



Susan Saephanh, Board President
Mike Littau, Board Vice-President
Trent Copland, Board Trustee
Sue Brix, Board Trustee
Mike Stuart, Board Trustee

UNIVERSITY PREPARATORY SCHOOL
BOARD OF TRUSTEES MEETING
2200 EUREKA WAY, REDDING, CA 96001
SLC BOARD ROOM
VIDEOCONFERENCE MEETING
VIA ZOOM
WEDNESDAY, SEPTEMBER 2, 2020
5:30 pm – Call to Order
5:30 pm – Open Session

This meeting is being held by videoconference under the provisions of the Brown Act, due to the shelter-in-place requirements of the COVID-19 pandemic. To join this meeting, from your telephone, dial (669) 900-6833 and enter the provided Meeting ID and Passcode (Meeting ID: 853 9418 9862; Passcode: 010736). To join from your computer, click [here](#) or type this into your browser:

https://www.google.com/url?q=https://suhsd-net.zoom.us/j/85394189862?pwd%3DcIV6cDNST01jY3JYTVFocW8wRzdydz09&sa=D&source=calendar&ust=1598369071914000&usg=AOvVaw0_akW740Ynei4yXJ6qLKWY

and enter the Meeting ID: 853 9418 9862 and Password: 3YefCx

Follow all prompts to run the Zoom software. We recommend you begin this process at least 15 minutes prior to the start of the Board meeting. Once you have successfully joined the meeting, you will be in the waiting room until the meeting begins. Your microphone will be muted.

If, after reviewing the agenda, you have questions or comments, you may email them to etrayford@suhsd.net on September 2, 2020 from 10:00 a.m., until the start of the meeting. Emailed questions/comments will be read and addressed publicly during the Board meeting. Include whether the item is on the agenda or not on the agenda and a brief description of what you would like to address. The contents of your email will be read and addressed publicly during the Board meeting.

If you attend the meeting via videoconference and you wish to comment, you will need to raise your hand and wait to be recognized. At that time, your microphone will be unmuted and you will be permitted to address the Board. If you are joining by telephone, please listen for the Board President to ask for comments from those joining by phone. Any individual or group representative may address the Board on any subject not covered by an item on the agenda. The *Rules for Conduct remain intact.

CALL TO ORDER • OPEN SESSION
5:30 P.M.

1. CALL TO ORDER (5:30 P.M.)

PURSuing EXCELLENCE TOGETHER

2. PLEDGE OF ALLEGIANCE

3. PUBLIC FORUM/HEARING OF PERSONS WISHING TO ADDRESS THE BOARD

Any individual or group representative may address the Board at this time on any subject not covered by an item on the agenda. Additional opportunities to address the Board will be provided during the course of the meeting as various items are considered. The University Preparatory Board of Trustees reserves the right to limit the time allotted to each speaker and the number of times an individual is allowed to address the Board on a given subject. As a Rule of Conduct, no person shall orally initiate complaints against individual employees of University Preparatory School at a public meeting of the Board. Such complaints shall be presented to the Superintendent/Principal and/or Board in writing signed by the complainant. Complaints, if presented to the Board directly, will be referred to the Superintendent/Principal for investigation. Citizens should contact the Superintendent for complaint procedures regarding employees.

4. OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

5. APPROVAL of AGENDA ITEMS/ORDER

6. APPROVAL OF CONSENT AGENDA

6.1 Consent Items

6.1.1 Request Approval of August 5, 2020 Minutes of Regular Board Meeting

6.1.2 Request Approval of August 5, 2020 Minutes of Special Board Meeting

6.1.3 Request Approval of August 19, 2020 Minutes of Special Board Meeting

7. REPORTS

7.1 SUPERINTENDENT/PRINCIPAL REPORT

7.2 BUSINESS REPORT

8. ACTION/DISCUSSION ITEMS

8.1 ADMINISTRATIVE – ACTION/DISCUSSION

8.1.1 Request Adoption of Amended Health and Safety Policy for COVID-19 (ACTION)

8.1.2 Request Approval of COVID-19 Waiver of Liability for Employees to Bring Their Children on Campus for Work (ACTION)

8.1.3 Student Safety Supervisor Job Description (ACTION)

8.1.4 Request Approval of Classroom Supervisor Job Description (ACTION)

8.2 BUSINESS – ACTION/DISCUSSION

8.2.1 Request Approval of the 2019-2020 Unaudited Actuals (ACTION)

8.2.2 Review Conflict of Interest Code (DISCUSSION)

8.3 HUMAN RESOURCES – ACTION/DISCUSSION

8.3.1. Request Approval of Employee Assignment for 2020-2021 (ACTION)

9. ADJOURNMENT TO CLOSED SESSION

Adjournment to Closed Session during this meeting to consider and/or take action upon the following item:

a. Public Employee: Performance Evaluation (G.C. 54975.6))

Title: Superintendent/Principal

10. OPEN SESSION/ACTION ITEM:

The Board will Report on Action Taken in Closed Session

11. FUTURE AGENDA ITEMS

12. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

13. ADJOURNMENT

Events and Activities

U-Prep Board Meeting

Wednesday, October 7, 2020

5:30 PM

SLC Board Room

In compliance with the Americans with Disabilities Act, the University Preparatory School District will make available to any member of the public who has a disability, appropriate disability-related modifications or accommodations in order for that person to participate in the public meeting. Contact Elizabeth Trayford, Administrative Assistant, Office of the Superintendent, University Preparatory School District Office, 2200 Eureka Way, Redding, California, at (530) 245-2790 at least one (1) week prior to the scheduled meeting. We will make every effort to give primary consideration to expressed preferences, or provide equally effective means of communication to ensure equal access to University Preparatory School District public meetings.

All documents presented to the members of the Governing Board for consideration at this meeting are included in this agenda packet. Documents unavailable at the time of the printing of this agenda are available for public review in the District Office, 2200 Eureka Way, during regular business hours. The public is invited and encouraged to attend and participate in Board Meetings. Persons wishing to address the Board may do so during the Opportunity for Public Comment. Speakers are limited to three minutes each. By law, the Board is not allowed to take action on matters that are not on the agenda.

PURSUING EXCELLENCE TOGETHER