

**UNIVERSITY PREPARATORY SCHOOL BOARD OF TRUSTEES
JANUARY 6, 2021 REGULAR MEETING MINUTES
5:30 PM
SLC BOARD ROOM
2200 EUREKA WAY
REDDING, CA 96001**

1. Board President Susan Saephanh called the Regular Meeting of the University Preparatory School Board to order at 5:31 PM. Board Members Mike Stuart, Sue Brix, and Trent Copland were present. Board Member Mike Littau was absent. Superintendent/Principal Shelle Peterson and School Business/HR Manager Molly Schlange were also present.

2. PUBLIC FORUM

There was no Public Forum.

3. APPROVAL OF AGENDA ITEMS/ORDER

That the Board approve the agenda items/order, as presented.

Motion – Brix

Second – Stuart

Ayes – Copland, Saephanh

Carried – 4-0

4. APPROVAL OF CONSENT AGENDA

That the Board approve the consent agenda, as presented.

Motion – Brix

Second – Copland

Ayes – Stuart, Saephanh

Carried – 4-0

6. REPORTS

6.1 SUPERINTENDENT/PRINCIPAL REPORT

Superintendent/Principal Shelle Peterson reported that second semester staff development day was held on January 5. The day provided an opportunity for reflection on first semester with time set aside for a workshop provided by the Stanford Challenge Success program and WASC groups to prepare for the upcoming WASC Visiting Committee. Mrs. Peterson shared that students returned to campus today and how wonderful it was to have them back on campus. Approximately 15% of U-Prep students are doing Distance Learning, with the remaining 85% in-person. Mrs. Peterson updated the Board regarding the ongoing collection of Intent to Return forms. As of today, 80% of 6-12 grade students are returning. Mrs. Peterson shared that Enrollment Information Night will be presented virtually this year to create space for interested families to learn about all that U-Prep has to offer. Following Mrs. Peterson's report, Assistant Principal Rochelle Angley updated the Board regarding the status of athletic programs. Ms. Angley shared that CIF has added a tier system for specific sports.

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Ms. Angley reported that there has been considerable interest from students who are interested in the Alpine Ski/Snowboard team.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

There was no public comment on agenda items.

6.2 BUSINESS REPORT

School Business/HR Manager Molly Schlange reported that she will have more complete information to share once the budget is released from the Governor's office on January 8th. Mrs. Schlange shared that she is aware that one of the Governor's priorities is to have students return to campuses and that funds will hopefully become available to schools so that they may execute that.

7. ACTION/DISCUSSION ITEMS

7.1 ADMINISTRATIVE-ACTION/DISCUSSION

7.1.1 Request Approval of U-Prep Board Bylaws(ACTION)

Motion - Brix
Second – Copland
Ayes – Stuart, Saephanh
Carried – 4-0

7.1.2 Board Provided Review of U-Prep Board Protocols (DISCUSSION/ACTION)

There were no updates following review.
Motion - Brix
Second – Stuart
Ayes – Copland, Saephanh
Carried – 4-0

7.1.3 Request Approval of U-Prep School Board Policy: *The Role of the Board and the Superintendent/Principal* (DISCUSSION/ACTION)

Motion - Brix
Second – Copland
Ayes – Stuart, Saephanh
Carried – 4-0

7.1.4 Request Approval of U-Prep School Board Policy on Student Admissions and Lottery (ACTION)

Motion - Brix
Second – Copland
Ayes – Stuart, Saephanh

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Carried – 4-0

- 7.1.5 Appointment of Board Officers (ACTION)
President – Mike Littau (Nomination Copland, second Brix, carried 4-0)
Vice President – Susan Saepanh (Nomination Brix, second Stuart, carried 4-0)
Executive Secretary of the Board – Shelle Peterson (Nomination Brix, second Copland, carried 4-0)
- 7.1.6 Educational Foundation Liaison Appointment (ACTION)
Educational Foundation Liaison – Trent Copland (Nomination Brix, second Stuart, carried 4-0)
- 7.1.7 Request Approval of U-Prep School Board Education for Foster Youth Policy (ACTION)
Motion - Stuart
Second – Copland
Ayes – Brix, Saepanh
Carried – 4-0
- 7.1.8 Request Approval of COVID-19 Health and Safety Policy (ACTION)
Superintendent/Principal Shelle Peterson shared policy changes included in the updated COVID-19 Health and Safety Policy
Motion - Stuart
Second – Copland
Ayes – Brix, Saepanh
Carried – 4-0
- 7.1.9 WASC Self Study and Visit (DISCUSSION)
Superintendent/Principal Shelle Peterson shared that the schedule for the visiting committee is being finalized. There will be a time for the School Board to meet with the visiting committee while they are on campus. Mrs. Peterson shared her appreciation for the stakeholder’s involvement in the WASC process. Mrs. Peterson provided each Board Member with a copy of the Self Study report, including a summary of each chapter.

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7.2 HUMAN RESOURCES (ACTION/DISCUSSION)

7.2.1 Acceptance of Letter of Certificated Employee ACTION)

Certificated Employee Corinne Bourne submitted her letter of resignation noting last day of employment, June 1, 2021.

Motion - Brix

Second - Copland

Ayes – Stuart, Saephanh

Carried – 4-0

8. FUTURE AGENDA ITEMS

There were no future agenda items.

9. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

There were no Board comments.

10. ADJOURNMENT

Motion – Stuart

Second – Copland

Ayes – Brix, Saephanh

Carried – 4-0

Meeting adjourned 6:27 PM.