

# UNIVERSITY PREPARATORY SCHOOL REGULAR MEETING OF GOVERNING BOARD MINUTES

August 2, 2016

1. The Regular Meeting of the University Preparatory School Board was called to order at 4:30 p.m. by Karen Hatter, Board President. Board members present were Mike Littau, Sue Brix, Mike Stuart, and Susan Saepanh. Superintendent/Principal Shelle Peterson and School Business Manager Molly Schlange were also present.
2. Karen Hatter led the Pledge of Allegiance.
3. There was no public comment on agenda items.
4. In the interest of time, Sue Brix made a motion to move Consent Item 5.1: Approval of July 6, 2016 Board Minutes ahead of Agenda Item 4. Susan Saepanh seconded the motion, unanimously approved.
5. Sue Brix made a motion to approve the July 6, 2016 Board meeting minutes, Mike Stuart seconded the motion, unanimously approved.
6. Sue Brix made a motion to move the September 1, 2016 Board meeting to Tuesday, September 6, 2016 at 5:30 pm., Mike Stuart seconded the motion, unanimously approved.
7. The Board entered in to Closed Session at 4:34 p.m.
8. The Board reconvened to Open Session at 5:01 p.m. Board President Karen Hatter reported no action was taken.
9. Public Forum:  
There was no Public Comment.

## Superintendent/Principal Report

1. Superintendent/Principal Shelle Peterson reported on staff attendance at July conferences and workshops. Mrs. Peterson followed with reports on U-Prep Athletics and current test data. Mrs. Peterson concluded her report with a summary of the July 28-29 Administrative Retreat.
2. Business (Discussion)  
School Business Manager Molly Schlange reported on her and Superintendent/Principal Shelle Peterson's attendance at the School Services of California Fiscal Management Conference. Mrs. Schlange gave updates to the Board regarding the status of the State's budget and the impact of the new minimum wage requirements on education. Board discussion followed Mrs. Schlange's report. Mrs. Schlange informed the Board that she would continue to provide future projections.

## 9. ADMINISTRATIVE- ACTION

1. Shelle Peterson presented the Board with information on the Resolution Regarding Dual Enrollment with Shasta Tehama Trinity Joint Community College District. Mike Stuart made a motion for approval of the Resolution Regarding

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Dual Enrollment with Shasta Tehama Trinity Joint Community College District,  
Sue Brix seconded the motion, unanimously approved.

10. BUSINESS - ACTION

1. Superintendent/Principal Shelle Peterson recommended that the proposed compensation plan be approved. The plan includes an increase of 3% on all salary schedules retro to July 1, 2016 and an increase of \$1500.00 to the annual medical cap for all employees effective at the plan renewal date; October 1, 2016. Sue Brix made a motion to approve a 3% salary increase for all staff effective July 1, 2016 and an increase of \$1500.00 to the annual medical cap effective October 1, 2016; the plan renewal date. Mike Stuart seconded the motion, unanimously approved.

11. HUMAN RESOURCES - ACTION

1. Sue Brix made a motion to hire Joseph Groves on a Provisional Internship Permit for 2016-2017, as a Latin teacher. Susan Saephanh seconded the motion, unanimously approved.
2. Mike Stuart made a motion to approve Compensated Extra Duty for the Fall Coaching Staff, Mike Littau seconded the motion. Unanimously approved.

12. ADJOURNMENT

Karen Hatter made a motion to adjourn the meeting at 6:30 p.m., motion seconded by Sue Brix, unanimously approved.