

## UNIVERSITY PREPARATORY SCHOOL MEETING OF GOVERNING BOARD MINUTES

September 4, 2019

1. Board President Mike Stuart called the Regular Meeting of the University Preparatory School Board to order at 5:30 PM. Board Members Susan Saephanh, Mike Littau, Trent Copland and Sue Brix were present. Superintendent/Principal Shelle Peterson and School Business/HR Manager Molly Schlange were also present.
2. Mike Stuart led the Pledge of Allegiance.
3. The Board adjourned to Closed Session at 5:31 PM.
4. The Board reconvened to Open Session at 5:47 PM. The Board completed the Superintendent/Principal's evaluation.
5. There was no Public Forum
6. There was no Public Comment
7. Board Member, Sue Brix asked that Agenda Item 10.3.3 be moved ahead in the Agenda, renaming it Item 10.1.1. Original Item 10.1.1 became Item 10.1.2 and Item 10.1.2 is Item 10.1.3. Board Member Sue Brix made a motion to approve the Agenda as amended. Susan Saephanh seconded the motion, unanimously approved.
8. Board Member Sue Brix made a motion approve the Consent Agenda. Mike Littau seconded the motion, unanimously approved.
9. REPORTS

### 10.1 SUPERINTENDENT/PRINCIPAL REPORT

Superintendent/Principal Shelle Peterson shared supporting data on the preparation for the 2020-2021 school year WASC visit. Beginning with an overview on the importance of accreditation, following with guiding principles and ending with how the collaboration/self-study process will develop. Assistant Principal Rochelle Angley presented an update on athletics that included junior varsity and varsity football's early success in the season. High school cross-country and volleyball have also experienced early wins in their respective season. Ms. Angley rounded out her report with updates on all junior high fall sports. Following Ms. Angley, Mrs. Peterson presented the annual School Board Metrics Report. Mrs. Peterson reviewed the data outcomes with the Board. Data highlights included student celebrations in the realm of junior high and high school GPA/academic achievement awards, CAASPP state test performance, Advanced Placement exam results, Dual Enrollment results, PSAT

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performance, and ACT and SAT outcomes. Mrs. Peterson expressed appreciation for the hard work of the students and staff towards positive and encouraging outcomes.

### 11. ACTION/DISCUSSION ITEMS

#### 11.1 ADMINISTRATIVE-ACTION/DISCUSSION

##### 11.1.1 Post-Retirement Benefit Options (Discussion)

Mrs. Peterson provided the Board with an update on policy development, including legal and fiscal implications, and an added concept of eligibility at the age of 55 for the Post-Employment Benefit Option plan. Board discussion followed with additional modifications to clarify access to the Program. Policy development will continue with added modifications in language. The final draft will be returned at the October Board meeting for approval

##### 11.1.2 Request Approval of Shasta College Dual Enrollment Program MOU, 2019-2020 (Action)

Board Member Trent Copland made a motion to approve the Shasta College Dual Enrollment Program for 2019-2020. Mike Littau seconded the motion, unanimously approved.

##### 11.1.3 Request Approval of 2020-2021 School Calendar (Action)

Board Member Trent Copland made a motion to approve the 2020-2021 Proposed U-Prep Academic Calendar. Susan Saephanh seconded the motion, unanimously approved.

#### 11.2 BUSINESS – ACTION/DISCUSSION

##### 11.2.1 Request Approval of 2018-2019 Unaudited Actuals (Action)

School Business/HR Manager Molly Schlange presented Unaudited Actuals for 2018-2019. Board Member Trent Copland made a motion to approve the 2018-2019 Unaudited Actuals. Susan Saephanh seconded the motion. Unanimously approved.

##### 11.2.2 Compensation, Salary, and Benefits - Update

School Business/HR Manager Molly Schlange provided the Board with an update regarding compensation, salary and benefits. Discussion followed.

#### 11.3 HUMAN RESOURCES – ACTION/DISCUSSION

##### 11.3.3 Request Approval of Fall 2019 Coach(s) (ACTION)

Board Member Trent Copland made a motion to approve the 2019 Fall Coaching Assignments. Susan Saephanh seconded motion, unanimously approved.

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12. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

There were no comments.

13. FUTURE AGENDA ITEMS

There were no future agenda items.

14. ADJOURNMENT

Board Member Trent Copland made a motion to adjourn at 7:00 PM. Mike Littau seconded the motion, unanimously approved.