

REGULAR MEETING OF THE GOVERNING BOARD MINUTES

Tuesday, August 11, 2015

1. The Regular Meeting of the University Preparatory School Board was called to order at 5:36 p.m. by Karen Hatter. Board President Karen Hatter presided, Board members present were Sue Brix, Kim Niemer, Susan Saephanh and Mike Stuart. Superintendent/Principal Peterson and School Business Manager Molly Schlange were also present.
2. Karen Hatter led the Pledge of Allegiance.
3. There was no comment from the public.
4. The Board adjourned to Closed Session at 5:40 p.m.
5. The Board reconvened to Open Session at 5:48 p.m.
 - 5.1 The Board reported no action taken in Open Session.
6. Shelle Peterson requested that an item be added to the agenda as; Item 10.3.2., HR Action. Approval of Draft Salary Schedule A, B, and Substitute Salary Schedule. Kim Niemer made a motion to approve the addition of item 10.3.2 to the agenda, Sue Brix seconded the motion, unanimously approved.
7. There was no correspondence to report.
8. Mike Stuart made a motion to approve the minutes from July 7th, 2015 regular meeting with corrections, Sue Brix seconded the motion, unanimously approved.
9. Reports and Public Forum
 - 9.1 Superintendent/Principal Report
 - 9.1.1 Shelle Peterson presented an overview of the Advanced Placement scores and the preliminary state test results.
 - 9.1.2 Shelle Peterson commented on progress made towards identifying a tool for the S/P Evaluation.
 - 9.1.3 Shelle Peterson referenced SUHSD documents in regards to the Acceptable Use Policy and added that the policy is contained in the Staff Protocol binder. Superintendent/Principal Peterson informed the Board that the 6th grade New Parent Orientation and WEB were both a success.
 - 9.2 There were no persons wishing to address the Board.
 - 9.3 There was no Human Resource Report
 - 9.4 Instruction – Reports
 - 9.4.1 PE Requirements
Principal/Superintendent Peterson outlined three components that need to be considered in regards to the P.E. requirements; Ed. Code, charter language and legal counsel. Discussion was held regarding current policy relative to PE requirements.
The topic of weighted grades and valedictorian status was discussed. No change in policy at this time.
 - 9.5 Business – Reports
 - 9.5.1 Budget & Financial Report
School Business Manager Schlange outlined the various one-time funds that are included in the 2015-2016 Enacted State Budget. We estimate an additional \$530.00 per ADA in discretionary funds for

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2015-2016 and \$1500.00 per certificated employee for professional development.

9.5.2 Compensation

Information on comparative data related to compensated extra duty was shared. Full compensation presentation will be held at September Board meeting.

10. Action Items

10.1 Adopt Revised Bylaws

Bylaws presented reflect all previously discussed changes as noted 'in red' at the July 2015 meeting. It was also noted that the School Wide Student Goals were updated to reflect the most recent WASC process. Kim Niemer made a motion to approve the Bylaws, Mike Stuart seconded the motion, unanimously approved.

10.2 Human Resources – Action

10.2.1 Sue Brix made a motion to approve the hiring of Robyn Johnson on a Provisional Internship Permit (PIP) for 2015-2016 as a 7th Grade Core and Elective Teacher. Kim Niemer seconded the motion, unanimously approved.

10.2.2 Mike Stuart made a motion to approve employee appointments. Sue Brix seconded the motion, unanimously approved.

10.3 Business – Action

10.3.1 Sue Brix made a motion to adopt the 2015- 2016 EPA Expenditure Resolution as presented. Mike Stuart seconded the motion, unanimously approved.

10.3.2 Salary Schedules

Mike Stuart made a motion to approve Salary Schedule A, Salary Schedule B, and the Classified Staff Salary Schedules. Sue Brix seconded the motion, unanimously approved.

11. Closing

11.1 Future Agenda Items

There was continued discussion on Salary Schedules A and B with respect to maximum credit for experience. Mike Stuart requested this item be brought back for further consideration. Discussion was held regarding U-Prep's Special Education Pass-Through funds as well as current enrollment data; Mike Stuart requested these items be brought back for further discussion. There was a discussion held by Board members regarding facility needs and improvements; Kim Niemer suggested the development of a project list.

11.2 Other Important Dates

12. There was no Closed Session

13. Sue Brix made a motion to adjourn the meeting at 7:37 p.m., Mike Stuart seconded the motion, unanimously approved.