

**UNIVERSITY PREPARATORY SCHOOL REGULAR MEETING OF GOVERNING BOARD MINUTES**  
**May 4, 2016**

1. The Regular Meeting of the University Preparatory School Board was called to order at 5:30 p.m. by Sue Brix, Board Vice President. Board members present were Mike Stuart, Susan Saephanh, and Mike Littau. Board President Karen Hatter was absent. Superintendent/Principal Shelle Peterson and School Business Manager Molly Schlange were also present.
2. Sue Brix led the Pledge of Allegiance.
3. Sue Brix made a motion to replace agenda item 3 with agenda item 6.1 and move Item 3 and 4 to the bottom of the agenda. Susan Saephanh seconded the motion, unanimously approved.
4. Mike Stuart made a motion to approve the Consent Agenda, Susan Saephanh seconded the motion, unanimously approved. Items contained in the Consent Agenda were as follows:
  1. Approval of 2016-2017 Employee Handbook
  2. Approval of April 2, 2016 Board Meeting Minutes
5. Public Forum: University Preparatory School parents, Todd & Shannon Giles, addressed the Board. Mr. and Mrs. Giles expressed discontent over the matter related to their son's involvement in the China trip. Mr. Giles stated his interests in filing a complaint. Mr. Giles was directed by Board Vice President to pick up a complaint form in the school office.
6. Superintendent/Principal Report
  1. Superintendent/Principal Shelle Peterson reported that U-Prep was awarded a Gold Medal from US News and World Report. Mrs. Peterson reviewed numerous other celebrations and highlights in the May newsletter. The March and April Conference Report was also shared.
  2. Superintendent/Principal Peterson provided an overview of a new course that will be offered, 2016-2017, Computer Science Principles (CSP). A short media presentation was also shared.
7. SCHOOL PRESENTATIONS
  1. Assistant Principal Lane Carlson presented University Preparatory School's updated School Safety Plan. Mr. Carlson provided an overview of a process inclusive of the School Safety Committee, the requirements and components of the plan, and changes made for the 2015-2016 school year.
  2. ASB Student Advisor Robyn Johnson and student leaders Cody Phipps, Jason Bickmore, Parker Swanson, Madison Toney and Lauren Anspach presented a Power Point presentation about their experiences at the CASL (California Association of Student Leaders) conference. The conference took place in Ontario, California in early April. Each student leader took a turn sharing what they had learned with the Board. Board members expressed appreciation to the students for serving as student leaders, and for sharing enthusiasm for leadership and motivation towards service.
8. ADMINISTRATION
  1. Superintendent/Principal Shelle Peterson presented a review of the Proposed Plan for Educator Effectiveness Funding. Mrs. Peterson and Mrs. Schlange discussed the current status of expenditures as aligned with the multi-year

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Strategic Plan and LCAP goals; focus areas for the 2016-2017 and 2017-2018 school years were also discussed.

2. School Business Manager Molly Schlange provided a fiscal and programmatic update to the Board as it related to the 2015-2016 LCAP goals.

9. ADMINISTRATIVE- ACTION

1. Superintendent/Principal Shelle Peterson discussed/reviewed the proposed U-Prep Mathematics Placement Policy. Susan Saephanh made a motion to approve the U-Prep Mathematics Placement Policy, Mike Littau seconded the motion, unanimously approved.

10. HUMAN RESOURCES- ACTION

1. Mike Stuart made a motion to accept certificated resignations from staff members Lane Carlson and Robyn Johnson, Susan Saephanh seconded the motion, unanimously approved.

11. ADJOURNMENT TO CLOSED SESSION

The Board entered in to Closed Session at 6:58 p.m. The Board reconvened into Open Session at 7:05 p.m. The Board reported that action was taken in Closed Session. The Board voted 3-0 to ratify the termination of employee number 3647. (Hatter-absent, Brix-aye, Stuart-aye, Saephanh-aye. Littau-abstain)

The Board meeting was adjourned at 7:10 p.m.