

## REGULAR MEETING OF THE GOVERNING BOARD MINUTES

Wednesday, October 7, 2015

1. The Regular Meeting of the University Preparatory School Board was called to order at 5:32 p.m. by Karen Hatter. Board President Karen Hatter presided, Board members present were Sue Brix, Kim Niemer, Mike Stuart and Susan Saephanh. Superintendent/Principal Shelle Peterson and School Business Manager Molly Schlange were also present.
2. Karen Hatter led the Pledge of Allegiance.
3. There was no comment from the public.
4. The Board adjourned to Closed Session at 5:35 p.m.
5. The Board reconvened to Open Session at 5:58 p.m.
  - 5.1 The Board reported no action taken in Open Session.
6. Sue Brix made a motion to approve the consent agenda, Kim Niemer seconded the motion, unanimously approved.
7. There was no correspondence to report.
8. Mike Stuart made a motion to approve the minutes from September 3, 2015 regular meeting, Sue Brix seconded the motion, unanimously approved.
9. Reports and Public Forum
  - 9.1 Superintendent/Principal Report  
Shelle Peterson recognized Board Member Susan Saephanh for speaking at Senior Seminar. She also shared information regarding the Patrick's Point and Fall College field trips.
  - 9.2 There were no persons wishing to address the Board.
  - 9.3 There was no Human Resource Report
  - 9.4 Instruction – Reports  
Shelle Peterson gave updates on conferences and trainings attended by staff members. Mrs. Peterson also explained the CAASP report (Early Assessment Program results) that was handed out to the Board.
  - 9.5 Business – Reports  
Molly Schlange reported that our attendance rate for 2015-2016 is trending slightly above projections and enrollment is aligned with the 2015-2016 Adopted Budget. Molly will be presenting the 1<sup>st</sup> Interim Budget at the December meeting.
10. Action Items
  - 10.1 Administrative – Action  
There were no Administrative Action Items
  - 10.2 Human Resources - Action  
Sue Brix made a motion to approve Winter Coaching Assignments as presented, Mike Stuart seconded the motion, unanimously approved.
  - 10.3 Business – Action  
Kim Niemer made a motion to approve the Compensation Proposal, as presented by Shelle Peterson, with the addition of the Doctorate and National Board Certified Stipends changed from \$1083.00 to \$2000.00, Mike Stuart seconded the motion.

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Unanimously approved. Mike Stuart recused himself at 6:46 PM. Sue Brix made a motion to approve the \$500.00 increase on the medical cap, Susan Saephanh seconded the motion. Unanimously approved. Mike Stuart re-joined the meeting at 6:52 PM.

### 11. Closing

- 11.1 There were no future agenda items
- 11.2 Next Board Meeting, November 4, 2015.
- 11.3 The Board may adjourn to Closed Session to continue discussion on topics listed for the session.

### 12. Closed Session

There was no closed session to report.

### 13. Adjournment

Sue Brix made a motion to adjourn the meeting at 7:00 PM, the motion was seconded by Mike Stuart, unanimously approved.