

**UNIVERSITY PREPARATORY SCHOOL SPECIAL MEETING OF GOVERNING BOARD MINUTES  
February 27, 2019**

1. Board President Mike Stuart called the Special Meeting of the University Preparatory School Board to order at 2:30 PM. Board Members Sue Brix and Trent Copland were present. Board Member Mike Littau and Susan Saephanh were absent. Superintendent/Principal Shelle Peterson and School Business/HR Manager Molly Schlange were also present.
2. Mike Stuart led the Pledge of Allegiance.
3. There was no Public Forum,
4. There was no Public Comment.
5. Agenda and Agenda Order were presented. Board Member Sue Brix made a motion to approve the Agenda and Agenda Order. Trent Copland seconded the motion, unanimously passed.
6. Consent Agenda and Items were presented. Board Member Sue Brix made a motion to approve the Consent Agenda. Trent Copland seconded the motion, unanimously approved.
  - 6.1 Consent Items:
    - 6.1.1 Request Approval of January 9, 2019 Minutes of Regular Board Meeting
    - 6.1.2 Request Approval of February 6, 2019 Minutes of Regular Board Meeting
    - 6.1.3 Request Approval of Overnight Field Trip: Latin Club to Miramonte High School, Orinda, CA, Friday, March 29-31, 2019
    - 6.1.4 Request Approval of Overnight Field Trip: ASB Students and Advisors to CASL Conference, San Jose, Saturday, April 6-8, 2019
    - 6.1.5 Request Approval of Overnight Field Trip: Spring College Trip, UC Santa Cruz, Santa Clara University, CSU Sacramento, Thursday, April 25-26, 2019,
    - 6.1.6 Request Approval of Out of State Field Trip: History Students to Southern Oregon History Bowl Competition, Saturday, March 2, 2019
    - 6.1.7 Request Approval of Out of Country, Overnight Field Trip: Students to China, Wednesday, July 3-18, 2019
7. **REPORTS**
  - 7.1 **SUPERINTENDENT/PRINCIPAL REPORT**

Superintendent/Principal Shelle Peterson reported on the Impact of recent weather related events on the school. U-Prep will move forward with the application of the Form J-13A waiver in order to request ADA funding lost during days where students and staff were unable to attend

**UNIVERSITY PREPARATORY SCHOOL SPECIAL MEETING OF GOVERNING BOARD MINUTES  
February 27, 2019**

school. The April 22 Staff Development Day will now be designated as an Instructional day. The Staff Development day will be moved to June 4, 2019. U-Prep families have received notification of the calendar revision through push notifications on the school app, daily bulletin, school website and email. Moving forward in her report Mrs. Peterson shared positive news about U-Prep winter sports teams. Boys basketball is in the playoffs alongside girls soccer, with boys soccer finishing a very successful season too.

7.2 BUSINESS REPORT

School Business/HR Manager Molly Schlange reported that Governor Newsome released his January budget proposals for the 2019-2020 fiscal year. The governor is proposing no new one-time discretionary dollars and no increase to the LCFF base. We are anticipating a COLA of 3.46% in 2019-2020. Governor Newsom has also proposed to make a one-time contribution of 3 billion dollars to the STRS unfunded liability which would provide a decrease in the employer contributions over the next two years. Mrs. Schlange will continue to update the Board with information in regards to the 2019-2020 budget as it becomes available.

8. ACTION/DISCUSSION ITEMS

8.1 ADMINISTRATIVE-ACTION

8.1.1 Review/Request Approval of School Safety Plan

Board Member Sue Brix made a motion to approve the School Safety Plan as presented. Trent Copland seconded the motion, unanimously approved.

8.1.2 Nomination/Appointment of Educational Foundation

Board Officers Mrs. Peterson reported that there are openings on the Board of Directors for the U-Prep Educational Foundation. The recommendation is to nominate and appoint U-Prep parents, Liz Kremer and Jodi Walsh to the Board of Directors. Board Member Sue Brix made a motion to approve the appointment of Liz Kremer and Jodi

**UNIVERSITY PREPARATORY SCHOOL SPECIAL MEETING OF GOVERNING BOARD MINUTES  
February 27, 2019**

Walsh to the U-Prep Educational Foundation Board of Directors. Trent Copland seconded the motion, unanimously approved.

8.1.3 Request Approval of School Accountability Report Card Data: 2017-2018 School Year

Superintendent/Principal Peterson Informed the Board of data contained in the 2017-2108 SARC. Data is from the 2017-2018 school year, but published in 2018-2019. Data reviewed pertains to condition and performance of school. Board Member Sue Brix made a motion to approve the School Accountability Report Card Data for the 2017-2018 School Year. Trent Copland seconded the motion, unanimously approved.

8.1.4 Request Approval of Ninth Grade P.E. Requirement

Mrs. Peterson discussed the current policy, 9<sup>th</sup> grade students in the Dance program are required to enroll in a PE course. The recommended policy change presented is to allow Dance courses to satisfy the 9<sup>th</sup> grade PE requirement. Board Member Sue Brix made a motion to approve the Ninth Grade PE Requirement as presented. Trent Copland seconded the motion, unanimously approved.

8.2 BUSINESS – ACTION/DISCUSSION

8.2.1 Request Approval of 2017-2018 Annual Audit Report

School Business/HR Manager Molly Schlange presented the 2017-2018 Audit Report to the Board. Board Member Sue Brix made a motion to approve the 2017-2018 Annual Audit Report, Trent Copland seconded the motion, unanimously approved.

8.3 HUMAN RESOURCES – ACTION/DISCUSSION

**UNIVERSITY PREPARATORY SCHOOL SPECIAL MEETING OF GOVERNING BOARD MINUTES  
February 27, 2019**

8.3. Request Approval of Spring Coaching Staff

Assistant Principal Rochelle Angley presented candidates for the spring coaching staff. Board Member Sue Brix made motion to approve candidates for spring coaching staff. Trent Copland seconded the motion, unanimously approved.

9. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

There were no comments from the Board

10. FUTURE AGENDA ITEMS

There were no future agenda Items

11. ADJOURNMENT

Board Member Sue Brix made a motion to adjourn meeting at 3:07 PM.

Trent Copland seconded the motion, unanimously approved.