

2200 EUREKA WAY

REDDING, CA 96001

9.2.4 Recommend Adoption of Resolution for 2023-2024 Educational Protection Account Expenditures (ACTION)

Motion - Brix

Second - Littau

Ayes - Brix, Fisher, Saepanh, Stuart, Littau

Carried- 5-0

9.2.5 Request Approval of 2021-2022 Annual Audit Report (ACTION)

Motion - Brix

Second - Littau

Ayes - Brix, Fisher, Saepanh, Stuart, Littau

Carried- 5-0

9.2.6 Request Approval of Post-Employment Benefit Policy Addendum (ACTION)

Motion - Brix

Second - Littau

Ayes - Brix, Fisher, Saepanh, Stuart, Littau

Carried- 5-0

9.3 HUMAN RESOURCES – ACTION/DISCUSSION

9.3.1 Recommend Approval of 2023-2024 Fall Coaching Staff (ACTION)

Motion-Brix

Second-Fisher

Ayes- Brix, Stuart, Fisher, Saepanh, Littau

Carried -5-0

9.3.2 Request Approval of Employee Assignment 2023-2024 - Classified Executive Assistant (ACTION)

Motion-Brix

Second-Littau

Ayes-Brix, Saepanh, Fisher, Stuart, Littau

Carried - 5-0

9.3.3 Request Approval of Middle School (grades 6-8) Math Teaching Assignment (Ed. Code: 44256 (B) (ACTION)

Motion-Brix

Second-Saepanh

Ayes-Brix, Saepanh, Fisher, Stuart, Littau

Carried - 5-0

UNIVERSITY PREPARATORY SCHOOL BOARD OF TRUSTEES

JUNE 14, 2023 REGULAR MEETING MINUTES

5:30 PM

SLC BOARDROOM

2200 EUREKA WAY

REDDING, CA 96001

9. SUGGESTED FUTURE AGENDA ITEMS

There were no suggestions.

10. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

Board Member Mike Littau stated that he was impressed with the effectiveness of U-Prep staff and administration in preparing for meetings. Board Member Sue Brix stated that graduation was amazing, including the hospitality room details and all the effort involved. The choir performance was great and should always perform. The Board thanked Kristen Mason and Rochelle Angley specifically for their efforts.

11. ADJOURNMENT

Board Member Sue Brix made a motion to adjourn the meeting at 7:46 PM. Motion seconded by Daren Fisher. Unanimously approved.