

## UNIVERSITY PREPARATORY SCHOOL SPECIAL MEETING OF GOVERNING BOARD MINUTES

April 3, 2019

1. Board President Mike Stuart called the Regular Meeting of the University Preparatory School Board to order at 5:31 PM. Board Members Mike Littau, Susan Saephanh, Sue Brix and Trent Copland were present. Superintendent/Principal Shelle Peterson and School Business/HR Manager Molly Schlange were also present.
2. Mike Stuart led the Pledge of Allegiance.
3. Superintendent/Principal Shelle Peterson delivered opening remarks about the latest success for the U-Prep Science Bowl team. Mrs. Peterson thanked team coaches, Cory Poole and Brian Murphy for their leadership and proceeded on to introductions to the Board of Mr. Poole and Mr. Murphy. Following his introduction, Mr. Poole provided a historical reference for Science Bowl's origins at U-Prep. He spoke of the humble beginnings of flash cards and old college textbooks. Mr. Poole related that every year the team has continued to build on the program. Mr. Murphy shared the sibling history that represents the deep-seated commitment at U-Prep; two current team members have siblings who have participated on the team in the past. Mr. Murphy also shared that one current team member's sibling was part of the inaugural team. Following Mr. Poole and Mr. Murphy's comments, Mrs. Peterson introduced Mr. Matt Madison, REU Key Account Manager and Science Bowl liaison. Mr. Madison shared he has been a member of the Panther community for nine years with his children attending U-Prep as well as his involvement in Science Bowl. Mr. Madison graciously thanked U-Prep for providing students with foundational building blocks, most importantly respect. Mr. Madison stated that he is proud of how the project has shaped science curriculum within the community. Mr. Madison concluded his presentation with an introduction of the team members; Gus Blankenberg, Nate Crummett, Claire Rogers, Alex Woodworth, and Tommy Neill and coaches, Brian Murphy and Cory Poole.
4. There was no Public Forum
5. There was no Public Comment
6. Board Member Sue Brix made a motion to approve the Agenda Items and Order. Trent Copland seconded the motion. Unanimously approved.
7. Board Member Sue Brix made a motion to approve the Consent Agenda. Trent Copland seconded the motion, unanimously approved.
  - 7.1 Consent Items
    - 7.1.1 Request Approval of March 6, 2019 Minutes of Regular Board Meeting

8. REPORTS

8.1 SUPERINTENDENT/PRINCIPAL REPORT

Superintendent/Principal Shelle Peterson opened her report with an update on current legislation as it applies to charter schools, in particular Assembly and Senate Bills; AB 1505 & 1508 – Charter Petitions, AB 1506 – Statewide limit on charter schools, AB 1507 – Ability to establish a resource center in resident district for non-classroom based programs and SB 756 – Moratorium on charter growth. Mrs. Peterson shared the March Conference Report; Moving forward, Mrs. Peterson updated the Board on ChallengeSuccess and the forthcoming Shadow Day. Mrs. Peterson stated that she will be attending, along with two staff members and four students, the Distinguished Schools Award Ceremony in Anaheim on April 5<sup>th</sup>. Mrs. Peterson concluded her report with student and staff recognitions. Following the Superintendent/Principal report, Assistant Principals Monica Cabral and Rochelle Angley presented the monthly athletic report. Mrs. Cabral and Ms. Angley updated the Board on the culmination of boys basketball season with team members and Coach Mark Stephens participation in the Lions All-Star game as well as high school teams in baseball, softball, stunt, track, boys golf and boys tennis. Junior high teams highlighted were baseball, softball and track.

8.2 BUSINESS REPORT

School Business/HR Manager Molly Schlange reported that she is in the process of examining budget expenditures in preparation for the current budget. Mrs. Schlange stated the U-Prep is well positioned financially for the coming year. In May, Mrs. Schlange will be reporting on the release of the Governor's May Budget Revise.

9. ACTION/DISCUSSION ITEMS

9.1 ADMINISTRATIVE-ACTION

9.1.1 Request Approval of 2019-2020 Course Guide - ACTION

Board Member Trent Copland made a motion to approve the 2019-2020 Course Guide. Sue Brix seconded the motion, unanimously approved.

9.1.2 Request Approval of 2019-2020 Employee Handbook - ACTION

Mrs. Schlange informed the Board of legal updates made to the Employee Handbook. Board Member Sue Brix made a motion to approve the 2019-2020 Employee Handbook. Trent Copland seconded the motion, unanimously approved.

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### 9.2 BUSINESS – ACTION/DISCUSSION

#### 9.2.1 Request Approval of Audit Proposal from Horton, McNulty & Saeteurn, LLP – ACTION

Board Member Sue Brix made a motion to approve the Audit Proposal from Horton, McNulty & Saeteurn, LLP. Trent Copland seconded the motion, unanimously approved.

### 9.3 HUMAN RESOURCES – ACTION/DISCUSSION

#### 9.3.1 Request Approval of Junior High Softball Coach – ACTION

Board Member Sue Brix made a motion to approve the Junior High Softball Coach as presented. Trent Copland seconded the motion, unanimously approved.

#### 9.3.2 Request Approval of 2019-2020 Declaration of Need – ACTION

Board Member Trent Copland made a motion to approve the 2019-2020 Declaration of Need as presented. Sue Brix seconded the motion, unanimously approved.

#### 9.3.3 Request Approval of 7<sup>th</sup> Grade Core (Social Science and Language Arts) Teaching Assignment (Ed. Code: 44258.2) – ACTION

Board Member Sue Brix made a motion to approve the 7<sup>th</sup> Grade Core Teaching Assignment (Ed. Code: 44258.2). Trent Copland seconded the motion, unanimously approved.

### 10. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

There were no comments from the Board

### 11. FUTURE AGENDA ITEMS

There were no future agenda items

### 12. ADJOURNMENT

Board Member Sue Brix made a motion to adjourn at 6:16 PM. Trent Copland seconded the motion, unanimously approved.