

**UNIVERSITY PREPARATORY SCHOOL BOARD OF TRUSTEES
FEBRUARY 2, 2022 REGULAR MEETING MINUTES
5:30 PM
SLC BOARD ROOM
2200 EUREKA WAY
REDDING, CA 96001**

1. Board President Mike Littau called the Regular Meeting of the University Preparatory School Board to order at 5:30 PM. Board Members Sue Brix, Susan Saepanh and Mike Stuart were present. Superintendent/Principal Rochelle Angley, Associate Principal Monica Cabral, and School Business/HR Manager Molly Schlange were also present.
2. OPENING BUSINESS
 - 2.1 Board President Mike Littau led the Pledge of Allegiance
3. PUBLIC COMMENT

There was no Public Comment.
4. STUDENT HIGHLIGHTS

Superintendent/Principal Rochelle Angley introduced band and choir teacher, Brad Fowers to the Board. Mr. Fowers presented the U-Prep a cappella group, 5th Dimension; consisting of students, Robbie McFarlane, Avery Monchamp, Lorien Ayabe, Avery Brown, and Erika McCluskey. The group performed two musical numbers for the Board. Following the performing arts portion, 6th grade student Landon Mock was joined at the podium with his father, 6th grade teacher Noah Mock. Landon highlighted a report he created using Google slides on the book, Walk to Moons. Rounding out the student highlights presentations, AP Computer Science Principles teacher Michelle Oberlander was accompanied by students Jack Stratton, Chase Loughmiller and Cayden Kinneavy. They provided a visual presentation representing the projects they are working on in class. The students explained their initial efforts at coding and designing. Mrs. Oberlander explained what the focus of the class will look like for the remainder of the school year. The Board expressed gratitude to the faculty and students for taking their time and energy to showcase their talents and abilities. The Board and audience were quite impressed with each contribution to the evening.
5. APPROVAL OF AGENDA ITEMS/ORDER

Motion – Brix
Second – Stuart
Ayes – Brix, Stuart, Saepanh, Littau
Carried – 4-0
6. APPROVAL OF CONSENT AGENDA

That the Board approve the Consent Agenda as presented.

 - 6.1.1 Request Approval of January 6, 2022 Special Meeting Minutes.
 - 6.1.2 Request Approval of January 12, 2022 Regular Meeting Minutes.
 - 6.1.3 Request Approval of Overnight Field Trip: Dance Team to Santa Clara, CA, Feb. 11-13, 2022, April 1-3, 2022.
 - 6.1.4 Request Approval of Overnight Field Trip: Dance Team to Sacramento, CA, March 4-5, 2022, March 25-27, 2022, May 6-8, 2022.

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- 6.1.5 Request Approval of Overnight Field Trip: Band & Choir to Disneyland, April 1-3, 2022.
- 6.1.6 Request Approval of Overnight Field Trip: Strings/Drum Corps to Santa Clara, April 8-10, 2022.
Motion-Brix
Second-Saephanh
Ayes- Brix, Stuart, Saephanh, Littau
Carried-4-0

7. REPORTS

7.1 SUPERINTENDENT/PRINCIPAL REPORT

Superintendent/Principal Rochelle Angley thanked the faculty and staff for their presentations at the opening of the evening. Ms. Angley shared the current newsletter with Board, highlighting VAPA (Visual and Performing Arts) events and U-Prep student opportunities. Ms. Angley also shared an update on enrollment for the 2022-2023 school year, stating that enrollment for 6th and 9th grade specifically, was very positive. Ms. Angley thanked her team for their support during this time of transition.

7.2 BUSINESS REPORT

School Business/HR Manager Molly Schlange reported that she has received the draft of the 2020-2021 audit report and it is clear and no findings to report. Budget news is status quo since the last release from the Governor's Office. Mrs. Schlange shared that there is a lot of advocacy surrounding increasing LCFF Base funds rather than creating new programs as outlined in the Governor's Budget.

8. PRESENTATIONS

8.1 LCAP SUPPLEMENT

Superintendent/Principal Rochelle Angley, with support from School Business/HR Manager Molly Schlange, presented an LCAP summary of goals and actions to date. The report provides examples of progress that are in alignment with U-Prep's WASC and LCAP goals. Complete information will be available at the June Board meeting.

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9. ACTION/DISCUSSION ITEMS

9.1 ADMINISTRATIVE – ACTION/DISCUSSION

9.1.1 Request Approval of School Accountability Report Card (ACTION)

Assistant Principal Monica Cabral provided the Board with an overview of the School Accountability Report Card adding that the report is in draft stage until further information is released from the Department of Education.

Motion-Brix

Second-Stuart

Ayes-Brix, Stuart, Littau, Saepanh

Carried-4-0

9.1.2 Request Approval of U-Prep Board Bylaws(ACTION)

Motion-Brix

Second-Saepanh

Ayes-Brix, Saepanh, Stuart, Littau

Carried-4-0

9.1.3 Request Approval of U-Prep Board Protocols (ACTION)

Motion-Brix

Second-Stuart

Ayes-Brix, Stuart, Saepanh, Littau

Carried-4-0

9.1.4 Request Approval of U-Prep School Board Policy: *The Role of the Board and the Superintendent/Principal* (ACTION/DISCUSSION)

Motion-Brix

Second-Stuart

Ayes-Brix, Stuart, Saepanh, Littau

Carried-4-0

9.1.5 Request Approval of School Safety Plan (ACTION)

Superintendent/Principal Rochelle Angley shared the current School Safety Plan with the Board, reporting that no changes have been made to the plan, adding that 100% of the U-Prep staff is ALICE certified.

Motion-Brix

Second-Stuart

Ayes-Brix, Stuart, Saepanh, Littau

Carried-4-0

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- 9.1.6 Board Members in Attendance at the 2022-2023 School Lottery, March 2, 2022 (DISCUSSION)
Board Member Sue Brix volunteered to attend the 2022-2023 School Lottery.

9.2 BUSINESS – ACTION/DISCUSSION

- 9.2.1 Request Approval of Stipend Schedule (ACTION/DISCUSSION)
That the Board approve a stipend schedule for specific clerical staff due to extra support needed during the pandemic.
Motion –Brix
Second – Stuart
Ayes – Brix, Stuart, Saepanh, Littau
Carried –4-0

9.3 HUMAN RESOURCES – ACTION/DISCUSSION

- 9.3.1 Request Approval of Winter Coaching Assignments (ACTION)

Motion-Brix
Second-Stuart
Ayes-Brix, Stuart, Saepanh, Littau
Carried-4-0

- 9.3.2 Request Approval of Associate Principal Position (ACTION/DISCUSSION)

Superintendent/Principal Rochelle Angley stated to the Board that given the current and anticipated responsibilities, it is of great value to re-establish the position of Associate Principal. This position will support the administrative team as a whole and will report to the Superintendent/Principal.

Motion-Brix
Second-Saepanh
Ayes-Brix, Saepanh, Stuart, Littau
Carried- 4-0

- 9.3.3 Request Approval of Employee Assignment, Associate Principal (ACTION)

Board President Mike Littau stated, “As to the next item regarding approval of the Associate Principal Employment agreement, I am required by law to indicate, prior to any vote on the employment contract. The contract is for 3 years and 5 months of employment beginning February 3, 2022 and ending on June 30, 2025. The contract provides the following terms:

1. A full-time work schedule consisting of 215 Calendar Days;
2. A base salary of \$136,000 per year;
3. \$13, 845 paid toward health benefits per year;
4. 12 days of paid sick leave per year.

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Superintendent/Principal Rochelle Angley stated that it was her honor to request approval of Monica Cabral as Associate Principal, effective February 3, 2022.

Motion-Brix

Second-Stuart

Ayes-Brix, Stuart, Saephanh, Littau

Carried-4-0

10. SUGGESTED FUTURE AGENDA ITEMS

There were no suggested future agenda items.

11. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

Trustee Stuart said it was inspiring to see the student presentations. Board President Mike Littau stated that the upcoming Celebration of the Arts is an event not to be missed.

12. ADJOURNMENT

Trustee Stuart made a motion to adjourn the meeting at 6:32 PM. Motion seconded by Susan Saephanh. Unanimously approved.