

UNIVERSITY PREPARATORY SCHOOL SPECIAL MEETING OF GOVERNING BOARD MINUTES

June 17, 2019

1. Board Vice President Susan Saephanh called the Regular Meeting of the University Preparatory School Board to order at 5:31 PM. Board Members Mike Littau and Sue Brix were present. Board Members Mike Stuart and Trent Copland were not in attendance. Superintendent/Principal Shelle Peterson and School Business/HR Manager Molly Schlange were also present.
2. Susan Saephanh led the Pledge of Allegiance.
3. The Board adjourned to Closed Session at 5:32 PM.
4. The Board reconvened to Open Session at 6:33 PM. The Board reported no action taken.
5. There was no Public Forum
6. There was no Public Comment
7. Superintendent/Principal Shelle Peterson asked that Agenda Item 10.3.4 be removed from the agenda. Board member Sue Brix made a motion to approve the withdrawal of Agenda Item 10.3.4 from the June 17, 2019 Board Meeting Agenda. Mike Littau seconded the motion, unanimously approved.
8. Board Member Sue Brix made a motion to approve the agenda items and order. Mike Littau seconded the motion, unanimously approved.
9. Board Member Sue Brix made a motion approve the Consent Agenda. Mike Littau seconded the motion, unanimously approved.

10. REPORTS

10.1 SUPERINTENDENT/PRINCIPAL REPORT

Superintendent/Principal Shelle Peterson reported on U-Prep's most recent graduation ceremonies. Mrs. Peterson shared that this year's ceremony for high school was particularly special due to a speech made by beloved high school English teacher, Paul Kaukonen and a surprise appearance by a student that had been struggling with illness. Moving on Mrs. Peterson provided the Board with statistics on this year's graduating senior's GPAs and their plans for postsecondary education. Mrs. Peterson thanked the

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entire U-Prep staff for all of their efforts to produce another wonderful graduation ceremony for U-Prep students and their families. Mrs. Peterson concluded her report with an update on staff attendance at conferences for the month of May. Moving forward, Mrs. Peterson introduced Assistant Principals Rochelle Angley and Monica Cabral in preparation for their report on Athletics. Assistant Principals Rochelle Angley and Monica Cabral provided the Board with statistics for junior high and high school athletic participation, followed by standings and highlights for junior high and high school fall, winter and spring sports.

10.2 BUSINESS REPORT

School Business/HR Manager Molly Schlange reported that she is waiting for Governor Newsome to sign the budget, before she has much news to report. She will return to report on the U-Prep Budget later in the meeting.

11. ACTION/DISCUSSION ITEMS

11.1 ADMINISTRATIVE-ACTION

11.1.1 Board Training and Charter Legislative Updates (DISCUSSION)

Presentation by Lisa Corr, Legal Counsel with Young, Minney, & Corr, LLP

Ms. Corr provided the Board with updates regarding pending Charter School Legislation and a thorough review of the Brown Act.

11.1.2 Review/Discuss Proposed First Draft Policy for Post-Retirement Benefit Option for U-Prep Employees (DISCUSSION)

Mrs. Peterson and Mrs. Schlange provided the First Draft of a Board Policy related to the Post-Employment Benefit Program to be reviewed and discussed.

11.1.3 Request Approval of 2019-2022 Local Control Accountability Plan (LCAP) (ACTION)

Following a Public Hearing on May 1, 2019, Board Member Sue Brix made a motion to adopt the 2019-2022 Local Control Accountability Plan (LCAP). Mike Littau seconded the motion, unanimously approved.

11.2 BUSINESS – ACTION/DISCUSSION

11.2.1 Recommend Adoption of Resolution for 2019-2020 Budget Transfers (ACTION)

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Board Member Sue Brix made a motion to approve budget transfers between major object codes. Mike Littau seconded the motion, unanimously approved.

11.2.2 Recommend Adoption of Resolution for 2019-2020 Educational Protection Account (EPA) Expenditures (ACTION)

Board Member Sue Brix made a motion to adopt the Resolution for 2019-2020 EPA Expenditures. Mike Littau seconded the motion, unanimously approved.

11.2.3 Request Approval of 2019-2020 Proposed Budget (ACTION)

School Business/HR Manager Molly Schlange presented the annual Proposed Budget to the Board for approval. Board Member Sue Brix made a motion to approve the Annual Proposed Budget. Mike Littau seconded the motion, unanimously approved.

11.3 HUMAN RESOURCES – ACTION/DISCUSSION

11.3.1 Accept Resignation of Certificated Employee(s) (ACTION)

Board Member Sue Brix made a motion to accept resignations from certificated employees; Amanda Elliott, Social Science Teacher and Michael Garcia, Math Teacher. Mike Littau seconded the motion, unanimously approved.

11.3.2 Request Approval of Employee Assignments for 2019-2020 (ACTION)

Board Member Sue Brix made a motion to approve certificated teacher, Kathy Trueblood for 7th Grade Core/8th Grade English position. Mike Littau seconded the motion, unanimously approved.

11.3.3 Request Approval of Fall 2019 Coach(s) (ACTION)

Board Member Sue Brix made a motion to approve Blaire Trayford for junior high cheer advisor. Mike Littau seconded the motion, unanimously approved.

12. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

There were no comments.

13. FUTURE AGENDA ITEMS

There were no future agenda items.

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14. ADJOURNMENT

Board Member Sue Brix made a motion to adjourn at 8:26 PM. Mike Littau seconded the motion, unanimously approved.