

**UNIVERSITY PREPARATORY SCHOOL BOARD OF TRUSTEES  
OCTOBER 7, 2020 MEETING MINUTES  
5:30 PM  
SLC BOARD ROOM  
2200 EUREKA WAY  
REDDING, CA 96001**

1. Board President Susan Saephanh called the Regular Meeting of the University Preparatory School Board to order at 5:30 PM. Board Members Mike Stuart, Mike Littau, Sue Brix, and Trent Copland were present. Superintendent/Principal Shelle Peterson and School Business/HR Manager Molly Schlange were also present.
2. PUBLIC FORUM  
There was no Public Forum.
3. OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS  
There was no public comment on agenda items.
4. APPROVAL OF AGENDA ITEMS/ORDER  
That the Board approve the agenda items/order, as presented.  
Motion – Brix  
Second – Copland  
Ayes – Littau, Stuart, Saephanh  
Carried – 5-0
5. APPROVAL OF CONSENT AGENDA  
That the Board approve the consent agenda, as presented.  
Motion – Brix  
Second – Copland  
Ayes – Littau, Stuart, Saephanh  
Carried – 5-0
6. REPORTS
  - 6.1 SUPERINTENDENT/PRINCIPAL REPORT  
Superintendent/Principal Shelle Peterson reported on the transition to on-campus instruction after two weeks of distance learning. Mrs. Peterson shared that Administration is working closely with Public Health on guidelines and that student and staff health and well-being remain a top priority. Mrs. Peterson informed the Board that modified plans were being articulated internally in preparation for U-Prep’s Information Night in November. Assistant Principal, Rochelle Angley followed Mrs. Peterson’s report with an update on Athletics. Ms. Angley reported that the CIF Northern Section sports schedule and school leagues for the 2020-2021 season has been finalized. The 2020-2021 season has been delayed due to the COVID-19 pandemic. U-Prep, as well as other local schools will move to a three-season system, allowing students who play multiple

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sports to transition from season to season without having to choose one sport over another. Ms. Angley shared that after-school workouts have begun with U-Prep teacher and coach, Paul Kaukonen leading the program. Multiple coaches from various sports joined Mr. Kaukonen and led small cohorts of athletes in separate workouts. In conclusion, Ms. Angley expressed her appreciation and pride for the entire U-Prep athletic program.

**6.2 BUSINESS REPORT**

School Business/HR Manager Molly Schlange reported there are no significant fiscal updates related to the Education Budget, with the exception of the extension of the Worker Compensation liability through 2024 and its impact upon rates. Mrs. Schlange reported that schools and businesses could face an increase in rates.

**7. ACTION/DISCUSSION ITEMS**

**7.1 ADMINISTRATIVE-ACTION/DISCUSSION**

**7.1.1 2019-2020 Metrics Report (DISCUSSION)**

Superintendent/Principal Shelle Peterson presented the annual School Board Metrics Report. Mrs. Peterson reviewed data outcomes with the Board, including junior high and high school GPA/academic achievement awards, Advanced Placement exam results, Dual Enrollment results, PSAT performance, and ACT and SAT outcomes. Mrs. Peterson voiced her appreciation for the hard work of the students and staff towards positive and encouraging outcomes.

**7.1.2 Request Approval of 2021-2022 Application Lottery Date/Time(ACTION)**

Superintendent/Principal Shelle Peterson made a request to schedule the 2021-2022 enrollment application lottery at 4:00 PM on Wednesday, March 3, 2021. Depending upon COVID-19 restrictions, the lottery may be conducted in the Marr and accessed by the public virtually.

Motion – Brix

Second – Copland

Ayes – Littau, Stuart, Saepanh

Carried – 5-0

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- 7.1.3 Request Approval of 2021-2022 Academic Calendar (ACTION)  
Motion – Brix  
Second – Copland  
Ayes – Littau, Stuart, Saepanh  
Carried – 5-0

7.2 BUSINESS – ACTION/DISCUSSION

- 7.2.1 Compensation, Salary, and Benefits – Board Study (ACTION/DISCUSSION)  
Superintendent/Principal Shelle Peterson and School Business/HR Manager Molly Schlange provided a view of compensation details, historical and current data as well as varied comparison scenarios for Board discussion purposes. In recognition of U-Prep’s staff members’ contributions to the astounding progress made during the COVID-19 crisis and subsequent pivot to distance learning/on-campus instruction, Board Member Sue Brix made a motion to approve a one-time disbursement of \$2500 to all (support staff, hourly staff, Counselors, Faculty, Assistant Principals, Superintendent/Principal, and School Business/HR Manager) staff members. Faculty teaching Tutorial/Advisory will receive an additional \$1000 for the 2020-2021 school year. Board Member Mike Stuart seconded the motion.  
Ayes – Copland, Littau, Saepanh  
Carried – 5-0

8. FUTURE AGENDA ITEMS

There were no future agenda items.

11. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

There were no Board comments

12. ADJOURNMENT

Motion – Brix  
Second – Copland  
Ayes – Littau, Stuart, Saepanh  
Meeting adjourned 6:53 PM.