

## UNIVERSITY PREPARATORY SCHOOL MEETING OF GOVERNING BOARD MINUTES

October 2, 2019

1. Board President Mike Stuart called the Regular Meeting of the University Preparatory School Board to order at 5:30 PM. Board Members Susan Saephanh, Mike Littau, Trent Copland and Sue Brix were present. Superintendent/Principal Shelle Peterson and School Business/HR Manager Molly Schlange were also present.
2. Mike Stuart led the Pledge of Allegiance.
3. There was no Public Forum
4. There was no Public Comment
5. Board Member Trent Copland made a motion to approve the Agenda Items/Order. Sue Brix seconded the motion, unanimously approved.
6. Board Member Trent Copland made a motion approve the Consent Agenda. Sue Brix seconded the motion, unanimously approved.

### 7. REPORTS

#### 7.1 SUPERINTENDENT/PRINCIPAL REPORT

Superintendent/Principal Shelle Peterson introduced Chad and Cori Abel, owners of Tig Tech and U-Prep parents, to the Board. The Abels were in attendance in order to be recognized for their contribution to the school, by School Board President, Mike Stuart. Mr. Abel donated a beautiful, handcrafted sign celebrating the U-Prep brand. The sign adorns the team room near the all-weather field, where it can be enjoyed by students, staff, families and guests. Mrs. Peterson graciously thanked the Abels for their exceptional donation and school support. Mr. Stuart reiterated Mrs. Peterson's message of gratitude. Moving forward, Mrs. Peterson informed the Board of the status of the Leadership Academy. Fifteen staff members completed the internal academy, all receiving three units that may be applied to the salary schedule. Mrs. Peterson thanked her team for their attention and effort in this undertaking. Mrs. Peterson provided an update on conferences attended by staff members during the month of September as well as legislative updates on Charter Petitions and School Start Time. Mrs. Peterson thanked the Board for their participation in the WASC study sessions and added that a new group of parents has volunteered to participate in the two year Parent Venture program. Mrs. Peterson concluded her report with highlights of the newly-released monthly newsletter.

Assistant Principals Rochelle Angley and Monica Cabral proceeded Mrs. Peterson with an update on fall sports. Ms. Angley and Mrs. Cabral highlighted accomplishments for football, cross-country, volleyball, swimming, girls tennis

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and golf, and cheer teams. Mrs. Cabral and Ms. Angley thanked the Athletics Team for their efforts during the fall season.

### 7.2 BUSINESS REPORT

School Business/HR Manager Molly Schlange reported that fiscal news was fairly quiet before the Governor takes action on budget items. The Legislative Analyst's Office is expected to release a report in mid-November on the fiscal health of the state. Mrs. Schlange stated that this will be the first glimpse of the state economy for the new fiscal year.

## 8. ACTION/DISCUSSION ITEMS

### 8.1 ADMINISTRATIVE-ACTION/DISCUSSION

8.1.1 Defined Contribution Post-Employment Benefit Program Policy (ACTION)  
Board Member Trent Copland made a motion to approve the Defined Contribution Post-Employment Benefit Program Policy. Sue Brix seconded the motion, unanimously approved.

### 8.2 BUSINESS – ACTION/DISCUSSION

8.2.1 Defined Contribution Post-Employment Benefit Program Vendor Selection (DISCUSSION)  
Superintendent/Principal Shelle Peterson asked if any Board Members would like to participate in the Vendor Selection process alongside School Business/HR Manager Molly Schlange and herself. Board Member Mike Littau and Susan Saephanh volunteered to assist in process.

### 8.3 HUMAN RESOURCES – ACTION/DISCUSSION

8.3.1 Accept Resignation of Certificated Employee (ACTION)  
Board Member Sue Brix made a motion to accept resignation of certificated employee, Cathy Armstrong. Trent Copland seconded the motion, unanimously approved.

8.3.2 Request Approval of Certificated Employment Appointment (ACTION)  
Board Member Trent Copland made a motion to approve appointment of certificated employee, Barbara Reuss. Sue Brix seconded the motion, unanimously approved.

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9. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

There were no comments.

10. FUTURE AGENDA ITEMS

There were no future agenda items.

11. ADJOURNMENT

Board Member Sue Brix made a motion to adjourn at 6:15 PM. Trent Copland seconded the motion, unanimously approved.