

**UNIVERSITY PREPARATORY SCHOOL BOARD OF TRUSTEES  
MARCH 4, 2020 MEETING MINUTES**

1. Board President Susan Saephanh called the Regular Meeting of the University Preparatory School Board to order at 5:31 PM. Board Members Mike Stuart, Mike Littau, Sue Brix, and Trent Copland were present. Superintendent/Principal Shelle Peterson and School Business/HR Manager Molly Schlange were also present.
2. Susan Saephanh led the Pledge of Allegiance.
3. There was no Public Forum
4. There was no Public Comment
5. Board Member Sue Brix made a motion to approve the Agenda Items/Order. Trent Copland seconded the motion, unanimously approved.
6. Board Member Sue Brix made a motion approve the Consent Agenda. Trent Copland seconded the motion, unanimously approved.

7. REPORTS

7.1 SUPERINTENDENT/PRINCIPAL REPORT

Superintendent/Principal Shelle Peterson shared recent successes for academic competitions, including; Poetry Out Loud, Lions Club Speech Contests, Mathcounts, Odyssey of the Mind and Science Bowl. U-Prep students and their coaches experienced first place wins in all the aforementioned events. Assistant Principal, Rochelle Angley proceeded Mrs. Peterson with a Winter/Spring Sports Update that incorporated news on junior high and high school athletics and news of U-Prep's Division Champion wins in boys basketball and girls soccer, as well as a runner-up spot for girls basketball. Ms. Angley stated that she was proud of our student-athletes and their coaches for all that they have accomplished. Following Ms. Angley's report, Assistant Principal, Monica Cabral provided a program update on the Visual and Performing Arts and Associated Student Body events, including ASB's effort in raising considerable funds for Pennies for Patients and their plans for the upcoming spring spirit week. Mrs. Cabral highlighted the forthcoming Just Dance! event and events planned for Chamber Orchestra and Band and Choir.

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7.2 BUSINESS REPORT

School Business/HR Manager Molly Schlange reported that there was limited state budget information available during the time between the proposed and adopted budget, but that the news appears to be status quo. Mrs. Schlange shared that she will not be attendance at the April Board Meeting, but will share her report in writing.

8. ACTION/DISCUSSION ITEMS

8.1 ADMINISTRATIVE-ACTION/DISCUSSION

8.1.1 Request Approval of 2020-2021 Course Guide

Superintendent/Principal Shelle Peterson reported one update to the 2020-2021 Course Guide with the course description for AP Chinese. Mrs. Peterson added the computer proficiency high school graduation requirement was highlighted in yellow for the purposes of discussion. Board Member Trent Copland made a motion to approve the 2020-2021 Course Guide as presented. Sue Brix seconded the motion. Unanimously approved.

8.1.2 Request Approval of 2020-2021 Employee Handbook

Board Member Trent Copland made a motion to approve the 2020-2021 Employee Handbook as presented with the addition of legal updates, legal clarifications and internal policy updates. Sue Brix seconded the motion, unanimously approved.

8.2 BUSINESS – ACTION/DISCUSSION

8.2.1 Review/Approve 2<sup>nd</sup> Interim Report

Board Member Sue Brix made a motion to approve the 2<sup>nd</sup> Interim Report as presented by School Business/HR Manager Molly Schlange. Trent Copland seconded the motion, unanimously approved.

8.2.2 Form 700, Statement of Economic Interests Conflict of Interest

A summary of the 2019-2020 Statement of Economic Interests provided by the California Fair Political Practices Commission was provided to the Board.

8.2.3 Request Approval of 2020-2021 Declaration of Need

Board Member Sue Brix made a motion to approve the 2020-2021 Declaration of Need. Trent Copland seconded the motion, unanimously approved

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8.3 HUMAN RESOURCES – ACTION/DISCUSSION


8.3.1 Request Approval of Middle School (Grade 6-8) Math Teaching Assignment – ACTION (Ed. Code: 44256(b))

Board Member Sue Brix made a motion to approve the Middle School Teaching Assignment. Board Member Mike Stuart seconded the motion, unanimously approved.

9. ADJOURNMENT TO CLOSED SESSION

Adjournment to Closed Session during this meeting to consider and/or take action upon the following item:

- a. Public Employee: Discipline/Dismissal/Release (G.C. 54957)

The Board entered in to Closed Session at 6:06  PM.

10. OPEN SESSION/ACTION ITEM

The Board returned to Open Session at 6:55 PM. The Board reported no action taken

11. FUTURE AGENDA ITEMS

12. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

13. ADJOURNMENT