

**UNIVERSITY PREPARATORY SCHOOL REGULAR MEETING OF GOVERNING BOARD MINUTES  
May 2, 2018**

1. The Regular Meeting of the University Preparatory School Board was called to order at 5:30 PM by Board President Mike Stuart. Board Members Mike Littau, Trent Copland, Susan Saephanh were present. Board Member Sue Brix was absent. Superintendent/Principal Shelle Peterson and School Business Manager Molly Schlange were also present.
2. Mike Stuart led the Pledge of Allegiance.
3. There was no Public Forum.
4. There was no Public Comment.
5. Board Member Trent Copland made a motion to approve the Agenda and Agenda Order, motion seconded by Susan Saephanh. Unanimously approved.
6. Board Member Trent Copland made a motion to approve the Consent Agenda for the May 2, 2018 Board Meeting. Susan Saephanh seconded the motion, unanimously approved.
  - 6.1 Consent Items
    - 6.1.1 Request Approval of April 11, 2018 Minutes of Regular Board Meeting
    - 6.1.2 Request Approval of Overnight Field Trip: Yearbook Students to San Diego, July 22-26, 2018

7. REPORTS

7.1 SUPERINTENDENT/PRINCIPAL REPORT

Superintendent/Principal Peterson reported that individual employee end-of-the-year meetings were held with School Business Manager Molly Schlange and/or Superintendent/Principal Shelle Peterson. Employee contracts were reviewed and information was gathered on the staff's thoughts and needs for the upcoming school year. Moving on in her report, Mrs. Peterson provided an overview on conferences attended by staff in the month of April. Mrs. Peterson introduced Assistant Principal Monica Cabral, who was present to deliver a recap of U-Prep athletics for the 2017-2018 school year. Mrs. Cabral began her report with a Spring Update, highlighting baseball, softball, track, stunt cheer and boys golf and tennis. Mrs. Cabral provided stats for student participation throughout the year as well as highlights for each season.

8. ACTION/DISCUSSION ITEMS

8.1 ADMINISTRATIVE-ACTION

- 8.1.1 PUBLIC HEARING: The Board May Receive Comments from the Public Regarding the Proposed LCAP (Discussion)

There was no Public present for comment. School Business Manager Molly Schlange reviewed for the Board pertinent background information regarding the purpose behind LCAP before moving on to an outline of proposed U-Prep LCAP goals and proposed actions/services. Mrs. Schlange informed the Board that the proposed LCAP should be adopted at a subsequent meeting.

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8.1.2 Superintendent/Principal Peterson provided an initial preview of the ASC WASC Third Year Progress Report, specifically the Student/Community Profile Data and Significant Changes and Developments. The report will be brought back for approval at the June Board Meeting.

8.2 HUMAN RESOURCES - ACTION

8.2.1 Board Member Trent Copland made a motion to approve the Social Studies Teacher Assignment. Susan Saephanh seconded the motion, unanimously approved.

8.3 BUSINESS-ACTION

8.3.1 Board Member Trent Copland made a motion to rescind the notice to withdrawal from SELF (School Excess Liability Fund). Mike Littau seconded the motion, unanimously approved.

9. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

Board President Mike Stuart requested a list of clubs.

10. ADJOURNMENT

Board Member Trent Copland made a motion to adjourn meeting at 6:34 pm, Mike Littau seconded the motion. Unanimously approved.