



Mike Littau, Board President  
Susan Saephanh, Board Vice-President  
Trent Copland, Board Trustee  
Sue Brix, Board Trustee  
Mike Stuart, Board Trustee

**UNIVERSITY PREPARATORY SCHOOL**  
**BOARD OF TRUSTEES REGULAR MEETING**  
**VIDEOCONFERENCE MEETING**  
**VIA ZOOM**  
**WEDNESDAY, MARCH 3, 2021**  
**5:30 pm – Call to Order**  
**5:30 pm – Open Session**

This meeting is being held by videoconference under the provisions of the Brown Act, due to the shelter-in-place requirements of the COVID-19 pandemic. To join this meeting, from your telephone, dial (669) 900-6833 and enter the provided Meeting ID and Passcode (Meeting ID: 814 9122 1747; Passcode: 069519). To join from your computer, click [here](#) or type this into your browser:

<https://www.google.com/url?q=https://suhsd-net.zoom.us/j/81491221747?pwd%3DK1g4UGlwQ1BsOGNTNDFLNhGRUJCQT09&sa=D&source=calendar&ust=1614460980500000&usg=AOvVaw1qL-TO318qQ6tkdkDEhqxY>

and enter the Meeting ID: 814 9122 1747 and Passcode: LDs10Z

Follow all prompts to run the Zoom software. We recommend you begin this process at least 15 minutes prior to the start of the Board meeting. Once you have successfully joined the meeting, you will be in the waiting room until the meeting begins. Your microphone will be muted.

If, after reviewing the agenda, you have questions or comments, you may email them to [etrayford@suhsd.net](mailto:etrayford@suhsd.net) on March 3rd from 7:30 a.m., until the start of the meeting. Emailed questions/comments will be read and addressed publicly during the Board meeting. Include whether the item is on the agenda or not on the agenda and a brief description of what you would like to address. The contents of your email will be read and addressed publicly during the Board meeting.

If you attend the meeting via videoconference and you wish to comment, you will need to raise your hand and wait to be recognized. At that time, your microphone will be unmuted and you will be permitted to address the Board. If you are joining by telephone, please listen for the Board President to ask for comments from those joining by phone. Any individual or group representative may address the Board on any subject not covered by an item on the agenda. The \*Rules for Conduct remain intact.

CALL TO ORDER • OPEN SESSION  
5:30 P.M.

1. CALL TO ORDER (5:30 P.M.)
2. PLEDGE OF ALLEGIANCE

**PURSuing EXCELLENCE TOGETHER**

3. OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS
4. PUBLIC FORUM/HEARING OF PERSONS WISHING TO ADDRESS THE BOARD  
Any individual or group representative may address the Board at this time on any subject not covered by an item on the agenda. Additional opportunities to address the Board will be provided during the course of the meeting as various items are considered. The University Preparatory Board of Trustees reserves the right to limit the time allotted to each speaker and the number of times an individual is allowed to address the Board on a given subject. As a Rule of Conduct, no person shall orally initiate complaints against individual employees of University Preparatory School at a public meeting of the Board. Such complaints shall be presented to the Superintendent/Principal and/or Board in writing signed by the complainant. Complaints, if presented to the Board directly, will be referred to the Superintendent/Principal for investigation. Citizens should contact the Superintendent for complaint procedures regarding employees.
5. APPROVAL of AGENDA ITEMS/ORDER
6. APPROVAL OF CONSENT AGENDA
  - 6.1 Consent Items
    - 6.1.1 Request Approval of February 1, 2021 Special Meeting Minutes
    - 6.1.2 Request Approval of February 3, 2021 Regular Meeting Minutes
7. REPORTS
  - 7.1 SUPERINTENDENT/PRINCIPAL REPORT
  - 7.2 BUSINESS REPORT
8. ACTION/DISCUSSION ITEMS
  - 8.1 ADMINISTRATIVE – ACTION/DISCUSSION
    - 8.1.1 Review/Request Approval of School Safety Plan (ACTION)
    - 8.1.2 School Accreditation Update and Report (DISCUSSION)
    - 8.1.3 Request Approval for Out of State Field Trip: 8<sup>th</sup> Grade Students to East Coast, June 6-12, 2021
  - 8.2 BUSINESS – ACTION/DISCUSSION
    - 8.2.1 Request Approval of 2<sup>nd</sup> Interim Budget Report (ACTION)
    - 8.2.2 Form 700, Statement of Economic Interests Conflict of Interest

8.3 HUMAN RESOURCES – ACTION/DISCUSSION

8.3.1 Request Approval of Coaching Assignments for the 2020-2021 School Year (ACTION)

8.3.2 Paid Leave of Absence (ACTION)

9. FUTURE AGENDA ITEMS

10 CLOSING/OPPORTUNITY FOR BOARD COMMENTS

11. ADJOURNMENT

UPCOMING EVENTS

Spring Break

April 2-12, 2021

U-Prep Board Meeting

April 14, 2021

*In compliance with the Americans with Disabilities Act, the University Preparatory School District will make available to any member of the public who has a disability, appropriate disability-related modifications or accommodations in order for that person to participate in the public meeting. Contact Elizabeth Trayford, Administrative Assistant, Office of the Superintendent, University Preparatory School District Office, 2200 Eureka Way, Redding, California, at (530) 245-2790 at least one (1) week prior to the scheduled meeting. We will make every effort to give primary consideration to expressed preferences, or provide equally effective means of communication to ensure equal access to University Preparatory School District public meetings.*

*All documents presented to the members of the Governing Board for consideration at this meeting are included in this agenda packet. Documents unavailable at the time of the printing of this agenda are available for public review in the District Office, 2200 Eureka Way, during regular business hours. The public is invited and encouraged to attend and participate in Board Meetings. Persons wishing to address the Board may do so during the Opportunity for Public Comment. Speakers are limited to three minutes each. By law, the Board is not allowed to take action on matters that are not on the agenda.*