



# University Preparatory School LETTER OF RECOMMENDATION REQUEST

Your Name: \_\_\_\_\_

Today's Date: \_\_\_\_\_

**\*\*IMPORTANT 2 to 3 weeks notification is required\*\***

Date Needed: \_\_\_\_\_

Reason for Request:

<u>Common App</u> <input type="checkbox"/>	<u>Scholarship</u> <input type="checkbox"/>	<u>Other</u> <input type="checkbox"/>	_____
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• *List 3 adjectives that describe yourself.* \_\_\_\_\_

• *What are your best academic qualities and strengths as a student?*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

• *Tell me about your hobbies and interests other than school or sports. How do you spend your free time?*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

• *Areas of Study: What do you wish to study in college, and what are your career dreams?*

\_\_\_\_\_

\_\_\_\_\_

• *What do you especially want your counselor or teacher to tell colleges about you? What's special or important?*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

• *Is there anything else I should know about you that would assist me as I write your recommendation? This could be a special family or financial situation.*

\_\_\_\_\_

\_\_\_\_\_

**Describe your school-based extracurricular activities— Please write out acronyms:**

**Circle grades that apply**

_____	9 10 11 12
_____	9 10 11 12
_____	9 10 11 12
_____	9 10 11 12
_____	9 10 11 12
_____	9 10 11 12
_____	9 10 11 12
_____	9 10 11 12

**Volunteer Work/Community Involvement:**

**Circle grades that apply**

_____	9 10 11 12
_____	9 10 11 12
_____	9 10 11 12
_____	9 10 11 12
_____	9 10 11 12
_____	9 10 11 12
_____	9 10 11 12
_____	9 10 11 12
_____	9 10 11 12

**Part-time or Full-time Job Experiences:**

**Circle grades that apply**

_____	9 10 11 12
_____	9 10 11 12
_____	9 10 11 12
_____	9 10 11 12
_____	9 10 11 12

**Awards Received:**

**Circle grades that apply**

_____	9 10 11 12
_____	9 10 11 12
_____	9 10 11 12
_____	9 10 11 12
_____	9 10 11 12
_____	9 10 11 12
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