

**UNIVERSITY PREPARATORY SCHOOL BOARD OF TRUSTEES  
MAY 6, 2020 MEETING MINUTES**

1. Board President Susan Saephanh called the Regular Meeting of the University Preparatory School Board to order at 5:32 PM. Board Members Mike Stuart, Mike Littau, Sue Brix, and Trent Copland were present. Superintendent/Principal Shelle Peterson and School Business/HR Manager Molly Schlange were also present. The meeting was conducted via Zoom video-conference.
2. ADJOURNMENT TO CLOSED SESSION  
Adjournment to Closed Session during this meeting to consider and/or take action upon the following item:
  - a. Public Employee: Discipline/Dismissal/Release (Gov. Code Section 54957(b).)  
The Board adjourned to Closed Session at 5:33 PM
3. OPEN SESSION/ACTION ITEM  
The Board returned to Open Session at 5:50 PM. The Board reported no action taken.
4. There was no Public Forum.
5. There was no Public Comment.
6. Board Member Trent Copland made a motion to approve the Agenda Items/Order. Mike Stuart seconded the motion. Unanimously approved.
7. Board Member Sue Brix made a motion to approve the Consent Agenda. Trent Copland seconded the motion. Unanimously approved.
8. REPORTS
  - 8.1 SUPERINTENDENT/PRINCIPAL REPORT  
Superintendent/Principal Shelle Peterson shared recognition of students and staff members for their recent accomplishments. Students were recognized for athletic participation and placement in All-League teams; freshman Emma Gaddy was recognized as U-Prep's nominee for Rotary Freshmen of the Year and dance teacher Marissa Kinneavy was recognized for her profile in Northstate Parent magazine. Mrs. Peterson also reported on current events taking place within the U-Prep community.
  - 8.2 BUSINESS REPORT  
School Business/HR Manager Molly Schlange reported that during this time of crisis due to the pandemic , there are more unknowns than not regarding the state budget. Due to

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state budget uncertainties, U-Prep will maintain a fiscally conservative, flat-funding model.

9. ACTION/DISCUSSION ITEMS

9.1 ADMINISTRATIVE-ACTION/DISCUSSION

9.1.1 Request Approval of CIF Representatives to League (ACTION)

Board Member Mike Stuart made a motion to approve the CIF representatives to league. Trent Copland seconded the motion. Unanimously approved.

9.1.2 Review/Approve Proposed Distance Learning Policy (DISCUSSION/ACTION)

Superintendent/Principal Shelle Peterson reported to the Board that all elements of this proposed policy support current actions related to the model and are in alignment with current CDE directives related to distance learning under shelter-in-place orders. The policy takes into consideration current circumstances but would apply in the future to any other widespread illness, natural disaster, and other emergency. Board Member Sue Brix made a motion to approve the Distance Learning Policy. Trent Copland seconded the motion. Unanimously approved.

9.1.3 Board Member Graduation Assignments

Superintendent/Principal Shelle Peterson shared with the Board that U-Prep is moving forward formulating multiple plans for graduation ceremonies pending for the end of the month. A determination regarding final direction for graduation plans will be made in the near future and based on local public health context. Discussion followed.

10. FUTURE AGENDA ITEMS

There were no future agenda items.

11. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

There were no Board comments.

12. ADJOURNMENT

Board Member Trent Copland made a motion to adjourn the meeting at 6:15 PM. Motion seconded by Sue Brix. Unanimously approved.