

## UNIVERSITY PREPARATORY SCHOOL MEETING OF GOVERNING BOARD MINUTES

December 11, 2019

1. Board Vice President Susan Saephanh called the Regular Meeting of the University Preparatory School Board to order at 5:31 PM. Board Members Mike Littau, Trent Copland and Sue Brix were present. Board President Mike Stuart was absent. Superintendent/Principal Shelle Peterson and School Business/HR Manager Molly Schlange were also present.
2. Susan Saephanh led the Pledge of Allegiance.
3. There was no Public Forum
4. There was no Public Comment
5. Board Member Trent Copland made a motion to approve the Agenda Items/Order. Sue Brix seconded the motion, unanimously approved.
6. Board Member Sue Brix made a motion approve the Consent Agenda. Trent Copland seconded the motion, unanimously approved.

### 7. REPORTS

#### 7.1 SUPERINTENDENT/PRINCIPAL REPORT

Superintendent/Principal Shelle Peterson opened her presentation to the Board with an update on 2020-2021 applications that have been received thus far. U-Prep will be offering a mini Information Night on January 22, 2020 to connect with any families who may have missed Enrollment Information Night in November. Counselors and Administration will be present for the evening. Mrs. Peterson praised students and staff on recent accomplishments, including varsity volleyball team members who were named "All-League", fall musical production directors, Lions Allstar Game coaches from U-Prep, and Athletic Director Steven Schuster for being the CSADA Northern Section Recipient of the Norm MacKenzie Award (outstanding Athletic Director). In conclusion, Mrs. Peterson shared news that the Choir, Band and Symphonic Orchestra would be performing in the Marr Auditorium directly after that evening's meeting. Assistant Principals Rochelle Angley and Monica Cabral followed Mrs. Peterson with their respective reports on athletics and the visual/performing arts and ASB. Ms. Angley commended Junior High Athletic Director Robyn Johnson for her work on developing the new athletic website. Ms. Angley provided details on the conclusion of fall sports, varsity football and volleyball; moving on to winter sports for high school and junior high. Mrs. Cabral provided updates on Visual Arts, ASB, Dance/Dance Team, Drum Corps/Strings and Band/Choir.

7.1.1 California Dashboard: Overview of U-Prep State Outcomes

Superintendent/Principal Shelle Peterson presented the Board with documentation on current state outcomes for U-Prep within the California Dashboard system. Mrs. Peterson shared that state outcomes are released every December. Mrs. Peterson utilized the supporting documents to explore the performance of U-Prep under California's Accountability System. Mrs. Peterson guided the Board through the State Indicator Outcomes.

7.2 BUSINESS REPORT

School Business/HR Manager Molly Schlange reported on her attendance at the CBO Symposium in November. Mrs. Schlange shared that while at the symposium she had the opportunity to receive budget and financial news from economists, the Legislative Analysts Office, and the California Department of Education. Financial data indicates the state economy slowing but predicted no signs of a recession for 18 months. Mrs. Schlange reported that in January a first look at the government plan for 2020-2021 will become available.

8. ACTION/DISCUSSION ITEMS

8.1 ADMINISTRATIVE-ACTION/DISCUSSION

8.1.1 Request Approval of Board Meeting Schedule for 2020-2021 School Year (ACTION)

Board Member Trent Copland made a motion to approve the 2020-2021 Board Meeting Schedule. Sue Brix seconded the motion, unanimously approved.

8.2 BUSINESS – ACTION/DISCUSSION

8.2.1 Request Approval of 2019-2020 1<sup>st</sup> Interim Budget (ACTION)

Board Member Trent Copland made a motion to approve the 2019-2020 1<sup>st</sup> Interim Budget as presented by School Business/HR Manager Molly Schlange. Sue Brix seconded the motion, unanimously approved.

8.2.2 Request Approval of Draft Salary Schedules and Stipend Schedules (ACTION)

Board Member Sue Brix made a motion to approve draft salary and stipend schedules as presented by School Business/HR Manager Molly Schlange. Trent Copland seconded the motion, unanimously approved.

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8.3 HUMAN RESOURCES – ACTION/DISCUSSION

8.3.1 Request Approval of Winter Coaching Assignments (ACTION)

Board Member Sue Brix made a motion to approve Winter Coaching Assignments. Trent Copland seconded the motion, unanimously approved.

9. FUTURE AGENDA ITEMS

There were no future agenda items.

10. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

Board Member Mike Littau commented on how much he enjoys the U-Prep Winter Concerts. Mr. Littau stated that the concerts are his favorite event of the year.

11. ADJOURNMENT

Board Member Sue Brix made a motion to adjourn at 6:15 PM. Trent Copland seconded the motion, unanimously approved.