

**UNIVERSITY PREPARATORY SCHOOL BOARD OF TRUSTEES**

**MAY 4, 2022 REGULAR MEETING MINUTES**

**5:30 PM**

**SLC BOARD ROOM**

**2200 EUREKA WAY**

**REDDING, CA 96001**

1. Board President Mike Littau called the Regular Meeting of the University Preparatory School Board to order at 5:33 PM. Board Members Mike Stuart, Sue Brix and Susan Saepanh were present. Superintendent/Principal Rochelle Anglely, Associate Principal Monica Cabral, Assistant Principals Cory Reagan and Barbara Reuss and School Business/HR Manager Molly Schlange were also present.
2. OPENING BUSINESS
  - 2.1 Board President Mike Littau led the Pledge of Allegiance.
3. STUDENT HIGHLIGHTS

Associate Principal Monica Cabral introduced AP Human Geography teacher, Brian Nichols. Mr. Nichols provided an enthusiastic presentation on student participation in U-Prep’s AP Study Sessions. Mr. Nichols, acting as AP Chairperson, outlined activities involved in the sessions and the coordination of an on-campus event during non-school hours. Mr. Nichols said there are plans to relaunch the AP Retreat during the 2022-2023 school year. Mr. Nichols concluded his presentation by thanking Associate Principal Monica Cabral and the Board for their support of the AP program. PE teacher Michelle Johnson followed Mr. Nichols with a sample of activities from her Fitness class that included students. Mrs. Johnson and students, LaNea Jackson, Sydney Ahern and Samantha Johnson provided a physical demonstration of an activity called “dice workout”. The Student Highlights portion of the evening was concluded with a presentation by school counselor, Joe Maikranz regarding U-Prep’s Peer Mentoring program. Mr. Maikranz provided a summary of how the program works and what he hopes to achieve in the future.
4. STAFF HIGHLIGHTS

Following Student Highlights, Mrs. Cabral reintroduced counselor Joe Maikranz along with teachers Morgan Peck and Lonnie Sowles. The three staff members have worked together on providing students with an opportunity to make progress in their studies through Academic Saturday School. Mrs. Sowles explained the process to support students and help them be successful. Mrs. Sowles and Mr. Peck thanked the Board for their support.
5. PUBLIC COMMENT

There was no Public Comment
6. APPROVAL OF AGENDA ITEMS/ORDER

Board Member Sue Brix made a motion to add Item 9.1.3, Request Approval of Board Member Nomination, to the Board Agenda. Susan Saepanh seconded the motion. Unanimously approved.  
Motion –Brix  
Second – Saepanh  
Ayes – Brix, Stuart, Saepanh, Littau  
Carried – 4-0

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7. APPROVAL OF CONSENT AGENDA

That the Board approve the Consent Agenda as presented.

Motion- Brix

Second- Stuart

Ayes- Brix, Stuart, Saepanh, Littau

Carried-4-0

8. REPORTS

8.1 SUPERINTENDENT/PRINCIPAL REPORT

Superintendent/Principal Rochelle Angley shared that staff members Karen Bird and Lura Wilhelm both achieved incredible athletic accomplishments on a personal level with Mrs. Bird coming in 7<sup>th</sup> overall in the Avenue of the Giants marathon and Ms. Wilhelm swam at the Ultra Swim Marathon and finished 1<sup>st</sup> in the women's division and 2<sup>nd</sup> place overall. Ms. Angley said she is so pleased that U-Prep staff take care of themselves and have such healthy interests outside of their careers. Ms. Angley provided an update on AP and state testing and gave thanks to Monica Cabral for spearheading the assessments. Ms. Angley reported that U-Prep had a 100% participation at the high school level for state testing. Ms. Angley also thanked Mr. Reagan for assisting with state testing at the junior high level. Ms. Angley shared highlights of the school newsletter including athletics and final VAPA events.

8.2 BUSINESS REPORT

School Business/HR Manager Molly Schlange reported that May 14<sup>th</sup> is the deadline for the May Revised Budget and she expects an announcement from Governor Newsome by May 15<sup>th</sup>. Mrs. Schlange add that the Legislature and the Assembly have both released their budget priorities and they appear to be aligned with messaging from school business managers around the state. Mrs. Schlange is feeling optimistic about funding and the budget model for the June meeting.

9. ACTION/DISCUSSION ITEMS

9.1 ADMINISTRATIVE – ACTION/DISCUSSION

9.1.1 Request Approval of 2022-2023 Designation of CIF Representative (ACTION)

Superintendent/Principal Rochelle Angley reported that she, Associate Principal Monica Cabral, and Athletic Director Steven Schuster will be the CIF Representatives for the 2022-2023 school year.

Motion-Brix

Second-Stuart

Ayes-Brix, Stuart, Saepanh, Littau

Carried-4-0

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- 9.1.2 PUBLIC HEARING: The Board may receive comments from the Public regarding the Proposed LCAP (Local Control Accountability Plan (DISCUSSION))  
The Board reviewed and discussed the proposed LCAP. No public comment.

9.2 HUMAN RESOURCES – ACTION/DISCUSSION

- 9.2.1 Request Approval of Employee Assignments for 2022-2023 (ACTION/DISCUSSION)

Board Member Sue Bix made a motion to approve Employee Assignments for 2022-2023; Cory Reagan, Assistant Principal and Barbara Reuss, Assistant Principal.

Motion –Brix

Second – Saephanh

Ayes – Brix, Stuart, Saephanh, Littau

Carried –4-0

- 9.2.2 Request Approval of Executive Assistant Position (ACTION/DISCUSSION)

Board Member Sue Bix made a motion to approve the Executive Assistant Position.

Motion - Brix

Second - Stuart

Ayes – Brix, Stuart, Saephanh, Littau

Carried –4-0

- 9.2.3 Request Approval of Classified Staff Reclassification (ACTION/DISCUSSION)

Board Member Sue Bix made a motion to approve the reclassification of the following classified staff positions:

Student Safety Supervisor

Attendance Technician

Student Services Secretary

Athletic/ASB Financial Clerk

Resource Center Director

Registrar

Motion –Brix

Second – Stuart

Ayes – Brix, Stuart, Saephanh, Littau

Carried –4-0

10. SUGGESTED FUTURE AGENDA ITEMS

Board Vice President Mike Stuart requested that information be provided in regards to the current use of technology in the school setting.

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10. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

Board Vice President Mike Stuart congratulated Elizabeth Trayford on her promotion and stated appreciation for the reclassification study. Mr. Stuart that is important that a school takes care of its employees. Superintendent/Principal Rochelle Angley stated that she appreciates the staff taking time to share what they are teaching/focusing on in the classroom. Ms. Angley also thanked the Board for always putting the school first.

11. ADJOURNMENT

Trustee Brix made a motion to adjourn the meeting at 6:53 PM. Motion seconded by Mike Stuart. Unanimously approved.