

UNIVERSITY PREPARATORY SCHOOL REGULAR MEETING OF GOVERNING BOARD MINUTES

April 5, 2017

1. The Regular Meeting of the University Preparatory School Board was called to order at 5:36 p.m. by Board President Sue Brix. Board Members Mike Stuart and Susan Saephanh were present. Superintendent/Principal Shelle Peterson and School Business Manager Molly Schlange were also present.
2. Sue Brix led the Pledge of Allegiance.
3. There was no Public Comment.
4. The Board adjourned to Closed Session at 5:37 p.m. The Board reconvened to Open Session at 5:44 p.m. Board President Sue Brix reported that no action was taken by the Board in Closed Session.
5. Board Vice President Mike Stuart made a motion to approve the addition of Trent Copland to the University Preparatory School Board. Susan Saephanh seconded the motion, unanimously approved. Board President Sue Brix administered the Oath of Office to Trent Copland. Mr. Copland was officially seated on the University Preparatory School Board.
6. Agenda Order/Consent Agenda
Susan Saephanh made a motion to approve the Agenda Order/Consent Agenda. Mike Stuart seconded the motion, unanimously approved.
 - 6.1 Consent Items
 - 6.1.1 Request Approval of March 1, 2017 Minutes of Regular Board Meeting
 - 6.1.2 Request Approval of Overnight/Out of State Field Trip: High School Science Bowl team to Washington, D.C., April 26-May 2, 2017
 - 6.1.3 Request Approval of Overnight/Out of State Field Trip: Junior High School Science Bowl team to Washington, D.C., April 26-May 2, 2017
 - 6.1.4 Request Approval of Overnight Field Trip: Yearbook Students to Yearbook Training Kick-off Symposium, Rocklin, May 1-2, 2017

7. REPORTS AND PUBLIC FORUM

1. There were no persons wishing to address the Board
2. Superintendent/Principal Report
Superintendent/Principal Shelle Peterson began her report with a summary of conferences attended by staff during the month of March, followed with athletic program news. Mrs. Peterson provided the Board with an in-depth presentation on the current status of Curriculum, Instruction and Assessment at U-Prep. Mrs. Peterson concluded her report with an update on the re-branding project. Mrs. Peterson shared examples of logos and mottos chosen by faculty and students.

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3. Business-Report

School Business Manager Molly Schlange presented the April Budget Study Session. Mrs. Schlange's presentation included updates to the January Budget Study Session, a review of the Local Control Funding Formula (LCFF), budget assumptions for 2017-2018 and multi-year projections.

8. ACTION ITEMS

1. ADMINISTRATIVE – ACTION

- A. Superintendent/Principal Shelle Peterson outlined legal changes and updates made to existing policy for Harassment, Intimidation, Discrimination & Bullying (U-Prep Student-Parent Handbook, Appendix D). Mike Stuart made a motion to approve policy changes and updates. Susan Saephanh seconded the motion, unanimously approved.
- B. Mrs. Peterson outlined legal changes and updates made to the Uniform Complaint Policy. Susan Saephanh made a motion to approve Updates to the Uniform Complaint Policy. Mike Stuart seconded the motion, unanimously approved.
- C. Superintendent/Principal Shelle Peterson requested approval to change the date and time of the June 7, 2017 Board meeting to June 14, 2017 at 4:00 p.m. to accommodate a Board retreat and training. Mike Stuart made a motion approve the date/time change of June 14 at 4:00 p.m. Susan Saephanh seconded the motion, unanimously approved.

2. BUSINESS – ACTION

- A. School Business Manager Molly Schlange presented the Board with a list of textbooks for adoption for the 2017-2018 school year. Susan Saephanh made a motion to approve the adoption of textbooks for the 2017-2018 school year. Mike Stuart seconded the motion, unanimously approved.
- B. Superintendent/Principal Shelle Peterson discussed the two charter funding models, direct-funded and locally funded. Mike Stuart made a motion approve a change in funding models from locally-funded to direct-funded. Susan Saephanh seconded the motion, unanimously approved.

3. HUMAN RESOURCES – ACTION

- A. Susan Saephanh made a motion to approve a 7th Grade Core teaching assignment under Educational Code 44258.2. Mike Stuart seconded the motion, unanimously approved.
- B. Mike Stuart made a motion to approve the Declaration of Need for the 2017-2018 school year. Susan Saephanh seconded the motion, unanimously approved.

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- C. Susan Saephanh made a motion to approve employee assignments for 2017-2018. Mike Stuart seconded the motion, unanimously approved.
- D. Mike Stuart made a motion to approve the 2017-2018 Employee Handbook. Susan Saephanh seconded the motion, unanimously approved.

9. COMMENTS FROM THE BOARD

School Board President Sue Brix remarked how much she enjoyed attending Senior Exit Presentations. Susan Saephanh concurred and expressed how impressed she was with how accomplished U-Prep students seem to be. Susan Saephanh specified that she will be attending 8th Grade Graduation on May 26. Board Members Sue Brix and Mike Littau will be attending High School Graduation on May 26.

10. ADJOURNMENT

Susan Saephanh made a motion to adjourn at 7:56 p.m. Mike Stuart seconded the motion, unanimously approved.