

UNIVERSITY PREPARATORY SCHOOL BOARD OF TRUSTEES
APRIL 6, 2022 REGULAR MEETING MINUTES
5:30 PM
SLC BOARD ROOM
2200 EUREKA WAY
REDDING, CA 96001

1. Board President Mike Littau called the Regular Meeting of the University Preparatory School Board to order at 5:30 PM. Board Members Mike Stuart, Sue Brix and Susan Saepanh were present. Superintendent/Principal Rochelle Angley, Associate Principal Monica Cabral, and School Business/HR Manager Molly Schlange were also present.
2. OPENING BUSINESS
 - 2.1 Board President Mike Littau led the Pledge of Allegiance
3. STUDENT HIGHLIGHTS

Associate Principal Monica Cabral introduced 7th grade core teacher, Kathy Trueblood. Mrs. Trueblood was accompanied by students, Khyler Saelee, Daphne Cox, Rand Eatmon, Madeline Mari, and Anne Suppiger. The students showcased debate skills they have learned in class while studying argumentative writing. Chemistry teacher Matt Love was joined by student Arianna Tucker. Mr. Love and Ms. Tucker presented on hot air balloons and outlined objectives and lessons learned from the experiment. Superintendent/Principal Rochelle Angley thanked the student presenters and their teachers for their time and presentations. The Board praised all the presenters and announced that they enjoyed both of the entertaining and educational presentations. Superintendent/Principal Rochelle Angley followed the Student Highlights portion of the evening with recognition of School Business/HR Manager Molly Schlange for her work as a CASBO member and officer, as well as being a recipient of the prestigious Schuyler C. Joyner award. Ms. Angley commended Mrs. Schlange on her performance and dedication that resulted on the aforementioned award. Mrs. Schlange graciously accepted recognition and a bouquet of flowers from Ms. Angley.
4. PUBLIC COMMENT

There was no Public Comment
5. APPROVAL OF AGENDA ITEMS/ORDER

Motion – Stuart
Second – Brix
Ayes – Brix, Stuart, Saepanh, Littau
Carried – 4-0
6. APPROVAL OF CONSENT AGENDA

That the Board approve the Consent Agenda as presented.

 - 6.1 Request Approval of March 2, 2022 Regular Meeting Minutes
Motion- Brix
Second- Stuart
Ayes- Brix, Stuart, Saepanh, Littau
Carried-4-0

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7. REPORTS

7.1 SUPERINTENDENT/PRINCIPAL REPORT

Superintendent/Principal Rochelle Angley shared an update on the status of the Assistant Principal position. The timeline for application submittal closed on Monday, April 4th. Five candidates were chosen for the interview process. Interviews will be held on Tuesday, April 19th. Moving forward, Ms. Angley reported that the bell schedule and 2022-2023 academic calendar are being reviewed by Administration with feedback from staff being taken into consideration for possible revisions. Ms. Angley provided detailed supporting information in conjunction with Board discussion in regards to calendar and bell schedule revisions. Ms. Angley also provided updates on school dress code, Zombie Tag activity for students as a fundraiser for Math & Science Club, as well as an update on the 6th grade social/math assessment and current enrollment numbers. Associate Principal Monica Cabral followed Ms. Angley beginning with an update on athletics, the arts programs, student government and state testing. Mrs. Cabral highlighted Just Dance, the Chamber and Symphonic Strings orchestras receiving a "Superior" rating at the Shasta College music festival, and the chorals and concert choir receiving their own "Excellent" and "Superior" ratings at the Choral Festival in March. Continuing in the arts, Mrs. Cabral commended science teacher, Brigid Dempsey for successfully completing her first foray into directing the spring play; Clue opened to rave reviews and sold out shows every night. Student Government successfully executed winter spirit week and the semi-formal dance. ASB is looking forward to the return of the Junior/Senior prom, held at Riverview Golf and Country Club on April 23rd. Mrs. Cabral concluded her report with an update on State Assessments.

7.2 BUSINESS REPORT

School Business/HR Manager Molly Schlange reported that the legislature is working through their list of priorities and bills, many which address school funding. There seems to be a significant amount of support from members to increase the LCFF base and contribute one-time surplus dollars to the unfunded liabilities of STRS/PERS among other programs. An increase to the LCFF base is expected, but all information regarding the Budget is purely speculative at this point in time. Mrs. Schlange is building the adopted budget in preparation for the June Board meeting. The May Revised Budget will become available the 2nd week in May.

8. ACTION/DISCUSSION ITEMS

8.1 ADMINISTRATIVE – ACTION/DISCUSSION

8.1.1 Request Approval of Administrative Intern 2021-2022 Compensation (ACTION)
Given current administrative responsibilities and an Assistant Principal vacancy, Administrative Intern, Cory Reagan has assumed extra responsibilities. \$4500 in compensation for the spring semester of 2022.
Motion-Brix

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Second-Stuart
Ayes-Brix, Stuart, Saepanh, Littau
Carried-4-0

8.1.2 Administrative Roles and Responsibilities (DISCUSSION)

Superintendent/Principal Rochelle shared that she is continuing to evaluate administrative needs of U-Prep students, staff and school. While she continues in the role of guiding U-Prep in its mission, she recognizes the need for a strong cabinet for a truly global effort moving forward. Ms. Angley shared a template outlining various roles and responsibilities of both Cabinet and Administrative teams. Discussion followed.

8.1.3 Request Approval of Assistant Principal Position (ACTION)

Superintendent/Principal Rochelle Angley requested that the Board approve a Second Assistant Principal position to be filled should there be a second qualified candidate.

Motion- Brix
Second- Stuart
Ayes- Brix, Stuart, Saepanh, Littau
Carried- 4-0

8.1.4 Board Member Assignments for Graduation (DISCUSSION)

Board Member Susan Saepanh volunteered to attend high school graduation on May 27, 2022. Board President Mike Littau will attend 8th grade graduation on May 26, 2022.

8.2 BUSINESS – ACTION/DISCUSSION

8.2.1 Compensation Proposal (ACTION/DISCUSSION)

The Board voted to approve a one-time payment of \$2000 to each staff member for the 2021-2022 school year.

Motion –Brix
Second – Stuart
Ayes – Brix, Stuart, Saepanh, Littau
Carried –4-0

8.3 HUMAN RESOURCES – ACTION/DISCUSSION

8.3.1 Request Approval of 2022-2023 Employee Handbook(ACTION)

School Business/HR Manager Molly Schlange provided the Board with an outline of updates made to the 2022-2023 Employee Handbook in conjunction with law firm, Young, Minney, & Corr.

Motion-Brix
Second-Stuart
Ayes-Brix, Stuart, Saepanh, Littau

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Carried-4-0

- 8.3.2 Request Approval of Spring Coaching Assignments (ACTION)
Motion-Brix
Second-Saephanh
Ayes-Brix, Saephanh, Stuart, Littau
Carried- 4-0

9. SUGGESTED FUTURE AGENDA ITEMS

Board President Mike Littau requested that recommendations for candidates for the open Board position be presented at the May Board meeting. Mr. Littau would also like to see a status report U-Prep's tutoring and student support (Room 299) program.

10. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

There were no closing comments.

11. ADJOURNMENT

Trustee Brix made a motion to adjourn the meeting at 7:32 PM. Motion seconded by Mike Stuart. Unanimously approved.