

**UNIVERSITY PREPARATORY SCHOOL BOARD OF TRUSTEES
SEPTEMBER 1, 2021 REGULAR MEETING MINUTES
5:30 PM
SLC BOARD ROOM
2200 EUREKA WAY
REDDING, CA 96001**

1. Board President Mike Littau called the Regular Meeting of the University Preparatory School Board to order at 5:30 PM. Board Members Mike Stuart and Sue Brix were present. Board Members, Trent Copland and Susan Saephanh were absent. Superintendent/Principal Shelle Peterson was absent. Assistant Principals Rochelle Angley, Monica Cabral, and School Business/HR Manager Molly Schlange were also present.

2. OPENING BUSINESS

2.1 Board President Mike Littau led the Pledge of Allegiance

2.2 Introduction of Staff New to U-Prep

New staff members were introduced to the Board by Assistant Principals Rochelle Angley, Monica Cabral and Administrative Intern Cory Reagan.

Becky Houston – Counseling Secretary

Eric Nielsen – Social Sciences and PE teacher

Cyril Daumont – French teacher

Brigid Dempsey – 6th grade science teacher

Dustin Fortenberry – Social Sciences teacher

3. PUBLIC COMMENT

There was no Public Comment.

4. APPROVAL OF AGENDA ITEMS/ORDER

That the Board approve the agenda items/order, as presented.

Motion – Brix

Second – Stuart

Ayes – Brix, Stuart, Littau

Carried – 3-0

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5. APPROVAL OF CONSENT AGENDA

That the Board approve the consent agenda, as presented.

Motion –Brix

Second – Stuart

Ayes – Brix, Stuart, Littau

Carried – 3-0

6. REPORTS

6.1 SUPERINTENDENT/PRINCIPAL REPORT

Assistant Principal Rochelle Angley provided an update on fall sports for the Board.

6.2 BUSINESS REPORT

School Business/HR Manager Molly Schlange shared that U-Prep is in the process of the annual audit and will report back on any findings at a proceeding Board meeting.

7. ADMINISTRATIVE – ACTION/DISCUSSION

7.1 2021-2022 School Metrics Report – Presented by Assistant Principal Monica Cabral
(DISCUSSION)

Assistant Principal Monica Cabral related to the Board that the Metrics Report is a useful tool of reflection and comparison to share with school faculty, as well as the importance of compiling multiple sources of data to provide a more complete picture of student performance. Mrs. Cabral reviewed data outcomes with the Board, highlighting areas of celebration for junior high and high school which included CAASPP and CAST state test performance, GPA/academic achievement awards, Advanced Placement exam results, Dual Enrollment results, and PSAT performance (and U-Prep’s unique system of PSAT administration).

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7.1.2 Request Approval of 2022-2023 and 2023-2024 U-Prep Academic Calendars (ACTION)

That the Board approve the 2022-2023 and 2023-2024 U-Prep Academic Calendars, as presented.

Motion – Brix

Second – Stuart

Ayes – Brix, Stuart, Littau

Carried – 3-0

7.2 BUSINESS – ACTION/DISCUSSION

7.2.1 Compensation Proposal (ACTION/DISCUSSION)

The Board approved the compensation proposal as presented

- (1) Alignment of the calculated daily rate for Schedule B (Counselors) to the calculated daily rate for Schedule A (Teachers) retroactive to July 1, 2015.
- (2) 3% compensation increase added to all salary schedules and employment contracts retroactive to July 1, 2021. Salary schedules include; Schedule A (Teachers), Schedule B (Counselors), Classified, Management, Hourly, Athletic Stipend, and Extra Duty Stipend. Contracted position; Superintendent/Principal.
- (3) Increase of \$500.00 to the employer contribution to health benefits, (Medical Cap) effective 10/1/2021.
- (4) Pay an annual Advisory Stipend of \$1,000.00 to all 2021-2022 Advisory Teachers.

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7.2.2 Request Approval of 2020-2021 Unaudited Actuals (ACTION)

School Business/HR Manager Molly Schlange presented the Unaudited Actuals for 2020-2021.

Motion – Brix

Second – Stuart

Ayes – Brix, Stuart, Littau

Carried – 3-0

7.3 HUMAN RESOURCES – ACTION/DISCUSSION

7.3.1 Request Approval of Fall Coaching Staff (ACTION)

That the Board approve the Fall Coaching Staff, as presented.

Motion – Brix

Second – Stuart

Ayes – Brix, Stuart, Littau

Carried – 3-0

8. SUGGESTED FUTURE AGENDA ITEMS

There were no suggested future agenda items.

9. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

Board Member Sue Brix wished to publicly thank School Business/HR Manager Molly Schlange for her efforts in conjunction with the Compensation Board Study, followed by the Compensation Proposal. Mrs. Brix also thanked Assistant Principals Rochelle Angley and Monica Cabral for their efforts. Board President Mike Littau wished to convey expressions of gratitude that had been shared with him among the community for U-Prep's handling of the recent safety issues related to the University Preparatory School community.

10. Board President Mike Littau adjourned the meeting at 6:41 PM.