

REGULAR MEETING OF THE GOVERNING BOARD MINUTES

Thursday, December 10, 2015

1. The Regular Meeting of the University Preparatory School Board was called to order at 5:31 p.m. by Karen Hatter, Board President. Board members present were Mike Stuart, Sue Brix, and Susan Saephanh. Superintendent/Principal Shelle Peterson and School Business Manager Molly Schlange were also present.
2. Karen Hatter led the Pledge of Allegiance.
3. There were no comments from the public.
4. Sue Brix made a motion to approve the November 4th, 2015 Board minutes, Susan Saephanh seconded the motion, unanimously approved.
5. Reports and Public Forum
6. Superintendent/Principal Report
 1. Superintendent/Principal Shelle Peterson began her presentation with a video for the Board of the U-Prep choir performance. Mrs. Peterson elaborated on the LCAP Parent Survey results as well as the “Intent to Return” form. Mrs. Peterson informed the Board the Stuart Gym would undergo renovations, including the replacement of the gym floor. Project timeline is likely to be May through July.
7. Public Forum/Hearing of Persons Wishing to Address The Board

There were no persons wishing to address the Board.
8. Human Resources – Report

There was no Human Resources Report.
9. Instruction – Report
 1. Shelle Peterson updated the Board on the latest list of conferences and trainings attended by staff members during the month of November.
10. Business – Report
 1. Molly Schlange attended the CASBO CBO Symposium in November and shared information with the Board on various topics discussed at the conference including; Special Education, LCAP and LCFF, and multi-year projections. Mrs. Schlange also discussed the fiscal forecast of the State based on reports from the Legislative Analyst Office and the Department of Finance.
11. Action Items
12. Administrative – Action
 1. Board Member Resignation; End of Term Vacancy

Susan Saephanh made a motion to accept Board Member Kim Niemer’s resignation, Sue Brix seconded the motion, unanimously approved.

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Board President Karen Hatter expressed appreciation for Kim Niemer's service on the Board, and acknowledged her extensive involvement and commitments within the local community.

2. Board Member Nominations

Susan Saephanh made a motion to nominate Mike Littau. Sue Brix seconded the motion, unanimously approved. Sue Brix nominated Mike Stuart for a reappointment to the Board. Susan Saephanh seconded the motion, unanimously approved; Board Member Mike Stuart abstained from voting.

3. December 17 Special Board Meeting

Sue Brix made a motion to begin the December 17th Special Board Meeting at 3:00 pm in the SUHSD Board Room, Susan Saephanh seconded the motion, unanimously approved.

13. Human Resources – Action

There was no Human Resources to report.

14. Business – Action

1. Review/Discuss/Request Approval of 2015-2016 1st Interim Budget

Molly Schlange reviewed the 1st Interim Budget proposal with the Board. Mrs. Schlange discussed the one-time revenues received in 2015-2016 which include; Educator Effectiveness, Mandate Block Grant, and additional discretionary funds of \$529 per ADA.

Sue Brix made a motion to approve the 2015-2016 1st Interim Budget as presented, Mike Stuart seconded the motion, unanimously approved.

15. Closing

There were no future agenda items

16. Adjournment

Sue Brix made a motion to adjourn the meeting at 6:35 pm. The motion was seconded by Susan Saephanh, unanimously approved.