

**UNIVERSITY PREPARATORY SCHOOL BOARD OF TRUSTEES
MARCH 16, 2020 EMERGENCY MEETING MINUTES**

1. Board President Susan Saephanh called the Emergency Meeting of the University Preparatory School Board to order at 5:30 PM. Board Members Mike Littau, and Trent Copland were present, Board President Susan Saephanh, and Board Members Sue Brix and Mike Stuart were present via phone conferencing. Superintendent/Principal Shelle Peterson and School Business/HR Manager Molly Schlange were also present.
2. Susan Saephanh led the Pledge of Allegiance.
3. There was no Public Forum
4. There was no Public Comment
5. Board Member Trent Copland made a motion to approve the Agenda Items/Order. Mike Littau seconded the motion, unanimously approved.
6. ACTION/DISCUSSION ITEMS
 - 6.1 ADMINISTRATIVE – ACTION/DISCUSSION
 - 6.1.1 Discussion/Approval of Resolution #1 2019-2020, Concerning Measures to Address the Organizational and Educational Impacts of the COVID-19 Virus

The proposed resolution was reviewed and discussed. Board Member Trent Copland made a motion to approve, motion seconded by Mike Littau. Unanimously approved.
 - 6.1.2 Discussion with Superintendent/Principal Regarding Schools Plans During COVID-19 Suspension of Face to Face Instruction

Superintendent/Principal Shelle Peterson discussed the plan to deliver distance learning, effective Thursday, March 18, 2020. She commended the staff for their tremendous effort and teamwork to enable this to happen. Communications to families were also shared.
7. ADJOURNMENT

Board Member Sue Brix made a motion to adjourn meeting at 6:01 PM. Motion seconded by Trent Copland, unanimously approved.