

**UNIVERSITY PREPARATORY SCHOOL BOARD OF TRUSTEES
FEBRUARY 3, 2021 REGULAR MEETING MINUTES
5:30 PM
SLC BOARD ROOM
2200 EUREKA WAY
REDDING, CA 96001**

1. Board Vice President Susan Saephanh called the Regular Meeting of the University Preparatory School Board to order at 5:35 PM. Board Members Mike Stuart and Sue Brix were present. Board President Mike Littau and Board Member Trent Copland were absent. Superintendent/Principal Shelle Peterson and School Business/HR Manager Molly Schlange were also present.
2. OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS
There was no Public Comment on Agenda Items.
3. PUBLIC FORUM
There was no Public Forum.
4. APPROVAL OF AGENDA ITEMS/ORDER
That the Board approve the agenda items/order, as presented.
Motion – Stuart
Second – Brix
Ayes – Stuart, Brix, Saephanh
Carried – 3-0
5. APPROVAL OF CONSENT AGENDA
That the Board approve the consent agenda, as presented.
Motion – Brix
Second – Stuart
Ayes – Stuart, Brix, Saephanh
Carried – 3-0
6. REPORTS
 - 6.1 SUPERINTENDENT/PRINCIPAL REPORT
Superintendent/Principal Shelle Peterson reported that the visiting WASC committee provided a report that was very complimentary at every level. Mrs. Peterson added that due to U-Prep’s robust evidence of goal achievement, the committee found it challenging to find areas of growth while compiling their report. Mrs. Peterson thanked Board Members, U-Prep staff, administrative team, and parent and student support for their contributions to the WASC visit and subsequent report.

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Following her report regarding the recent WASC events, Mrs. Peterson shared enrollment data, adding that applications continue to be collected. Mrs. Peterson concluded her report with an introduction of U-Prep Counseling Intern, Ally Altemus; Mrs. Altemus is a U-Prep alumna, class of 2015.

6.2 BUSINESS REPORT

School Business/HR Manager Molly Schlange reported that she is preparing the 2nd interim budget for the March Board Meeting. Mrs. Schlange does not anticipate any large shift in revenues or expenses in the current year. Mrs. Schlange will provide information to the Board on the 2021-22 budget assumptions as they become available throughout the coming months.

7. ACTION/DISCUSSION ITEMS

7.1 ADMINISTRATIVE-ACTION/DISCUSSION

7.1.1 Request Approval of School Accountability Report Card, 2019-2020 School Year (ACTION)

Superintendent/Principal provided a copy of the SARC (School Accountability Report Card) for the 2019-2020 school year to the Board for their review. The SARC contains information about the condition and performance of each public school in California. Mrs. Peterson thanked Assistant Principal, Monica Cabral for her work in facilitating this report.

Motion - Brix

Second – Stuart

Ayes – Stuart, Saephanh, Brix

Carried – 3-0

7.1.2 The Superintendent/Principal will provide an update on the impact of COVID-19 on school operations (DISCUSSION)

Superintendent/Principal Shelle Peterson provided updates on Public Health Policy as well as the Safety Review Policy. Mrs. Peterson informed the Board of the Guidance Checklist, to be submitted by all schools, is available on the U-Prep website. Mrs. Peterson thanked Assistant Principal, Rochelle Angley for her work as COVID Liaison.

7.1.3 Board Members Attendance at 2021-2022 School Lottery, March 3, 2021 (DISCUSSION)

Board Member Sue Brix volunteered to attend the 2021-2022 School Lottery on March 3, 2021

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8. ADJOURNMENT TO CLOSED SESSION

Adjournment to Closed Session during this meeting to consider and/or take action upon the following item:

- a. Public Employee; Discipline/Dismissal/Release (G.C. 54957)

The Board adjourned to Closed Session at 5:58 PM

9. OPEN SESSION/ACTION ITEM:

The Board will Report on Action Taken in Closed Session

The Board reconvened to Open Session at 6:34 PM. The Board reported no action taken in Closed Session.

10. FUTURE AGENDA ITEMS

There were no future agenda items.

11. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

Board Member Sue Brix voiced appreciation for fellow Board Members; Mike Stuart, for his depth of knowledge and history, Susan Saephanh, for her frame of reference as an alumni, and Mike Littau, for his perspective as a U-Prep parent, all in relation to their commentary for the WASC report. Superintendent/Principal Shelle Peterson acknowledged that the WASC endeavor was a team effort. Board Member Mike Stuart voiced appreciation for the hard work that U-Prep staff invested in the development of the WASC report and subsequent visit.

12. ADJOURNMENT

Motion – Stuart

Second – Brix

Ayes – Brix, Saephanh, Stuart

Carried – 3-0

Meeting adjourned 6:36 PM.