

**UNIVERSITY PREPARATORY SCHOOL BOARD OF TRUSTEES  
MARCH 3, 2021 REGULAR MEETING MINUTES  
5:30 PM  
SLC BOARD ROOM  
2200 EUREKA WAY  
REDDING, CA 96001**

1. Board President Mike Littau called the Regular Meeting of the University Preparatory School Board to order at 5:38 PM. Board Members Trent Copland, Sue Brix and Susan Saepanh were present. Board Member Mike Stuart was absent. Superintendent/Principal Shelle Peterson and School Business/HR Manager Molly Schlange were also present.
2. OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS  
There was no Public Comment on Agenda Items.
3. PUBLIC FORUM  
There was no Public Forum.
4. APPROVAL OF AGENDA ITEMS/ORDER  
That the Board approve the agenda items/order, as presented.  
Motion – Saepanh  
Second – Copland  
Ayes – Brix, Saepanh, Copland, Littau  
Carried – 4-0
5. APPROVAL OF CONSENT AGENDA  
That the Board approve the consent agenda, as presented.  
Motion – Brix  
Second – Saepanh  
Ayes – Copland, Brix, Saepanh, Littau  
Carried – 4-0
6. REPORTS
  - 6.1 SUPERINTENDENT/PRINCIPAL REPORT  
Superintendent/Principal Shelle Peterson reported on current enrollment figures after completion of the 2021-2022 School Lottery. Enrollment is trending in a positive direction. Mrs. Peterson shared that planning for the next school year is in full-swing while taking into consideration the State and Public Health requirements, and Assembly Bill 86. Mrs. Peterson stated that voluntary asymptomatic COVID testing for students will begin on campus this month. Staff will continue to be provided the opportunity to test, but will be increased from once a month to twice a month (Red Tier).

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6.2 BUSINESS REPORT

School Business/HR Manager Molly Schlange shared that in response to federal and state COVID funding, the fiscal outlook for 2021-2022 appears optimistic for the future. Mrs. Schlange reported that not all details are available at this juncture.

7. ACTION/DISCUSSION ITEMS

7.1 ADMINISTRATIVE-ACTION/DISCUSSION

7.1.1 Review/Request Approval of School Safety Plan (ACTION)

Superintendent/Principal Shelle Peterson provided a copy of the School Safety Plan adding that there have been no changes since its previous submittal. COVID-19 restrictions are being applied to current school safety plan practices.

Motion - Copland

Second – Saephanh

Ayes – Copland, Saephanh, Brix, Littau

Carried – 4-0

7.1.2 School Accreditation Update and Report(DISCUSSION)

Superintendent/Principal Shelle Peterson was pleased to share U-Prep’s final WASC report, drawing attention to the final page of the report that indicates U-Prep as “highly effective” (the highest possible indicator on the Accreditation scale) in *all* areas assessed during the WASC committee visit. Mrs. Peterson shared that she applauds the entire U-Prep staff and that the report was reflective of so much time and effort on their parts. Mrs. Peterson also thanked U-Prep parents, students, and School Board for their support and involvement in the final report. In conclusion, Mrs. Peterson extended congratulations to the entire U-Prep community.

7.1.3 Request Approval for Out of State Field Trip: 8<sup>th</sup> Grade Students to East Coast, June 6-12, 2021(ACTION)

Superintendent/Principal Shelle Peterson related to the Board that field trips are normally consent items, but in this case as an action item due to additional COVID restrictions associated with the trip that will be shared with the Board.

Motion – Copland

Second – Saephanh

Ayes – Copland, Saephanh, Brix, Littau

Carried – 4-0

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8.2 BUSINESS – ACTION/DISCUSSION

8.2.1 Request Approval of 2<sup>nd</sup> Interim Budget Report (ACTION)

School Business/HR Manager Molly Schlange presented the 2020-2021 2<sup>nd</sup> Interim Budget for approval. Referencing revenues, expenditures, ending balance and multi-year projections, Mrs. Schlange indicated there is no deficit spending.

Motion – Copland

Second – Saephanh

Ayes – Copland, Saephanh, Littau, Brix

Carried – 4-0

8.2.2 Form 700, Statement of Economic Interests Conflict of Interest

A summary of the 2020-2021 Statement of Economic Interests provided by the California Fair Political Practices Commission was provided to the Board.

8.3 HUMAN RESOURCES – ACTION/DISCUSSION

8.3.1 Request Approval of Coaching Assignments for the 2020-2021 School Year (ACTION)

Superintendent/Principal Shelle Peterson thanked Assistant Principal Rochelle Angley for her efforts in the cultivation of U-Prep’s quality coaching staff. Ms. Angley related that all coaches are honored to be in their positions. U-Prep coaches’ integrity is evidenced by following the U-Prep motto of Pursuing Excellence Together.

Motion – Copland

Second – Saephanh

Ayes – Copland, Saephanh, Brix, Littau

Carried – 4-0

8.3.2 Paid Leave of Absence (ACTION)

Motion – Copland

Second – Saephanh

Ayes – Copland, Saephanh, Brix, Littau

Carried – 4-0

9. FUTURE AGENDA ITEMS

There were no future agenda items.

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10. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

There were no Board Comments.

12. ADJOURNMENT

Motion –Saephanh

Second – Copland

Ayes – Brix, Saephanh, Copland, Littau

Carried –4-0

Meeting adjourned 6:10 PM.