

UNIVERSITY PREPARATORY SCHOOL REGULAR MEETING OF GOVERNING BOARD MINUTES
November 7, 2018

1. Board President Mike Stuart called the Regular Meeting of the University Preparatory School Board to order at 5:32 PM. Board Members Susan Saephanh, Mike Littau and Trent Copland were present. Board Member Sue Brix was absent. Superintendent/Principal Shelle Peterson and School Business/HR Manager Molly Schlange were also present.
2. Mike Stuart led the Pledge of Allegiance.
3. There was no Public Forum.
4. There was no Public Comment.
5. Board Member Trent Copland made a motion to approve the Agenda and Agenda Order, motion seconded by Susan Saephanh. Unanimously approved.
6. Board Member Trent Copland made a motion to approve the Consent Agenda for the November 7, 2018 Board Meeting. Susan Saephanh seconded the motion, unanimously approved.
 - 6.1 Consent Items
 - 6.1.1 Request Approval of October 3, 2018 Minutes of Regular Board Meeting
 - 6.1.2 Request Approval of Overnight Field Trip: Fall College Trip, CSU Chico, UC Davis, UC Berkeley, Thursday, November 8-9, 2018
 - 6.1.3 Request Approval of Overnight Field Trips: Dance Team, Santa Clara, March 15-17, 2019; Sacramento, March 29-31, 2019; Lake Tahoe, April 12-14, 2019; Sacramento, May 3-5, 2019
 - 6.1.4 Request Approval of Overnight Field Trip: Mock Trial to Stockton, Friday, December 7-8, 2018
 - 6.1.5 Request Approval of Overnight Field Trip: Music Students to Santa Clara/Santa Cruz, Friday, April 5-7, 2019
 - 6.1.6 Request Approval of Overnight/Out of State Field Trip: Girls Basketball to Maui, HI, Monday, December 17-23, 2018

7. REPORTS

7.1 SUPERINTENDENT/PRINCIPAL REPORT

Superintendent/Principal Peterson shared current recognitions for students and staff members with the Board. Mrs. Peterson informed the Board of the Arts Alive event taking place that evening and the upcoming fall musical, Joseph and the Amazing Technicolor Dreamcoat. Mrs. Peterson noted with enthusiasm that U-Prep students are

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producing outstanding artwork. Mrs. Peterson applauded parent volunteers for their generous time and effort during the production and preparation of the musical; she encouraged the Board to see the show. Moving forward in her report, Mrs. Peterson provided the Board with an overview, including a handout, on the updated and redesigned California School Dashboard. Mrs. Peterson stated that once new data has been uploaded to the Dashboard, she will communicate the results to the Board. Mrs. Peterson finalized her report to the Board with information on October conferences, the monthly newsletter and potential adjustments to the staff collaboration schedule. Assistant Principals, Rochelle Angley and Monica Cabral presented a fall and winter sports update to the Board. An overview was shared on all fall sports as well as events that related to sports events, such as the Honoring First Responders dinner and half time event. Ms. Angley and Mrs. Cabral concluded their report with a preview of winter sports.

7.2 BUSINESS REPORT

School Business/HR Manager Molly Schlange reported that there was minimal budget and finance news with the advent of new leadership in the Governor's Office. The Legislative Analyst's Office will release financial predictions next week. Mrs. Schlange informed the Board that she and Mrs. Peterson continue to gather and evaluate information pertaining to retiree benefit planning.

8. ACTION/DISCUSSION ITEMS

8.1 ADMINISTRATIVE-ACTION

8.1.1 Request Approval of Change of Date for June Board Meeting from June 12, 2019 to June 17, 2019

Board Member Trent Copland made a motion to approve the date change of the June Board meeting from June 12, 2019 to June 17, 2019. Susan Saephanh seconded the motion, unanimously approved.

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8.2 HUMAN RESOURCES – ACTION/DISCUSSION

8.2.1 Accept Resignation of Classified Employee

Board Member Trent Copland made a motion to accept the resignation of classified employee, Sarah Kendall. Susan Saephanh seconded the motion, unanimously approved.

8.2.2 Request Approval of Employee Appointment – Classified

Board Member Susan Saephanh made a motion to approve appointment for Robyn Johnson for the position of Athletic Secretary and School Office Assistant. Trent Copland seconded the motion, unanimously approved.

8.2.3 Approve Winter Coaches

Board Member Susan Saephanh made a motion to approve winter coaches. Trent Copland seconded the motion, unanimously approved.

9. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

There were no closing comments

10. FUTURE AGENDA ITEMS

There were no future agenda items

11. ADJOURNMENT

Board Member Trent Copland made a motion to adjourn at 6:20 PM. Mike Littau seconded the motion, unanimously approved. Meeting adjourned.