

**UNIVERSITY PREPARATORY SCHOOL REGULAR MEETING OF GOVERNING BOARD MINUTES  
February 1, 2017**

1. The Regular Meeting of the University Preparatory School Board was called to order at 5:30 p.m. by Board Member Sue Brix. Board Members Mike Littau, Mike Stuart and Susan Saephanh were present. Superintendent/Principal Shelle Peterson and School Business Manager Molly Schlange were also present.
2. Sue Brix led the Pledge of Allegiance.
3. There was no Public Comment on Agenda Items.
4. Mike Stuart made a motion to approve the Agenda Order/Consent Agenda. Susan Saephanh seconded the motion, unanimously approved

4.1 Consent Items

- 4.1.1 Request Approval of January 11, 2017 Minutes of Regular Board Meeting
- 4.1.2 Request Approval of Overnight Field Trip: Seniors to Disneyland, May 16-18, 2017
- 4.1.3 Request Approval of Overnight Field Trip: Students to Junior Theater Festival, Sacramento, February 10-12, 2017

5. Public Forum:

There was no Public Forum

Superintendent/Principal Report

1. Superintendent/Principal Shelle Peterson began her report by elaborating on her February Newsletter article regarding the U-Prep Dance Program. Mrs. Peterson commended Marissa Kinneavy and her team for their efforts with their recent activities and accolades. Mrs. Peterson shared that the annual visit of students from China went very well; she highlighted the various activities held with the visitors. Mrs. Peterson summarized the remainder of the Newsletter, touching on articles and activities such as the bi-annual college trip, winter spirit week, and upcoming VAPA events. Mrs. Peterson updated the Board on the latest enrollment figures for the 2017-2018 lottery. Mrs. Peterson concluded her report with an athletics update and the January conference report.
2. Business (Report)  
School Business Manager Molly Schlange summarized the governor's 2017-2018 budget proposal and discussed the fiscal impact on U-Prep. Mrs. Schlange will present the 2016-2017 2nd Interim Budget Report and multi-year projections for approval at the March Board meeting.

6. ADMINISTRATIVE- ACTION

1. Board Member Mike Littau made a motion to approve the 2017-2018 U-Prep School Board Meeting Schedule. Mike Stuart seconded the motion, unanimously approved.

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2. Board Member Susan Saephanh made a motion to nominate Trent Copland for the U-Prep School Board. Mike Littau seconded the motion, unanimously approved. Board Member Sue Brix made a motion to nominate Sal Valdivia for the U-Prep School Board. Mike Littau seconded the motion, unanimously approved.

3. Board Member Susan Saephanh made a motion to nominate Sue Brix as U-Prep School Board President. Mike Littau seconded the motion, unanimously approved with Sue Brix abstaining. Board Member Mike Littau made a motion to nominate Board Member Mike Stuart as U-Prep School Board Vice President. Susan Saephanh seconded the motion, unanimously approved with Mike Stuart abstaining.

4. Board President Sue Brix made a motion to nominate Susan Saephanh as U-Prep Educational Foundation Representative. Mike Stuart seconded the motion, unanimously approved.

5. Board Member Mike Stuart made a motion to approve the MOU for Girls Inc. Susan Saephanh seconded the motion, unanimously approved.

### 7. INSTRUCTION - ACTION

1. Superintendent/Principal Shelle Peterson informed the Board that a Public Hearing had been held on December 7, 2016 in accordance with the College Readiness Block Grant Plan; no input was received. Approval of the plan was requested. Board Member Mike Littau made a motion to approve the College Readiness Block Grant Plan. Mike Stuart seconded the motion, unanimously approved.

### 8. HUMAN RESOURCES - ACTION

1. Board Member Mike Stuart made a motion to approve the spring coaching staff as presented. Mike Littau seconded the motion, unanimously approved.

### 9. CLOSING

Shelle Peterson informed the Board that Science Bowl will be taking place on February 25, 2017 at Simpson University. For the first time, U-Prep has three teams both in high school and junior high school. Board President Sue Brix requested that a Board Comments heading be added to the monthly Board agendas. Sue Brix thanked former Board President Karen Hatter for her years of service to U-Prep. Mrs. Brix also commented on the media coverage that U-Prep students garnered during their trip to Washington, D.C. for the Presidential Inauguration. Board Member Mike Stuart stated that he is always impressed with the way that U-Prep teachers find creative ways to enhance their student's educational experience. Board Member Mike Littau added that the U-Prep video Sean Bird created for the U-Prep website was wonderful. He enjoyed the interactions that were recorded, and felt that it highlighted U-Prep programs well.

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10. ADJOURNMENT

Mike Stuart made a motion to adjourn at 6:40 pm. Mike Littau seconded the motion, unanimously approved.