

## UNIVERSITY PREPARATORY SCHOOL MEETING OF GOVERNING BOARD MINUTES

January 8, 2020

1. Board President Mike Stuart called the Regular Meeting of the University Preparatory School Board to order at 5:30 PM. Board Members Susan Saephanh, Mike Littau, Trent Copland and Sue Brix were present. Superintendent/Principal Shelle Peterson and School Business/HR Manager Molly Schlange were also present.
2. Mike Stuart led the Pledge of Allegiance.
3. There was no Public Forum
4. There was no Public Comment
5. Board Member Sue Brix made a motion to approve the Agenda Items/Order. Susan Saephanh seconded the motion, unanimously approved.
6. Board Member Trent Copland made a motion approve the Consent Agenda. Sue Brix seconded the motion, unanimously approved.

### 7. REPORTS

#### 7.1 SUPERINTENDENT/PRINCIPAL REPORT

Superintendent/Principal Shelle Peterson provided a status report on the 2020-2021 applications. U-Prep will be offering a mini Information Night on January 22, 2020 to connect with any families who may have missed Enrollment Information Night in November. Counselors and Administration will be present for the evening. Intent to Return forms were distributed December 2 and are currently being collected. This information will be used to determine seat availability, 2020-2021. Mrs. Peterson reported that U-Prep had a very productive Staff Development Day upon returning from break on January 6<sup>th</sup>. Key activities included staff-wide analysis of student surveys, reflections on current Student Learning Outcomes, and QPR Training (suicide prevention). Mrs. Peterson concluded her report with an update on the School Start Time Work Group that was formed in order to focus on addressing the requirements of SB 328. The group consisting of staff, Board members and Administration had its flagship meeting in December and will meet again this month. Mrs. Peterson shared 8 key considerations for the School Start Time Work Group with the Board. Assistant Principal, Rochelle Angley followed with an update on winter sports at U-Prep. Ms. Angley reported that each team has experienced tremendous success in their respective pre-seasons and are looking forward to league play. Assistant Principal, Monica Cabral continued on with VAPA and ASB program updates, including upcoming events for visual arts, dance and music. Student Government is assisting Administration with Academic Awards Night on January 15<sup>th</sup> and is excitedly planning for Winter Spirit Week to be held January 27 through the 31<sup>st</sup>.

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### 7.2 BUSINESS REPORT

School Business/HR Manager Molly Schlange reported that she is awaiting the release of the Governor's Budget on Friday, January 10, 2020. After that date, Mrs. Schlange stated the legislative process will swing into full gear. Mrs. Schlange reports she is expecting to hear of a surplus of revenues for the state, stronger than expected and it appears that LCFF funding will remain status quo.

## 8. ACTION/DISCUSSION ITEMS

### 8.1 ADMINISTRATIVE-ACTION/DISCUSSION

#### 8.1.1 Board Member Terms; Reappointments

Board Vice President moved to reappoint Mike Stuart, Trent Copland seconded the motion. Board Member Sue Brix moved to reappoint Mike Littau, Trent Copland seconded the motion. Unanimously approved.

#### 8.1.2 Appointment of Board Officers

Board Member Sue Brix made a motion to nominate Susan Saephanh as Board President, motion seconded by Trent Copland. Mike Stuart made a motion to nominate Mike Littau as Board Vice President, Trent Copland seconded the motion. Mike Stuart made a motion to appoint Superintendent/Principal Shelle Peterson as Board Secretary, motion seconded by Susan Saephanh. All nominations were unanimously approved.

#### 8.1.3 Discuss/Approve updated to the University Preparatory School Board Bylaws

After review, Board Member Sue Brix made a motion to approve the University Preparatory School Board Bylaws as presented. Trent Copland seconded the motion. Unanimously approved.

#### 8.1.4 Request Approval of School Accountability Report Card, 2018-2019 School Year

After review, Board Member Sue Brix made a motion to approve the School Accountability Report Card for the 2018-2019 School Year. Trent Copland seconded the motion, unanimously approved.

### 8.2 BUSINESS – ACTION/DISCUSSION

#### 8.2.1 Request Approval of 2018-2019 Annual Audit Report

Board Member Sue Brix made a motion to approve the 2018-2019 Annual Audit Report. Trent Copland seconded the motion. Unanimously approved.

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9. FUTURE AGENDA ITEMS

There were no future agenda items.

10. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

Board Member Sue Brix thanked Mike Stuart for his service in serving as School Board President. Mike Stuart stated he has the upmost confidence that Susan Saephanh will execute the role of Board President with the highest standards. Trent Copland shared that nice compliments were paid to the U-Prep Clay Target team in regards to their safety standards.

11. ADJOURNMENT

Board Member Sue Brix made a motion to adjourn at 5:59 PM. Trent Copland seconded the motion, unanimously approved.