

UNIVERSITY PREPARATORY SCHOOL SPECIAL MEETING OF GOVERNING BOARD MINUTES

March 6, 2019

1. Board President Mike Stuart called the Regular Meeting of the University Preparatory School Board to order at 5:30 PM. Board Members Mike Littau, Susan Saephanh, Sue Brix and Trent Copland were present. Superintendent/Principal Shelle Peterson and School Business/HR Manager Molly Schlange were also present.
2. Mike Stuart led the Pledge of Allegiance.
3. Superintendent/Principal Shelle Peterson presented outgoing U-Prep Educational Foundation Chairperson, Mike Vincelli, with a commemorative plaque recognizing him for his years of service to the Educational Foundation. Board President Mike Stuart thanked Mr. Vincelli for his support throughout U-Prep's history with not just the foundation, but with the school's technology needs. Mr. Stuart stated that Mr. Vincelli was instrumental in seeing the original vision of University Preparatory School come to fruition. Mr. Vincelli thanked the Board and Mrs. Peterson for their kind words.
4. There was no Public Forum
5. There was no Public Comment
6. Board Member Sue Brix made a motion to approve the Agenda Items and Order. Trent Copland seconded the motion. Unanimously approved.
7. Board Member Sue Brix made a motion to approve the Consent Agenda. Trent Copland seconded the motion, unanimously approved.
 - 7.1 Consent Items
 - 7.1.1 Request Approval of February 27, 2019 Minutes of Special Board Meeting
8. REPORTS
 - 8.1 SUPERINTENDENT/PRINCIPAL REPORT

Superintendent/Principal Shelle Peterson reported that U-Prep was host to Ms. Tina Brown with Dignity Health for the Principal for a Day event. Mrs. Peterson reported that Ms. Brown had a terrific day visiting in classrooms and having the opportunity to understand the mission and vision of U-Prep. Moving forward, Mrs. Peterson stated that the 2019-2020 lottery ran smoothly and thanked Board Member Sue Brix for participating. Mrs. Peterson shared current staff and student celebrations for academic and athletic achievement with the Board.

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8.2 BUSINESS REPORT

School Business/HR Manager Molly Schlange handed out Form 700 to Board Members and Mrs. Peterson. Mrs. Schlange asked that Board Members return the document to her on or before April 1.

Mrs. Schlange reported that there are no new significant budget updates related to Governor Newsom's 2019-2020 proposals. Several bills are currently being introduced and heard in the legislature. Mrs. Schlange expects the release of the May Revise to be the next significant update.

9. ACTION/DISCUSSION ITEMS

9.1 ADMINISTRATIVE-ACTION

9.1.1 Request Approval of J-13A – Request for Allowance of Attendance Due to Emergency Conditions - ACTION

Superintendent/Principal Shelle Peterson presented form J-13A, Request for Allowance of Attendance Due to Emergency Conditions, to the Board. Mrs. Peterson reported that J-13A is a mechanism to request funding for the time of school closure during recent snowstorm. Board Member Sue Brix made a motion to approve J-13A. Trent Copland seconded the motion, unanimously approved.

9.1.2 Request Approval of 2019-2020 Student/Parent Handbook

Mrs. Peterson reported that no material changes were made to the 2019-2020 Student/Parent Handbook. Board Member Sue Brix made a motion to approve the 2019-2020 Student/Parent Handbook. Trent Copland seconded the motion, unanimously approved.

9.2 BUSINESS – ACTION/DISCUSSION

9.2.1 Request Approval of Low Performing Student Block Grant Plan – ACTION

Superintendent/Principal Shelle Peterson provided an overview of the Low Performing Student Block Grant Plan for the Board. Mrs. Peterson stated that funds derived from the Block Grant will be directed towards low-performing students who receive academic support services in BRIDGE 7 (2nd year of implementation) and BRIDGE 8 (1st year of implementation) courses. Multiple measures, including state test performance criteria are used to place students in these courses. By providing strategic intervention in the areas of academic skills, math and literacy instruction, students will improve their overall academic

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performance and experience an increase in self-efficacy as learners. Services outlined are aligned to the current adopted LCAP. Board Member Trent Copland made a motion to approve the Low Performing Student Block Grant Plan. Sue Brix seconded the motion, unanimously approved.

9.2.2 Review/Approve 2nd Interim Report – ACTION

School Business Manager Molly Schlange presented the 2nd Interim Budget. Board Member Trent Copland made a motion to approve the 2nd Interim Report. Sue Brix seconded the motion, unanimously approved.

9.3 HUMAN RESOURCES – ACTION/DISCUSSION

9.3.1 Request Approval of Spring Coaching Staff – ACTION

Board Member Sue Brix made a motion to approve the Spring Coaching Staff as presented. Trent Copland seconded the motion, unanimously approved.

10. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

There were no comments from the Board

11. FUTURE AGENDA ITEMS

There were no future agenda items

12. ADJOURNMENT

Board Member Sue Brix made a motion to adjourn at 6:08 PM. Trent Copland seconded the motion, unanimously approved.