

UNIVERSITY PREPARATORY SCHOOL REGULAR MEETING OF GOVERNING BOARD MINUTES

June 8, 2016

1. The Regular Meeting of the University Preparatory School Board was called to order at 5:33 p.m. by Karen Hatter, Board President. Board members present were Mike Stuart and Susan Saepanh. Board Members Mike Littau and Sue Brix were absent. Superintendent/Principal Shelle Peterson and School Business Manager Molly Schlange were also present.
2. Karen Hatter led the Pledge of Allegiance.
3. There was no public comment on agenda items.
4. The Board entered in to Closed Session at 5:34 p.m.
5. The Board reconvened to Open Session at 5:40 p.m. Board President Karen Hatter reported no action was taken.
6. Mike Stuart made a motion to approve the Consent Agenda, Susan Saepanh seconded the motion, unanimously approved. Items contained in the Consent Agenda were as follows:
 1. Approval of May 4, 2016 Board Meeting Minutes
 2. Approval of Overnight Field Trip Request: Yearbook Workshop at University of San Diego, July 24-28, 2016
 3. Approval of Out of Country Field Trip Request: Educational Tour of Europe, June 19-July 29, 2017
 4. Approve Out of State/Overnight Field Trip Request: Girls Basketball to Oregon City, OR, June 17-19, 2016
7. Public Forum:
There was no Public Comment.

Superintendent/Principal Report
 1. Superintendent/Principal Shelle Peterson presented a School News Update related to May events. Mrs. Peterson thanked Board Member Susan Saepanh for speaking at high school graduation and for her outstanding and inspirational speech. Mrs. Peterson showcased the May Newsletter and reviewed events contained therein, specifically the National Latin Exam results, Registrar Sandy Lanzi's submittal of U-Prep students that participate in 4-H, as well as other student activities and athletics. Lastly, Mrs. Peterson shared the May Conference Report.
8. ACTION ITEMS
 1. Susan Saepanh made a motion to approve 2016-2017 CIF Representatives, Shelle Peterson, Monica Cabral and Cory Reagan. Mike Stuart seconded the motion, unanimously approved.

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2. Shelle Peterson and Molly Schlange presented the 2016-2019 Local Control Accountability Plan (LCAP). The proposed LCAP consists of four goals. Each goal is aligned with the University Preparatory School Strategic Plan and addresses all of the eight state priorities. Progress will be reviewed annually through multiple measures and key indicators as outlined in indicated the plan. Mike Stuart made a motion to approve the 2016-2019 LCAP as presented, Susan Saephanh seconded the motion, unanimously approved.
 3. Superintendent/Principal Shelle Peterson provided a summary with attachments of the proposed and recommended changes to be made to the 2016-2017 Course Guide. Susan Saephanh made a motion to approve the 2016-2017 Course Guide as presented, Mike Stuart seconded the motion, unanimously approved.
 4. Mike Stuart made a motion to approve the adjustment to Charter Lottery Language, presented by Superintendent/Principal Shelle Peterson. Upon approval, the Charter Lottery system will identify “paid employees” instead of “faculty” as having lottery preference. Susan Saephanh seconded the motion, unanimously approved.
 5. Susan Saephanh made a motion to approve the adjustment to the 2016 Fall Assistant Coaching Stipends, Mike Stuart seconded the motion, unanimously approved.
9. HUMAN RESOURCES- ACTION
1. Susan Saephanh made a motion to approve the Employee Assignments for 2016-2017, Mike Stuart seconded the motion, unanimously approved.
10. BUSINESS - ACTION
1. School Business Manager Molly Schlange presented the proposed 2016-2017 budget which included multi-year projections through 2018-2019. The proposed budget assumes GAP funding to be at 54.84% and 0% COLA for 2016-2017. Any one-time revenue included in the adopted state budget will be accounted for at 1st Interim budget. University Preparatory School is not projected to deficit spend during the period included in the multi-year projections. Mike Stuart made a motion to approve the 2016-2017 Proposed Budget, Susan Saephanh seconded the motion, unanimously approved.
11. CLOSING
- There were no future agenda items. Board Member Mike Stuart offered congratulations on a successful school year.
12. ADJOURNMENT
- Mike Stuart made a motion to adjourn the meeting at 6:42 p.m., motion seconded by Susan Saephanh, unanimously approved.