

UNIVERSITY PREPARATORY SCHOOL REGULAR MEETING OF GOVERNING BOARD MINUTES

April 11, 2018

1. The Regular Meeting of the University Preparatory School Board was called to order at 5:30 PM by Board President Mike Stuart. Board Members Mike Littau, Trent Copland, Susan Saephanh and Sue Brix were present. Superintendent/Principal Shelle Peterson and School Business Manager Molly Schlange were also present.
2. Mike Stuart led the Pledge of Allegiance.
3. There was no Public Forum.
4. There was no Public Comment.
5. Board President Mike Stuart requested that Agenda Item 8.2.4, under Human Resources-Action, Request Approval of Spring Coaches, be added to the Agenda. Board Member Sue Brix made a motion to approve the order of and Agenda Items with the addition of Item 8.2.4. Board Member Trent Copland seconded the motion, unanimously approved.
6. Board Member Sue Brix made a motion to approve the Consent Agenda for the March 7, 2018 Board Meeting. Trent Copland seconded the motion, unanimously approved.
 - 6.1 Consent Items
 - 6.1.1 Request Approval of March 7, 2018 Minutes of Regular Board Meeting
 - 6.1.2 Request Approval of Overnight Field Trip: Spring College Trip, CSUS, Stanford University & CSUSF, April 18-19, 2018

7. REPORTS

7.1 SUPERINTENDENT/PRINCIPAL REPORT

Superintendent/Principal Peterson shared results of the recently administered school climate survey (students). Mrs. Peterson also reported on conferences attended by staff and administration during the month of March, including the California League of School Conference and a presentation made by Dr. Biao Cheng at the Bilingual Education Conference in Sacramento. Assistant Principal Monica Cabral followed Mrs. Peterson's report with an update on U-Prep Athletics. Mrs. Cabral highlighted successes and events for baseball, softball, high school and junior high track, boys tennis and boys golf in addition to the newly added stunt cheer team.

7.2 BUSINESS REPORT

- 7.2.1 School Business Manager Molly Schlange provided the Board with an in-depth budget study session.

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8. ACTION/DISCUSSION ITEMS

8.1 ADMINISTRATIVE-ACTION

- 8.1.1 Superintendent/Principal Shelle Peterson reviewed the 2019-2020 Proposed Academic Calendar. Board member Sue Brix made a motion to approve the proposed 2019-2020 University Preparatory School Academic Calendar. Trent Copland seconded the motion, unanimously approved.
- 8.1.2 Superintendent/Principal Peterson and School Business Manager Molly Schlange provided an overview of U-Prep's After School Services program for Board discussion and planning purposes.
- 8.1.3 Superintendent/Principal Peterson and School Business Manager Molly Schlange updated the Board on current and historical U-Prep transportation services, student usage, and costs.
- 8.1.4 The Board determined assignments for participation at the Class of 2018 graduation ceremonies. It was decided that Board Member Trent Copland would attend 8th Grade Graduation in the Marr Auditorium on June 1st at 3:30 PM and Board Members Sue Brix and Susan Saephanh would attend High School Graduation in the Marr Auditorium on June 1st at 8:00 PM.

8.2 HUMAN RESOURCES - ACTION

- 8.2.1 Board member Trent Copland made a motion to approve the 7th Grade Core (Social Science and Language Arts) teaching assignment (Ed Code: 44258.2). Sue Brix seconded the motion, unanimously approved.
- 8.2.2 Board member Sue Brix made a motion to approve the 2018-2019 Declaration of Need. Trent Copland seconded the motion, unanimously approved.
- 8.2.3 At the March U-Prep Board meeting, a job description for an Administrative Intern position was approved. Applicants interviewed for the position and have since accepted offers to serve as part-time Administrative Interns, beginning in the 2018-2019 school year. Board member Sue Brix made a motion to approve Romney Clements and Cathy Armstrong for the Administrative Interns position effective the 2018-2019 school year. Trent Copland seconded the motion, unanimously approved.
- 8.2.4 Board member Trent Copland made a motion to approve 2018 Spring Coaching Staff. Mike Littau seconded the motion, unanimously approved.

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8.3 BUSINESS-ACTION

- 8.3.1 Board Vice President Susan Saephanh made a motion to approve 2018-2019 textbooks as presented. Trent Copland seconded the motion, unanimously approved.

9. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

There were no comments from the Board.

10. ADJOURNMENT

Board Member Sue Brix made a motion to adjourn meeting at 7:17 pm, Trent Copland seconded the motion. Unanimously approved.