

**UNIVERSITY PREPARATORY SCHOOL REGULAR MEETING OF GOVERNING BOARD MINUTES
February 6, 2018**

1. The Regular Meeting of the University Preparatory School Board was called to order at 5:30pm by Board President Mike Stuart. Board Members Mike Littau, Trent Copland, and Susan Saephanh were present. Board Member Sue Brix was absent. Superintendent/Principal Shelle Peterson and School Business Manager Molly Schlange were also present.
2. Mike Stuart led the Pledge of Allegiance.
3. There was no Public Comment on Agenda Items.
4. Board Member Susan Saephanh made a motion to approve Agenda Items and Order. Board Member Trent Copland seconded the motion, unanimously approved.
5. Board Member Mike Littau made a motion to approve the Consent Agenda for the February 6, 2018 Board Meeting. Trent Copland seconded the motion, unanimously approved.

5.1 Consent Items

- 5.1.1 Request Approval of January 10, 2018 Minutes of Regular Board Meeting
- 5.1.2 Request Approval of Overnight Field Trip: U-Prep Band & Choir to Disneyland, April 13-15, 2018
- 5.1.3 Request Approval of Overnight Field Trip: Musical Students to Junior Theatre Festival, Sacramento, February 9-11, 2018
- 5.1.4 Request Approval of Overnight Field Trip: Latin Club to Atherton, CA, April 13-14, 2018

6. REPORTS AND PUBLIC FORUM

6.1 PUBLIC FORUM/HEARING OF PERSONS WISHING TO ADDRESS THE BOARD

There was no public comment.

6.2 CALIFORNIA LEAGUE OF SCHOOLS EDUCATOR OF THE YEAR - RECOGNITION

Superintendent/Principal Shelle Peterson introduced faculty members and U-Prep Educators of the Year, Lonnie Sowles and Paul Kaukonen to the Board. Mrs. Peterson provided background on the Educator of the Year process beginning with U-Prep's selection moving forward to the CLMS and CLHS selection process. Mrs. Peterson praised both teachers and commended Mrs. Sowles for being chosen as CLMS Region II winner. Mrs. Sowles will be moving on to the CLS Conference in Sacramento, where she will share her speech alongside 21 nominees competing for the State CLS Educator of the Year award. Mrs. Peterson congratulated Mr. Kaukonen for being U-Prep's Educator of the Year. Following Mrs. Peterson's introduction, Mrs. Sowles and Mr. Kaukonen read their speeches to the Board. Board President Mike Stuart thanked Mrs. Sowles and Mr. Kaukonen for sharing their speeches and praised both teachers for their outstanding representation.

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6.3 SUPERINTENDENT REPORT

Superintendent/Principal Shelle Peterson introduced Assistant Principal/Athletic Administrator Monica Cabral. Mrs. Cabral provided the Board with an update on U-Prep's Winter Sports program. Mrs. Cabral shared that the high school boys' basketball program is maintaining a successful season, following with status reports on girls' basketball, wrestling, and boys' soccer. Mrs. Cabral concluded her report on high school sports with the news that U-Prep's varsity girls' soccer team is currently ranked number one heading in to the post season. Mrs. Cabral also provided updates on the junior high boys' basketball program and junior high girls' soccer teams. Mrs. Cabral concluded her report with information regarding two students who are signing letters of intent to colleges: Morgan Gregory to Masters University for cross country and Dawson Gruhler to Western Oregon University for football. Superintendent/Principal Shelle Peterson presented a 2018-2019 Lottery update to the Board followed by a report on conferences attended by staff during the month of January. In concluding her report, Mrs. Peterson shared a flyer for the heART art show. U-Prep's art teacher Lura Wilhelm and her students will be displaying their art at the upcoming event.

6.4 BUSINESS REPORT

School Business Manager Molly Schlange provided a brief update on the governor's budget proposal for 2018-2019. Updated information will be provided to the Board as it is released. Mrs. Schlange is currently working on the 2017-2018 Second Interim Budget which will be brought to the Board in March.

7. ACTION/DISCUSSION ITEMS

7.1 ADMINISTRATIVE-ACTION/DISCUSSION

- 7.1.1 Superintendent/Principal Peterson reviewed with the Board updates proposed to the Charter Petition, 2018-2023. Following discussion, Board Member Susan Saephanh made a motion to approve the 2018-2023 Charter Renewal Petition, motion seconded by Mike Littau. Unanimously approved.
- 7.1.2 Superintendent/Principal Peterson reviewed the purpose and contents of the 2016-2017 School Accountability Report Card (SARC). Board Member Trent Copland made a motion to approve the 2016-2017 SARC report, motion seconded by Mike Littau. Unanimously approved.
- 7.1.3 Superintendent/Principal Shelle Peterson reviewed California's new multiple measures Accountability Model and School Dashboard. She reviewed the state and local indicators and factors, and performance colors for U-Prep. Local indicator data was reviewed and discussed. Following a question and answer period with the Board, Board President Mike Stuart thanked Mrs. Peterson for a job well done in taking the time to decipher the extensive information.

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- 7.1.4 Board Member Trent Copland made a motion to approve March 7, 2018 at 4:00pm as the public lottery date and time for the applications received for the 2018-2019 school year. Board Members Susan Saepanh and Sue Brix will be on hand during the lottery to assist in the drawing of assigned numbers. Board Vice President Susan Saepanh seconded the motion, unanimously approved.

7.2 HUMAN RESOURCES - ACTION/DISCUSSION

- 7.2.1 Board Member Trent Copland made a motion to approve spring coaching assignments as presented, Mike Littau seconded the motion. Unanimously approved.

8. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

Board Member Mike Littau expressed interest in formally recognizing the Coach Rich Bourne for his continued success and dedication to the Girls Varsity Soccer program.

9. ADJOURNMENT

Board Member Trent Copland made a motion to adjourn meeting at 7:31pm, Susan Saepanh seconded the motion. Unanimously approved.