

**UNIVERSITY PREPARATORY SCHOOL BOARD OF TRUSTEES
OCTOBER 6, 2021 REGULAR MEETING MINUTES
5:30 PM
SLC BOARD ROOM
2200 EUREKA WAY
REDDING, CA 96001**

1. Board President Mike Littau called the Regular Meeting of the University Preparatory School Board to order at 5:30 PM. Board Members Susan Saephanh, Trent Copland and Sue Brix were present. Board Member Mike Stuart was absent. Superintendent/Principal Shelle Peterson and School Business/HR Manager Molly Schlange were also present.

2. OPENING BUSINESS

2.1 Board President Mike Littau led the Pledge of Allegiance

3. PUBLIC COMMENT

There was no Public Comment.

4. APPROVAL OF AGENDA ITEMS/ORDER

That the Board approve the agenda items/order, as presented.

Motion – Brix

Second – Saephanh

Ayes – Brix, Saephanh, Copland,

Carried – 4-0

5. APPROVAL OF CONSENT AGENDA

That the Board approve the consent agenda, with corrections as requested to item 7.3.

Motion – Copland

Second – Brix

Ayes – Copland, Brix, Saephanh, Littau

Carried – 4-0

**UNIVERSITY PREPARATORY SCHOOL BOARD OF TRUSTEES
OCTOBER 6, 2021 REGULAR MEETING MINUTES
5:30 PM
SLC BOARD ROOM
2200 EUREKA WAY
REDDING, CA 96001**

6. REPORTS

6.1 SUPERINTENDENT/PRINCIPAL REPORT

On the matter of COVID-related topics, Superintendent/Principal Shelle Peterson shared that COVID-19 cases are down in contrast to early-mid September and that this trend appears to parallel internal school data. Mrs. Peterson briefly addressed the recent announcement made by Governor Newsom to add COVID-19 to the list of mandatory school vaccinations required for in-person instruction. She summarized communications held with families who conveyed wide-ranging concerns with respect to the mandate. Following this report, Assistant Principal Rochelle Angley reported on fall sports celebrations

6.2 BUSINESS REPORT

School Business/HR Manager Molly Schlange reported there are no significant fiscal updates related to the Education Budget at this time while she waits for the report from the Legislative Analyst's Office to emerge. Mrs. Schlange reported that she will continue to monitor cash flow and will update the Board as things change.

7. ACTION/DISCUSSION ITEMS

7.1 ADMINISTRATIVE – ACTION/DISCUSSION

7.1.1 Request Approval of Revised 2021-2022 Academic Calendar (ACTION)

In response to the school safety issues managed on August 20, 2021, school was not in session. However, staff were directed to work from home. As a consequence, the following changes were recommended for the 2021-2022 Academic Calendar:

- 1) Reassign the August 20 instructional day to Friday, November 12, 2021.
- 2) Reassign Friday, January 7 Staff Development Day to Friday, August 20, 2021.

Motion – Brix

Second – Copland

Ayes – Brix, Copland, Saephanh, Littau

Carried – 4-0

**UNIVERSITY PREPARATORY SCHOOL BOARD OF TRUSTEES
OCTOBER 6, 2021 REGULAR MEETING MINUTES
5:30 PM
SLC BOARD ROOM
2200 EUREKA WAY
REDDING, CA 96001**

7.1.2 Request Approval of Proposed Revisions to the University Preparatory School Independent Study Board Policy (ACTION)

That the Board approve the Proposed Revisions to the University Preparatory School Independent Study Board Policy as presented.

Motion – Brix

Second – Saephanh

Ayes – Brix, Saephanh, Copland, Littau

Carried – 4-0

7.1.3 Presentation of the California Dashboard Local Indicators – Superintendent/Principal Shelle Peterson (DISCUSSION)

Superintendent/Principal Shelle Peterson presented the California Dashboard Local Indicators for discussion purposes. The presentation provided status on the five required Dashboard Priorities – 2021.

7.1.4 Request Approval of U-Prep Educational Foundation Board of Director Appointments (ACTION)

Superintendent/Principal Shelle Peterson presented four recommended appointees to the Educational Foundation.

Marilyn Lucas – alternate member

Vicki Singer

Nancy Marsocci

Jean Hill

Motion – Brix

Second – Copland

Ayes – Brix, Copland, Saephanh, Littau

Carried – 4-0

**UNIVERSITY PREPARATORY SCHOOL BOARD OF TRUSTEES
OCTOBER 6, 2021 REGULAR MEETING MINUTES
5:30 PM
SLC BOARD ROOM
2200 EUREKA WAY
REDDING, CA 96001**

7.2 BUSINESS – ACTION/DISCUSSION

7.2.1 Request Approval of Draft Salary Schedules: A (Teachers), B (Counselors),
Hourly, Classified, Management, Athletic Stipend, and Extra Duty Stipend
(ACTION)

That the Board approve Draft Salary Schedules as presented.

Motion – Brix

Second – Copland

Ayes – Brix, Copland, Saephanh, Littau

Carried – 4-0

7.2.2 Request Approval of Proposed Revision to Substitute Teacher Pay Scale
(ACTION)

That the Board approve Proposed Revision to Substitute Teacher Pay Scale.

Motion – Brix

Second – Copland

Ayes – Brix, Copland, Saephanh, Littau

Carried – 4-0

7.3 HUMAN RESOURCES – ACTION/DISCUSSION

7.3.1 Request Approval of Fall Coaching Assignments (ACTION)

Motion – Brix

Second – Copland

Ayes – Brix, Copland, Saephanh, Littau

Carried – 4-0

**UNIVERSITY PREPARATORY SCHOOL BOARD OF TRUSTEES
OCTOBER 6, 2021 REGULAR MEETING MINUTES
5:30 PM
SLC BOARD ROOM
2200 EUREKA WAY
REDDING, CA 96001**

8. ADJOURNMENT TO CLOSED SESSION

The Board adjourned to Closed Session at 6:36 PM

Adjournment to Closed Session during this meeting to consider and/or take action upon the following item(s):

- b. Consideration of Student Expulsion: (Case No. 01-2021)

9. OPEN SESSION

The Board reconvened to Open Session at 6:32 PM. Board President Mike Littau reported that the Board voted to recommend Student Expulsion: (Case No. 01-2021).

Motion - Brix

Second – Copland

Ayes – Brix, Copland, Saephanh, Littau

Noes – 0

Abstain – 0

Absent – Stuart

10. SUGGESTED FUTURE AGENDA ITEMS

There were no suggested future agenda items.

11. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

There were no Board Comments.

12. ADJOURNMENT

Board Member Sue Brix made a motion to adjourn the meeting at 6:36 PM. Motion seconded by Trent Copland. Unanimously approved.