

**UNIVERSITY PREPARATORY SCHOOL BOARD OF TRUSTEES  
DECEMBER 9, 2020 MEETING MINUTES  
5:30 PM  
SLC BOARD ROOM  
2200 EUREKA WAY  
REDDING, CA 96001**

1. Board President Susan Saephanh called the Regular Meeting of the University Preparatory School Board to order at 5:34 PM. Board Members Mike Stuart, Mike Littau, Sue Brix, and Trent Copland were present. Superintendent/Principal Shelle Peterson and School Business/HR Manager Molly Schlange were also present.
2. PUBLIC FORUM  
There was no Public Forum.
3. OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS  
There was no public comment on agenda items.
4. APPROVAL OF AGENDA ITEMS/ORDER  
That the Board approve the agenda items/order, as presented.  
Motion – Copland  
Second – Stuart  
Ayes – Littau, Brix, Saephanh  
Carried – 5-0
5. APPROVAL OF CONSENT AGENDA  
That the Board approve the consent agenda, as presented.  
Motion – Brix  
Second – Copland  
Ayes – Littau, Stuart, Saephanh  
Carried – 5-0
6. REPORTS
  - 6.1 SUPERINTENDENT/PRINCIPAL REPORT  
Superintendent/Principal Shelle Peterson reported that U-Prep will administer end-of-semester summative assessments virtually on December 15, 16, and 17. Administration met with department leaders and staff members prior to this decision in order to gain insight into best practices in order for final exams to be administered with confidence. Mrs. Peterson stated that 89% of staff requested the virtual option. Mrs. Peterson added that written communication to families clarifying expectations and procedures for final exams would be sent home on Thursday, December 10, followed by high school grade level communication to be sent to students. Moving forward, Mrs. Peterson provided a WASC update, relating upcoming dates, U-Prep Core Values, updated

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Student Learning Outcomes, and Schoolwide Action Plan; all to be shared with the visiting WASC committee.

6.2 BUSINESS REPORT

School Business/HR Manager Molly Schlange reported that the release of the LAO (Legislative Analyst's Office) gave us an initial look at the potential impact of COVID-19 on the state budget. Mrs. Schlange stated that there was good news in that revenues had come in significantly higher than projected in the State Budget Enactment. Mrs. Schlange will have more information to provide following the release of the Governor's 2021-22 Proposed Budget in January.

7. ACTION/DISCUSSION ITEMS

7.1 ADMINISTRATIVE-ACTION/DISCUSSION

7.1.1 Request Approval of Board Meeting Schedule for 2021-2022 (ACTION)

Motion - Brix  
Second – Stuart  
Ayes – Littau, Copland, Saepanh  
Carried – 5-0

7.2 BUSINESS- ACTION/DISCUSSION

7.2.1 Request Approval of 2020-2021 1<sup>ST</sup> Interim Budget (ACTION)

Motion - Brix  
Second - Stuart  
Ayes – Copland, Littau, Saepanh  
Carried – 5-0

7.2.2 Request Approval of 2020-2021 LCFF Budget Overview for Parents (ACTION)

Motion - Brix  
Second – Copland  
Ayes – Littau, Stuart, Saepanh

8. FUTURE AGENDA ITEMS

There were no future agenda items.

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9. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

Board Member Mike Stuart inquired about the status of students who previously visited a Board Meeting. Mrs. Peterson responded that one of the two students expressed interest in another venue (Challenge Success), while the other student is immersed in the college application process.

10. ADJOURNMENT

Motion – Copland

Second – Brix

Ayes – Littau, Stuart, Saephanh

Meeting adjourned 6:23 PM.