



Mike Littau, Board President  
Susan Saephanh, Board Vice-President  
Sue Brix, Board Trustee  
Mike Stuart, Board Trustee

**UNIVERSITY PREPARATORY SCHOOL**  
**BOARD OF TRUSTEES REGULAR MEETING**  
**2200 EUREKA WAY, REDDING, CA 96001**  
**VIDEOCONFERENCE MEETING**  
**VIA ZOOM**  
**Wednesday, June 8, 2022**  
**5:30 pm – Call to Order**  
**5:30 pm – Open Session**

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This meeting is being held in-person and by videoconference under the provisions of the Brown Act, due to the shelter-in-place requirements of the COVID-19 pandemic. To join this meeting, from your telephone, dial (669) 900-6833 and enter the provided Meeting ID and Passcode (Meeting ID: 898 3310 8867; Passcode: 589347). To join from your computer, click the following link: [https://www.google.com/url?q=https://suhsd-net.zoom.us/j/89833108867?pwd%3DTmVKTVcyTmNOR3ZZdHhqUThNSU9tdz09&sa=D&source=calendar&ust=1654740568771014&usg=AOvVaw0Vo6f1FlvK2Uhi\\_Tq7eeH9](https://www.google.com/url?q=https://suhsd-net.zoom.us/j/89833108867?pwd%3DTmVKTVcyTmNOR3ZZdHhqUThNSU9tdz09&sa=D&source=calendar&ust=1654740568771014&usg=AOvVaw0Vo6f1FlvK2Uhi_Tq7eeH9) and enter the Meeting ID: 898 3310 8867 and Passcode: 589347

Follow all prompts to run the Zoom software. We recommend you begin this process at least 15 minutes prior to the start of the Board meeting. Once you have successfully joined the meeting, you will be in the waiting room until the meeting begins. Your microphone will be muted.

If, after reviewing the agenda, you have questions or comments, you may email them to [etrayford@suhsd.net](mailto:etrayford@suhsd.net) on June 8, 2022 from 9:00 a.m., until the start of the meeting. Emailed questions/comments will be read and addressed publicly during the Board meeting. Include whether the item is on the agenda or not on the agenda and a brief description of what you would like to address. The contents of your email will be read and addressed publicly during the Board meeting.

If you attend the meeting via videoconference and you wish to comment, you will need to raise your hand and wait to be recognized. At that time, your microphone will be unmuted and you will be permitted to address the Board. If you are joining by telephone, please listen for the Board President to ask for comments from those joining by phone. Any individual or group representative may address the Board on any subject not covered by an item on the agenda. The \*Rules for Conduct remain intact.

**CALL TO ORDER • OPEN SESSION**  
**5:30 P.M.**

1. CALL TO ORDER (5:30 P.M.)
2. OPENING BUSINESS
  - 2.1 Pledge of Allegiance

**PURSuing EXCELLENCE TOGETHER**

3. STUDENT HIGHLIGHTS

4. STAFF HIGHLIGHTS

4.1 Recognition of Support Staff

5. PUBLIC COMMENT

The public may comment on any specific agenda item or any item of interest to the public that is within the Board's jurisdiction. The Board may limit comments to no more than three minutes pursuant to Board policy. The maximum time allowed for each agenda item shall be 20 minutes. The Board President may further limit the speaking time allowed in order to facilitate the progress of the meeting. As a Rule of Conduct, no person shall orally initiate complaints against individual employees of University Preparatory School at a public meeting of the Board. Such complaints shall be presented to the Superintendent/Principal and/or Board in writing signed by the complainant. Complaints, if presented to the Board directly, will be referred to the Superintendent/Principal for investigation. Citizens should contact the Superintendent/Principal for complaint procedures regarding employees.

6. APPROVAL of AGENDA ITEMS/ORDER

7. APPOINTMENT OF BOARD MEMBER

8. OATH OF OFFICE

9. APPROVAL OF CONSENT AGENDA

9.1 Consent Items

9.1.1 Request Approval of May 4, 2022 Regular Meeting Minutes

9.1.2 Request Approval of Overnight Field Trip: Dance Team to St. Mary's College,  
July 22-25, 2022

10. REPORTS

10.1 SUPERINTENDENT/PRINCIPAL REPORT

10.2 BUSINESS REPORT

11. ACTION/DISCUSSION ITEMS

11.1 ADMINISTRATIVE – ACTION/DISCUSSION

11.1.1 Request Approval of 2022-2023 Course Guide (ACTION)

11.1.2 Request Approval of 2022-2023 Student Parent Handbook (ACTION)

11.1.3 Request Approval of 2022-2023 Bell Schedule (ACTION)

11.1.4 Request Approval of 2022-2023 Academic Calendar (ACTION)

11.2 BUSINESS – ACTION/DISCUSSION

- 11.2.1 Request Approval of 2021-2024 Local Control Accountability Plan (LCAP) Annual Update (ACTION)
- 11.2.2 Request Approval of 2022-2023 Proposed Budget (ACTION)
- 11.2.3 Recommend Adoption of Resolution for 2022-2023 Budget Transfers (ACTION)
- 11.2.4 Recommend Adoption of Resolution for 2022-2023 Educational Protection Account (EPA) Expenditures (ACTION)
- 11.2.5 Request Approval of Bank Signatories (ACTION)

11.3 HUMAN RESOURCES – ACTION/DISCUSSION

- 11.3.1 Recommended Approval of 2022-2023 Fall Coaching Staff (ACTION)
- 11.3.2 Recommended Approval of 2022-2023 Declaration of Need (ACTION)
- 11.3.3 Request Approval of Employee Contract: School Business/HR Manager (ACTION)

12. SUGGESTED FUTURE AGENDA ITEMS

13. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

14. ADJOURNMENT

**IMPORTANT UPCOMING EVENTS**

|                              |                |         |                |
|------------------------------|----------------|---------|----------------|
| U-Prep Regular Board Meeting | August 3, 2022 | 5:30 PM | SLC Board Room |
|------------------------------|----------------|---------|----------------|

*In compliance with the Americans with Disabilities Act, the University Preparatory School District will make available to any member of the public who has a disability, appropriate disability-related modifications or accommodations in order for that person to participate in the public meeting. Contact Elizabeth Trayford, Administrative Assistant, Office of the Superintendent, University Preparatory School District Office, 2200 Eureka Way, Redding, California, at (530) 245-2790 at least one (1) week prior to the scheduled meeting. We will make every effort to give primary consideration to expressed preferences, or provide equally effective means of communication to ensure equal access to University Preparatory School District public meetings.*

*All documents presented to the members of the Governing Board for consideration at this meeting are included in this agenda packet. Documents unavailable at the time of the printing of this agenda are available for public review in the District Office, 2200 Eureka Way, during regular business hours. The public is invited and encouraged to attend and participate in Board Meetings. Persons wishing to address the Board may do so during the Opportunity for Public Comment. Speakers are limited to three minutes each. By law, the Board is not allowed to take action on matters that are not on the agenda.*